



National Show Ski Association
Policies and Procedures
Manual

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National Show Ski Association Policies and Procedures Manual

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- USA-WS Practice Injury Report Form
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- USA-WS Safety Clinic Sanction Request Form
- NSSA Ski Club Fact Sheet Form (TV Production Division I Nationals Only)
- NSSA TV Production Form (for Division I Nationals Only)

NSSA POLICIES and PROCEDURES MANUAL

CHAPTER 1: INTRODUCTION

SECTION I – INTRODUCTIONS and PURPOSE of MANUAL:

1. This manual is designed to articulate the set of policies and procedures that have been developed by the National Show Ski Association. These policies and procedures are formulated to be a working guide, increase understanding and improve communications between teams and individuals competing in any venue under the auspices of the National Show Ski Association.

SECTION II – Amendments

1. The Policies and Procedures Manual may be altered or amended as needed to support the operation of the NSSA. Changes to the Policies and Procedures Manual would require a two-thirds (2/3) vote by the NSSA Board of Directors, at a Board meeting or by mail / e-mail ballot.
2. This manual shall be reviewed and updated immediately following the NSSA Board of Directors annual meeting. Revisions approved by the NSSA Board will be distributed by the following methods.
 - A. TEAM MEMBERSHIP PACKETS: All approved changes will be sent out annually with team membership packets.
 - B. Water Skier Magazine: It shall be the responsibility of the NSSA Board to see that an article is posted in the "Water Skier Magazine", noting any approved changes.

CHAPTER 2 - Class "A" Show Site Selection Recommended Criteria

(Based on 14 teams for the tournament)

I. Spectators

- A. Seating - 18" is the standard measure for bleacher seating for spectators.
30" W x 36"L is the standard measure for lawn chair seating for spectators.
 1. Enough seating should be available for a minimum of 1000 people in the immediate show course area.
 2. Additional seating for a minimum of 500 people.
 3. 1600 square feet of shelter is needed along with tables and chairs for spectators looking for a break from the sun.
 - a. A combination of shelter areas excluding the limited access area(s) is acceptable.
 4. Seating access for disabled to include at least one shaded area and flat surfaces for wheelchair confined viewers.
- A. Parking to accommodate a minimum of 300 vehicles with additional parking and shuttle service to accommodate a minimum of 200 additional vehicles.
 1. Parking within 5/8 mile constitutes on site.
- B. Restrooms
 1. A minimum of 12 toilets with 2 hand washing stations need to be made available for spectators.
 - a. These must be cleaned and pumped daily, if needed.
 - b. Toilets should be located within 100 yards of seating.
 2. Disabled toilets should be located on a flat smooth surface within 50 yards of their seating.
 - a. Provide hand-washing stations to accommodate the cleansing of hands for before and after using toilets (wheels tend to get the hands very dirty).

II. Skiers

A. *Tournament controlled water area*

(<----- 1,600 -----><--- 300'---><----- 1,600'--->)

1. Show course - minimum 300 feet long in conjunction with the beach.
2. Beach - minimum 300 feet long sandy beach, 5 feet wide walkway on either side of main payoff stage.
3. Payoff stage should be a minimum of 8 feet deep and 60 feet long.
4. Width of body of water at its' narrowest point in show course is a minimum of 330 feet.
5. Distance of available usable water length, from each end of the show course to each respective end of the tournament-controlled water, (end zones) is a minimum of 1600 feet.
6. Distance of available, unobstructed usable air length, from each end of the show course, to each respective end of the tournament-controlled water (end zones) is a minimum of 1000. feet of air space.
7. Water depth at jump is a minimum of 2 meters (per USA-WS/NSSA recommendation).
8. Performance platform (size and location per rule 9.08).
9. Minimum of two auxiliary performance platforms/docks, at least one located at or beyond each end of the show course.
10. Jump (per rule 9.03).
11. Water quality - Meets local water quality standards for full body submersion.
12. Water conditions
 - a. Maximum 5 knots average current speed is acceptable for safety.
 - b. Maximum of 6 inches of wave chop, wind speeds averaging 10 knots.
 - c. Weeds must be cut to a minimum of 4 feet below water surface.
13. Buoys
 - a. Per individual rules and rule 9.03-6.
 - b. Danger and course outline.
 - c. Show site outer buoys as indicated in Rule 3.05.

B. **Skiers area**

1. A minimum of 3 pre-staging areas is mandatory.
2. Each pre-staging area must be a minimum 16 feet wide and a minimum of 1200 sq. ft.
3. Minimum Size of staging area must be 1200 sq. ft. and provide an 80' lane from shore.
4. A minimum of 70 parking spots for equipment vehicles is necessary with ample room for movement.
5. Changing area (tent) is required with a minimum of 400 square feet divided into men's and women's areas.
6. Two toilets must be available in skiers area.
7. 30 gallons of drinking water and a hose must be available to each competing team.
8. Sound system (per rule 9.09).
9. Equipment vehicle parking for teams in the staging and pre-staging areas.

C. **Boat launch**

1. Accessibility
2. Minimum of 20 feet wide.
3. 10 trailer - tow-vehicle stalls available.
4. Launch must be made of a hard paved surface.
5. Located within a reasonable distance of show site.
6. Toilet(s) must be available in this immediate area.

D. **Safety**

1. Tournament Safety Boat location, staffing, and equipment (per SCR 9.04 & 11.04), and (OWSSSM 5.00-5.05).
2. Ambulance and qualified personnel on site (minimum per rule 11.03).
3. Hospital - maximum normal transport time of 15 minutes to a staffed comprehensive Emergency Department with a FACEP Board Certified physician (or equivalent) on d@ during the competition periods.
4. Contact with EMS/rescue/dive team - on site/radio/telephone (must have a second means of communication available).
5. First aid equipment (see appendix IV of the OWSSSM).
6. Distance of tournament controlled water must be closed off to all local traffic during competition and adjacent waters must be slow, no-wake during competition.
7. Police and/or security on duty from Thursday night through end of the Tournament (24 hour).

III. Tournament Officials Needs

- A. Parking for 30 vehicles minimum.
- B. VIP area, tent and seating area to fit minimum 60 people with a minimum of 400 square feet of shelter area.
- C. Minimum of two toilets.
- D. Towers.
 1. Judges area to fit the number of Judges and Sectaries comfortably and separately (with shade).
 2. Designated "club in competition" video tower.
 3. USA-WS video/viewing tower (or equivalent).
 4. Media video/viewing tower (or equivalent).
- E. Area for staging marshal/timer, chief judge, safety director with table and umbrella/shade.
- F. Scorer's trailer to include A/C, computer system with printer, supplies, and a copy machine
 1. Supplies using the WWSF Tournament LOC supply list as a guide
- G. Electrical needs
 1. Power for "club in competition", USA-WS, and media towers.
 2. Power for competing team for sound and show (per rule 9.09).

IV. Vendor Area

- A. Space and location (per LOC/USA-WS/NSSA agreement).
- B. 110 volt electrical.
- C. Tables and chairs for vendor requests (per LOC/USA-WS/NSSA agreement).

V. Lodging

- A. A minimum of 500 rooms available within 40 Minutes at posted travel speeds.
- B. List camping facilities if they are available

CHAPTER 3 - National Show Ski Association

Guidelines for Sponsoring a Show Ski Tournament

These guidelines have been prepared with the intention of assisting a club sponsor a ski show tournament. Some of the information contained herein are also in the current National Show Ski Association (NSSA) rule book, but are repeated for emphasis and for ease of use by a club. Other items are recommendations based on past experience with show ski tournaments. Also, this document is not intended to be absolutely complete, but use of these guidelines should aid a club in preparing for and sponsoring a ski show tournament.

Site Selection

One of the first things you will have to do is choose a site. The things to look for in choosing a site should include:

1. Will the shoreline accommodate a starting dock and landing area for multiple acts?
2. Will the skiers be able to move freely from the landing area to the starting area?
3. Is the ski area large enough for show acts?
4. Will the club be able to keep other boats out of the area during the tournament?
5. Will spectators have a good view?
6. Is there a suitable boat landing available?
7. Are there parking areas not only for spectators and skiers, but for boat and equipment trailers?
8. Does the site allow for the judges to be separated but still have a good view of the whole area?
9. Will the clubs be able to move their equipment in and out of the starting area easily?

Tournament Announcement

The tournament announcement **MUST** include the following information:

1. The method to be used in determining the order of competition (Rule 4.01).
2. Whether the tournament will be divided into divisions and if so, how the divisions will be determined.
3. Whether the sponsor-supplied pick-up boat and/or towboat will be available (Rules 9.01 and 9.02).

It is also recommended that the tournament announcement include:

1. Whether or not necessary affiliations for competition may be obtained at the site.
2. Map or description of the area and site.
3. Available accommodations (camping, lodging, food, etc.).
4. Whether or not gas and oil will be available at the site.
5. Name of the Chief Judge of the tournament.
6. Reminder to clubs that lists of acts must be submitted no later than one hour before the start of the tournament.

Tournament Schedule

No later than seven days prior to the competition, competing clubs and the Chief Judge shall receive a schedule of starting times for each day and the order of competition (Rule 4.02).

DO NOT print, estimate or infer any time for a team's competition to begin with the exception of the first team each day. According to the rules, teams are responsible for being ready at the end of the preceding club's competition with the exception of teams scratching, which are provided for in the rule book (Rule 3.04).

The failure of a sponsor to include the above information in communications and within the proper time limits, constitutes a violation of the rules and could result in the loss of sanction.

Required Equipment

1. Two different audible signals (Rule 3.07)
2. Pick-up boat, if specified in the tournament announcement (Rule 9.02)
3. Safety boat with required equipment (Rule 9.04)
4. Regulation jump ramp unless excepted (Rule 9.03)
5. Public Address (P.A.) system (Rule 9.10)
6. Adequate emergency transportation (Rule 11.03)
7. Towboat, if specified in the tournament announcement (Rule 9.01)

The equipment listed above is required by the rules and failure to comply is a violation of the rules and could result in loss of sanction.

Personnel

1. Chief Judge
2. Three or five scoring judges and secretaries
3. Chief Scorer
4. USA Water Ski-rated Safety Director
5. Adequate emergency personnel
6. Competent safety boat operator
7. Timer appointed by the Chief Judge

The personnel listed above are required by the rules and failure to comply is a violation of the rules and could result in loss of sanction.

In addition to the required personnel listed above, you will need many people to help keep the tournament running smoothly. Some of the items you will need extra personnel for are:

1. Keeping the spectators back from the starting area, landing area, boat landings, etc.
2. Assisting the competing clubs with adjusting the jump ramp, getting sponsor-supplied boats and becoming familiar with other sponsor-supplied equipment.
3. If necessary, patrolling the skiing area to keep other boats out.

4. Checking in and maintaining club rosters, show lists, affiliations and entry fees.
5. At least one or two scorers to assist the Chief Scorer

Miscellaneous

Other items the club should provide are:

1. Starting dock that will accommodate a minimum of 14 skiers
2. Pencils, carbons, clipboards, umbrellas, chairs for officials
3. Closed scoring area
4. Extra copies of the current NSSA rules
5. Duplicate copies of the Judges' Forms for judges' use
6. Roped area for the performing club and equipment and for the subsequent competing club

If you should have any questions regarding sponsoring a ski show tournament, you should contact your NSSA Regional Representative or USA Water Ski's Competition Department.



CHAPTER 4 - Tournament Officials required as per

Application for Water Ski Show Tournament Sanction

USA Water Ski (USAWS) / National Show Ski Association (NSSA)
 Competition Services Department 61251 Holy Cow Road 6 Polk City, Florida 33868-8200
 Phone: (863) 324-4341, Ext. 120 6 Fax: (863) 325-8259 6 E-mail: competition@usawaterski.org

Instructions

- I. **GENERAL:** All USA Water Ski-sanctioned tournaments must have a currently affiliated USA Water Ski club as their official organizer or co-organizer. If your club affiliation has expired, return the club membership form and required fee with your sanction application to USA Water Ski Headquarters. All club affiliations expire December 31.
- II. **DEADLINES AND FEES:**
 - A. **Standard Applications And Fees:** The Sanction Application, Tournament Sponsor's Safety Checklist (Items 2 and 4) and sanction fee must be received at USA Water Ski Headquarters prior to the deadlines listed below to avoid a late fee. The club must also be a current USA Water Ski affiliated club by the time a sanction application is received. Clubs not meeting deadlines with ALL required forms must pay the appropriate late fees indicated below. Please note that the deadlines indicate number of days prior to opening date of tournament.

<u>Tournament Class</u>	<u>Sanction Fee</u>	<u>Deadline</u>	<u>Late Fee</u>
All	\$125	21 days	\$100

PLEASE NOTE: USA Water Ski assumes no responsibility for delays in the U.S. mail. It is strongly suggested that you mail your application via "Registered Mail-Return Receipt Requested". No telephone applications will be accepted.

- B. **Revisions/Cancellations:** In the event of tournament cancellation or changes in date, events, class, etc., you must notify the

NSSA President and USA Water Ski's Competition Department immediately. USA Water Ski MUST receive approval of changes from the NSSA President. In the case of tournament cancellation, all but \$25 of the sanction fee will be refunded if the tournament kit is returned to USA Water Ski intact. **No late fees will be refunded.**

- C. Tournament Calendar for The Water Skier:** Tournament information for *The Water Skier* is requested on the Application for Tournament Sanction. If you wish to have your tournament information published in the magazine, USA Water Ski Headquarters must receive your sanction application and fee by the first of the month prior to the cover date of the magazine. There will be nine (9) issues in 2001 (January-February, March-April, May, June, July, August, September, October, November-December). Therefore, for an April 15th tournament date, USA Water Ski must receive the sanction application no later than February 1.

III. REQUIREMENTS: The approval of the NSSA President is required on all tournaments. Tournaments will not be considered sanctioned until the NSSA President's copy of Item 2 indicating approval is received at USA Water Ski Headquarters.

Only fully insured members may participate in USA Water Ski/NSSA-sanctioned tournaments.

Refer to the NSSA Water Ski Show Competition Rules and Individual and Show Acts Competition Rules for specific tournament requirements. USA Water Ski-sanctioned tournaments may be classified as follows:

- A. Division I Nationals:** the NSSA Officials' Committee and **teams who competed at Division I Nationals the previous year** chooses Officials, with final approval by the NSSA Board. The following officials are required:

1. One Chief Judge (NSSA-rated Senior);
2. Seven Judges (NSSA-rated Senior);
3. One Chief Scorer (NSSA-rated Senior);
4. Three Scorers (NSSA-rated Senior);
5. One Timer (NSSA-rated Regular or Senior Judge);
6. Seven Secretaries (NSSA-rated Assistant, Regular or Senior Judge);
7. One Staging Marshal (NSSA-rated Regular or Senior Judge).

- B. Division II Nationals:** The NSSA Officials' Committee and **teams who competed at Division II Nationals the previous year** chooses Officials with final approval by the NSSA Board. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior);
2. Five or seven Judges (NSSA-rated Regular or Senior);
3. One Chief Scorer (NSSA-rated Regular or Senior);
4. Two Scorers (NSSA-rated Regular or Senior);
5. One Timer/Staging Marshal (NSSA-rated Assistant, Regular or Senior);
6. Five or seven Secretaries (NSSA-rated Assistant, Regular or Senior);
7. One Safety Director (USA Water Ski -rated National);
8. Two Assistant Safety Directors (USA Water Ski-rated State, Regional or National);

- B. Regionals:** In order to encourage regional tournaments, at this time, they may meet the requirements of either Class C or Class A as stated below. This applies only to the Eastern, Western and South Central Regions. In developed regions (Wisconsin, Midwest, Central and South) must have a minimum of five (5) judges and must be a Class A tournament. In the event of an unforeseen emergency, open slots may be filled with NSSA-rated Assistant Judges or may be reduced to three (3) judges, with the approval of the NSSA President.

C. Class A: Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior);
2. Three, Five or Seven Judges (NSSA-rated Regular or Senior);
3. One Chief Scorer (NSSA-rated Regular or Senior);
4. One or Two Scorers (NSSA-rated Assistant, Regular or Senior);
5. One Timer (NSSA-rated Assistant, Regular or Senior Judge);
6. Three, Five or Seven Secretaries (USAWS Insured Member)
7. One Staging Marshal (optional, NSSA-rated Assistant, Regular or Senior Judge if used).

D. Class C: Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior);
2. Three, Five or Seven Judges (NSSA-rated Regular or Senior). An NSSA-rated Assistant Judge may be used with the approval of the Chief Judge;
3. One Chief Scorer (NSSA-rated Regular or Senior). An NSSA-rated Assistant Scorer may be used with the approval of the Chief Judge;
4. One Timer (NSSA-rated Assistant, Regular or Senior Judge);
5. Three, Five or Seven Secretaries (Optional) (USAWS Insured Member)
6. One Staging Marshal (optional, NSSA-rated Assistant, Regular or Senior Judge if used).

NOTE: USA Water Ski-rated Safety Directors are required at all USA Water Ski/NSSA-sanctioned tournaments.

IV. PROCEDURES:

- A. For convenience, we have provided two return address envelopes. One is for materials to be sent to USA Water Ski Headquarters and one for materials to be sent to the NSSA President.
- B. The current editions of the NSSA Water Ski Show Competition Rules and the NSSA Individual and Show Acts Competition Rules are helpful when completing sanction applications. One copy per member is free upon request from USA Water Ski Headquarters. Additional copies may be purchased for \$4.00 each.
- C. Type or print clearly all information requested and provide signatures where indicated. Mail Items 2 and 4 to USA Water Ski Headquarters' Competition Department with appropriate national sanction fee and the club membership form and fee (if applicable) in the envelope provided. Make check or money order payable to "USA Water Ski". Mail a **copy** of Item 2 to the NSSA President (name and address are listed on the following page). Those clubs hosting a tournament for the first time must also complete Item 3 and return it to the NSSA President.
- D. When USA Water Ski receives the aforementioned items and the NSSA President's written approval, you will be sent a kit of materials via UPS.

CHAPTER 5 – DIVISION I NATIONAL SHOW CHAMPIONSHIP TOURNAMENT

Section A – Date

The Division I National Show Championship Tournament, herein referred to as the division I National Show Tournament, shall be held annually, with the date being the second full weekend of August, and place being set by the Board of Directors.

Section B – Hosts / Bidding Procedure

Petitions for hosting the Division I National Show Tournament shall be made to the Board of Directors by submitting to the NSSA President by July 15th with selection for two years hence being made by a majority vote at the annual meeting (November) of the Board of Directors.

1. A notice will be placed in The Water Skier magazine no later than the May issue, that the NSSA will be accepting bids for the Division I National Show Tournament. The current National Tournament Chairperson and the current Publicity Committee Chairperson shall jointly be responsible for assuring the timely publication of this notice.
2. Established Hosts may submit a “Letter of Intent” to host the National Show Ski Tournament, in lieu of a formal Bid Package, via mailing to the NSSA President in time to arrive prior to the Thursday before the commencement of the Division I National’s or delivering it in person at the NSSA BOD meeting held at 9:00 PM on the Thursday before the Division I National’s.
3. Bids shall be sent to the NSSA President, postmarked no later than July 15th, two (2) calendar years prior to the Division I Show National Tournament for which the bid is being submitted. Bids may not be altered or supplemented except by request of the Board.
4. The NSSA President shall distribute the bids at the next Summer Board meeting, normally held in conjunction with the Division I National Show Tournament.
5. The decision to award the bid shall take place at the next Fall meeting of the Board. This meeting will normally occur 20 months prior to the date of the Division I National Show Tournament. The decision shall be made by a simple majority of the Board.

Section C - Tournament Committee

- 1) The Tournament Committee (Chairperson and members) shall be appointed by the President and approved by the Board of Directors. The Tournament Committee shall be responsible for all particulars of the Division I National Show Tournament, including scheduling, financing, and promoting, among others. The Tournament Committee shall be obedient to the Board of Directors.
- 2) The National Tournament Chairperson will fill out and submit the Tournament Sanction Application to USA Water Ski Headquarters. They will send the Site Safety Form to the respective LOC to sign and return, and have the Sanction Packet sent to their home address. This Sanction Packet will be delivered to the Tournament Chief Judge at the Officials Meeting, proceeding the start of the Tournament.

Section D - Eligibility

Each region shall be responsible for selecting its teams for competition in the Division I National Show Tournament. Normally, at least one competition time slot will be reserved for at least one club from each region.

Section E - Rules

The Division I National Show Tournament shall follow the Official NSSA Tournament Rules.

Section F - Bid Content

1. Bids shall be submitted on 8-1/2" x 11" paper, except for maps or diagrams, which may be larger.
2. Twenty (20) copies of the bid shall be submitted.
3. Each bid shall include all of the following information:
 - a. Map or sketch of the site, and showing:
 1. Size of show area

2. Water depths
 3. Main dock and secondary docks
 4. Boat ramps
 5. Beach area
 6. Bleachers and other seating
 7. Exhibitor areas
 8. Concession areas
 9. Officials facilities
- b. Capacity of site for spectators and types of seating available, including bleacher capacity.
 - c. A statement regarding water conditions and how the area will be regulated regarding recreational boaters.
 - d. A statement regarding whether additional charges will be made, such as parking or admissions.
 - e. A statement regarding parking capacity, location relative to the site and control.
 - f. A statement regarding whether beer or other alcoholic beverages will be sold on the site, and how such sales will be controlled.
 - g. A list of hotels and motels in the area and an estimate of the total number of rooms available.
4. A copy of the Division I National Show Tournament minimum bid criteria should be requested from the current National Tournament Chairperson prior to bid preparation.

Section G – All National Tournament entries, team and individual, must be sent via US Certified Mail and it should be sent no later than July 15th of the current year to the National Tournament Chairperson. After July 15th the following conditions apply.

For teams that have a Regional Qualifying Tournament:

1. At each Regional Qualifier, the respective NSSA Regional Representative will be responsible to distribute the NSSA National Tournament Entry Forms to teams who place first or second.
2. Additional NSSA National Tournament Entry Forms must also be made available by the respective NSSA Regional Representative to teams who do not place first or second, and wish to be included in the rotation as described in the current NSSA By-laws.
3. In addition, the respective NSSA Regional Representative will poll teams as they receive their paperwork at the conclusion of their Regional Tournament. Each team will be asked if they plan on skiing in a NSSA National Tournament, and if so, in which division they wish to ski.
4. The respective NSSA Regional Representative will fax or email a hard copy of the Regional Tournament results to the NSSA National Tournament Chairperson by the end of the second day after the date of the conclusion of the respective Regional Tournament. Those teams that qualify in the rotation, and indicate they will ski, are now officially entered.
5. Teams must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and it must be postmarked no later than the second day after the date of the conclusion of the respective Regional Tournament.
6. If a team does not choose to indicate their intention to ski at a NSSA National Tournament immediately following their Regional Qualifier and they later decide to compete; then they must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and

it must be postmarked no later than the second day after the date of the conclusion of their respective Regional Tournament.

For the previous year's National Champion:

The previous years National Champion must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and it must be postmarked no later than the second day after the date of the conclusion of their respective Regional Tournament.

The NSSA National Tournament Chairperson must send the NSSA National Tournament Entry Form to this team by Certified Mail to the Official Club Mailing Address by June 15th of that year.

For teams that do not have a Regional Qualifying Tournament:

Teams that do not have a Regional Qualifier, but wish to compete in the NSSA National Tournament, must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and it must be postmarked by July 15th of the respective calendar year.

For additional opportunities:

NSSA National Tournament Entry Forms are also available on the Official NSSA web site (www.showski.com), are sent to clubs with their membership packets from USA Water Ski Headquarters, and can be requested by contacting the NSSA National Tournament Chairperson and/or USA Water Ski Headquarters.

For failure to meet deadlines:

Any qualifying team indicating their intention to ski at the NSSA National Tournament to their NSSA Regional Representative immediately following their Regional Qualifier, but does not meet the postmark deadline; will pay an additional late fee of 50% of the NSSA National Tournament entry fee, and in addition will lose their spot in the rotation for skiing times.

If a team does not indicate their intention to ski at the NSSA National Tournament to their Regional Representative immediately following their Regional Qualifier, and does not meet the postmark deadline for a tournament entry form and entry fee, they are ineligible and therefore cannot ski at the NSSA National Tournament that year.

Any team that notifies the NSSA National Tournament Chairperson of their intent to compete at the NSSA National Tournament is responsible for the tournament entry fees.

Section H - Seeding of Teams and Individuals for the Division I National Show Tournament Entries will be limited to 14 clubs. The clubs will be selected using the following formula provided all entry requirements are met.

Tournament Entry Procedures for Teams

1. The top club from the previous Division I National Show Tournament.
2. Two clubs from each region as chosen by that region, except that the region from which the defending champion comes will only get one spot in the First rotation.
3. If the 14 spots are not filled by the regions, they will be filled in the following rotation: One club from the Wisconsin Region, before regular rotation begins, then one club from the Wisconsin Region, one club from the

Central Region, one club from the Midwest Region, one club from the Southern Region, one club from the Eastern Region, one club from the South Central Region, one club from the Western Region.

4. Seeding of the teams will be done as follows:

The top club from the previous year will get the first choice of slots. Slots 2 - 14 (total of 13 clubs) will be seeded in the following order as chosen by their Region: Wisconsin, Central, Midwest, Southern, Eastern, South Central, and West. Seeding will be based upon finish (placement) at the respective Regional qualifying tournaments (continue round-robin).

5. Entry fees will be returned in full if not chosen to represent the Region.

6. Once the Tournament field has been set and 14 Teams selected, any Team canceling will forfeit their entry fees.

7. **Team Registration** – Teams will turn-in all Forms and paperwork to the Tournament Chairperson at the start of the Mandatory Meeting of the Team Representative(s) with the Chief Judge. They will check with the Tournament Chairperson up to 1 ½ hours after the conclusion of this meeting to find out if there are any errors or omissions, and corrections will be made at that time.

Division I National Show Tournament Entry Procedures for Individuals: Entries will be limited to 15 individual (couples/teams) in the following events: Swivel, Doubles, and Multi-Jump. They will be selected using the following formula, provided all entry requirements are met:

1. The previous year's champion will be invited, seeded first and ski last. **Should Both Partners of the previous year's champions be unable to compete in defense of their title, they will NOT be entered in that year's National Show Ski Championships Tournament as the defending Champions.**

2. The top qualifier from each region (seven maximum) will be seeded, and ski 8th 14th slots –by rotation per #4 below

3. The second highest qualifiers from each region will be seeded, and ski 1st - 7th slots –by rotation per #4 below

4. Should each region NOT select two qualifiers, the 1st - 7th slots will be Filled via the Following rotation (until a total of 15 contestants are selected): Wisconsin, South, Central, Midwest, East, South Central and West. This rotation will be used to seed the top qualifiers also (#2 above).

5. Entry fees will be returned in full should the entrant not be selected to represent the Region

6. Once the Tournament field for Individuals set, and the individual is selected to compete, any individual canceling will forfeit their entry fees.

7. **Doubles** : should one (1) member of a Double's Couple that qualified through a Regional competition, be unable to compete at National's due to an injury the competitor may petition their NSSA Regional Director(s) to use a substitute. If the petition to use a substitute is granted, the National Tournament Chairman MUST be notified no later than the conclusion of registration for Individual Event Competition at that year's National Tournament site.

8. Filling of Empty Slots or Replacing Late Withdrawal(s) from Competition

a. Should an opening occur in either Individual Event Competition or Team Event Competition due to the late withdrawal (after Running Orders are Published) of a Qualified / Seeded Competitor, the National Tournament(s) Chairman will contact the first eligible Entrant from the same Region who

was not seeded through the normal process and offer the opportunity to compete. If the opportunity is declined, the National Tournament(s) Chairman will repeat this process within that Region until all eligible entrants are exhausted. Should the opening still exist, the National Tournament Chairman will then revert to the original Regional Rotation procedure contacting the first eligible Entrant from each Region until the opening is filled (repeated as many times as is necessary or until all eligible entrants are exhausted).

- b. The National Tournament(s) Chairman will execute this process until the close of the Registration Period for the Event Competition Individual & Team, at each respective National Show Ski Tournament (Division I & II)

Section I

1. Division I National Show Tournament Music Lists: All competing teams and individual acts are required to submit their "music play lists" as a part of their entry package which is normally due to the tournament chairman on the day before the start of competition. Music play lists should include all songs used during the performance, with title and artist.
2. Tournament Host Supplied Sound System: At the division I National Show Tournament a tournament host supplied sound system will be provided and must be used by all teams. A team may also feed their signal to additional equipment separately. A team may not move, alter, modify, or add to, the tournament supplied house sound system in any way. The team supplied sound equipment may not be placed or connected in such a way as to damage the tournament supplied house system. The tournament host supplied sound system will meet but not be limited to the minimum specifications described below. A written description of the system will be available from the tournament host to the competing teams, no later than one week prior to the start of the tournament. All wireless microphone frequencies must be registered with the Chief Judge during the pre-show meeting with the Show Director. A tournament supplied house sound system will be provided by the host team of all Division I National Show Tournaments for the use of all participating teams. Said sound system shall meet, but not be limited to, the following minimum specifications:
 - a. Loudspeaker cabinets sufficient to provide clear intelligible coverage of the entire spectator and judging area. Sound pressure level (SPL) at the judging area should be at least 70 dB.
 - b. Monitor loudspeaker cabinets with adjustable gain placed so as to provide sufficient coverage of the primary starting dock and the main announcing stage.
 - c. Amplification to adequately power the venue.
 - d. At least one backup amplifier on site.
 - e. A mixing console with at least 6 input channels.
 - f. A direct box, or the adapters necessary to allow RCA, XLR, and 1/4" input to the main console, stereo or sum, and mono.
 - g. A house microphone.
 - h. At least one technician on site at all times during the competition.
 - i. A properly grounded 110v, 60 hz, 20a circuit for team usage.

CHAPTER 6 – DIVISION II NATIONAL SHOW CHAMPIONSHIP TOURNAMENT

Section A – Date

A Division II, National Show Championship Tournament, herein referred to as the Show Division II National Show Tournament, shall be held annually, with the date being the first full weekend of August, and place being set by the Board of Directors.

Section B – Hosts / Bidding Procedure

Petitions for hosting the Division II, National Show Tournament shall be made to the Board of Directors by submitting to the NSSA President by July 15th with selection for two years hence being made by a majority vote at the annual meeting (November) of the Board of Directors. (3/3/95)

1. A notice will be placed in The Water Skier magazine no later than the May issue, that the NSSA will be accepting bids for the Division II National Show Ski Tournament. The current National Tournament Chairperson and the current Publicity Committee Chairperson shall jointly be responsible for assuring the timely publication of this notice.
2. Established Hosts may submit a “Letter of Intent” to host the National Show Ski Tournament, in lieu of a formal Bid Package, via mailing to the NSSA President in time to arrive prior to the Thursday before the commencement of the Division I National’s or delivering it in person at the NSSA BOD meeting held at 9:00 PM on the Thursday before the Division I National’s.
3. Bids shall be sent to the NSSA President, postmarked no later than July 15th, two (2) calendar years prior to the Division II National Show Tournament for which the bid is being submitted. Bids may not be altered or supplemented except by request of the Board.
4. The National Tournament Chairman shall distribute the bids at the next Summer board meeting, normally held in conjunction with the Division I National Show Tournament.
5. The decision to award the bid shall take place at the next Fall meeting of the Board. This meeting will normally occur 20 months prior to the date of the Division II National Show Tournament. The decision shall be made by a simple majority of the Board.

Section C - Tournament Committee

- 1) The Tournament Committee (Chairperson and members) shall be appointed by the President and approved by the Board of Directors. The Tournament Committee shall be responsible for all particulars of the Division II National Show Tournament, including scheduling, financing, and promoting, among others. The Tournament Committee shall be obedient to the Board of Directors.
- 2) The National Tournament Chairperson will fill out and submit the Tournament Sanction Application to USA Water Ski Headquarters. They will send the Site Safety Form to the respective LOC to sign and return, and have the Sanction Packet sent to their home address. This Sanction Packet will be delivered to the Tournament Chief Judge at the Officials Meeting, proceeding the start of the Tournament.

Section D - Eligibility

Each region shall be responsible for selecting its teams for competition in the Show Division II National Show Tournament. Normally, at least one competition time slot will be reserved for at least one club from each region. Division II competition shall be comprised of Teams and/or Individuals not qualified for the Division I National Show Tournament by their respective Regions. The Division II National champion is ineligible to compete at Division II Nationals the next year. At such time that the tournament has been full (14 Teams) for two consecutive years, the division II National Champion will be ineligible for the next two years.

Teams and/or Individuals from undeveloped Regions skiing for the first time at a National Show Championship will compete at the Division II National Show Tournament, unless they specifically request to ski at the Division I National Show Tournament. In the undeveloped regions, if any Team chooses to go to the Division II National Show Tournament all lower placing Teams from that Region must also enter the Division II National Show Tournament competition.

Section E - Rules

The Division II National Show Tournament shall follow the Official NSSA Tournament Rules.

Section F - Bid Content

1. Bids shall be submitted on 8-1/2" x 11" paper, except for maps or diagrams, which may be larger.
2. Twenty (20) copies of the bid shall be submitted.
3. Each bid shall include all of the following information:
 - a. Map or sketch of the site, and showing:
 1. Size of show area
 2. Water depths
 3. Main dock and secondary docks
 4. Boat ramps
 5. Beach area
 6. Bleachers and other seating
 7. Exhibitor areas
 8. Concession areas
 9. Officials facilities
 - b. Capacity of site for spectators and types of seating available, including bleacher capacity.
 - c. A Statement regarding water conditions and how the area will be regulated regarding recreational boaters.
 - d. A statement regarding weather additional charges will be made, such as parking or admissions.
 - e. A statement regarding parking capacity, location relative to the site and control.
 - f. A statement regarding whether beer or other alcoholic beverages will be sold on the site, and how such sales will be controlled.
 - g. A list of hotels and motels in the area and an estimate of the total number of rooms available.
4. A copy of the National Show Tournament minimum bid criteria should be requested from the current National Tournament Chairperson prior to bid preparation.

Section G – All National Tournament entries, team and individual, must be sent via US Certified Mail and it should be sent no later than July 15th of the current year to the National Tournament Chairperson. After July 15th the following conditions apply.

For teams that have a Regional Qualifying Tournament:

1. At each Regional Qualifier, the respective NSSA Regional Representative will be responsible to distribute the NSSA National Tournament Entry Forms to teams who place first or second.
2. Additional NSSA National Tournament Entry Forms must also be made available by the respective NSSA Regional Representative to teams who do not place first or second, and wish to be included in the rotation as described in the current NSSA By-laws. In addition, the respective NSSA Regional Representative will poll teams as they receive their paperwork at the conclusion of their Regional Tournament. Each team will be asked if they plan on skiing in a NSSA National Tournament, and if so, in which division they wish to ski.

3. The respective NSSA Regional Representative will fax or email a hard copy of the Regional Tournament results to the NSSA National Tournament Chairperson by the end of the second day after the date of the conclusion of the respective Regional Tournament. Those teams that qualify in the rotation, and indicate they will ski, are now officially entered.
4. Teams must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and it must be postmarked no later than the second day after the date of the conclusion of the respective Regional Tournament.
5. If a team does not choose to indicate their intention to ski at a NSSA National Tournament immediately following their Regional Qualifier and they later decide to compete; then they must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and it must be postmarked no later than the second day after the date of the conclusion of their respective Regional Tournament.

For teams that do not have a Regional Qualifying Tournament:

Teams that do not have a Regional Qualifier, but wish to compete in the NSSA National Tournament, must send their completed NSSA National Tournament Entry Form and entry fee to the NSSA National Tournament Chairperson by Certified Mail only, and it must be postmarked by July 15th of the respective calendar year.

For additional opportunities:

NSSA National Tournament Entry Forms are also available on the Official NSSA web site (www.showski.com), are sent to clubs with their membership packets from USA Water Ski Headquarters, and can be requested by contacting the NSSA National Tournament Chairperson and/or USA Water Ski Headquarters.

For failure to meet deadlines:

Any qualifying team indicating their intention to ski at the NSSA National Tournament to their NSSA Regional Representative immediately following their Regional Qualifier, but does not meet the postmark deadline; will pay an additional late fee of 50% of the NSSA National Tournament entry fee, and in addition will lose their spot in the rotation for skiing times.

If a team does not indicate their intention to ski at the NSSA National Tournament to their Regional Representative immediately following their Regional Qualifier, and does not meet the postmark deadline for a tournament entry form and entry fee, they are ineligible and therefore cannot ski at the NSSA National Tournament that year.

Any team that notifies the NSSA National Tournament Chairperson of their intent to compete at the NSSA National Tournament is responsible for the tournament entry fees.

Section H - Seeding of Teams and Individuals for the Division II National Show Ski Championship Tournament

Entries will be limited to 14 clubs. The clubs will be selected using the following formula provided all entry requirements are met.

Tournament Entry Procedures for Teams

1. Two clubs from each region as chosen by that region.

2. If the 14 spots are not filled by the regions, they will be Filled in the following rotation: One club from the Wisconsin Region, before regular rotation begins, then one club from the Wisconsin Region, one club from the Central Region, one club from the Midwest Region, one club from the Southern Region, one club from the Eastern Region, one club from the South Central Region, one club from the Western Region.
- 3 Seeding of the teams will be done as follows:
Slots 1 - 14 (total of 14 clubs) will be seeded in the following order as chosen by their Region: Wisconsin, Central, Midwest, Southern, Eastern, South Central, West. Seeding will be based upon finish (placement) at the respective Regional qualifying tournaments (continue round-robin)
4. Entry fees will be returned in full if not chosen to represent the Region.
5. Once the tournament field is set and 14 Teams selected, any Team canceling will forfeit their entry fees.
6. **Team Registration – Teams will turn-in all Forms and paperwork to the Tournament Chairperson at the start of the Mandatory Meeting of the Team Representative(s) with the Chief Judge. They will check with the Tournament Chairperson up to 1 ½ hours after the conclusion of this meeting to find out if there are any errors or omissions, and corrections will be made at that time.**

Tournament Entry Procedures for Individuals:

Entries will be limited to 15 individual (couples/teams) in the following events: Swivel, Doubles, Multi-Jump. They will be selected using the following formula, provided all entry requirements are met:

1. The top qualifier from each region (seven maximum) will be seeded, and ski 8th 14th slots –by rotation per #3 below
2. The second highest qualifiers from each region will be seeded, and ski 1st - 7th slots –by rotation per #3 below
3. Should each region NOT select two qualifiers, the 1st - 7th slots will be Filled via the Following rotation (until a total of 14 contestants are selected): Wisconsin, South, Central, Midwest, East, South Central and West. This rotation will be used to seed the top qualifiers also (#2 above).
4. Entry fees will be returned in full should the entrant not be selected to represent the Region
5. Once the tournament field for individuals is set and the individual(s) are selected to compete, any individual(s) canceling will forfeit their entry fees.
6. **Doubles: should one (1) member of a Double’s Couple that qualified through a Regional competition, be unable to compete at National’s due to an injury the competitor may petition their NSSA Regional Director(s) to use a substitute. If the petition to use a substitute is granted, the National Tournament Chairman MUST be notified no later than the conclusion of registration for Individual Event Competition at that year’s National Tournament site.**
7. **Filling of Empty Slots or Replacing Late Withdrawal(s) from Competition**
 - a. Should an opening occur in either Individual Event Competition or Team Event Competition due to the late withdrawal (after Running Orders are Published) of a Qualified / Seeded Competitor, the National Tournament(s) Chairman will contact the first eligible Entrant from the same Region who

was not seeded through the normal process and offer the opportunity to compete. If the opportunity is declined, the National Tournament(s) Chairman will repeat this process within that Region until all eligible entrants are exhausted. Should the opening still exist, the National Tournament Chairman will then revert to the original Regional Rotation procedure contacting the first eligible Entrant from each Region until the opening is filled (repeated as many times as is necessary or until all eligible entrants are exhausted).

- b. The National Tournament(s) Chairman will execute this process until the close of the Registration Period for the Event Competition Individual & Team, at each respective National Show Ski Tournament (Division I & II)

Section I

1. Division II National Show Tournament Music Lists: All competing teams and individual acts are required to submit their "music play lists" as a part of their entry package which is normally due to the tournament chairman on the day before the start of competition. Music play lists should include all songs used during the performance, with title and artist.
2. Tournament Host Supplied Sound System: At the Show Division II National Show Tournament a tournament host supplied sound system will be provided and must be used by all teams. A team may also feed their signal to additional equipment separately. A team may not move, alter, modify, or add to, the tournament supplied house sound system in any way. The team supplied sound equipment may not be placed or connected in such a way as to damage the tournament supplied house system. The tournament host supplied sound system will meet but not be limited to the minimum specifications described below. A written description of the system will be available from the tournament host to the competing teams, no later than one week prior to the start of the tournament. All wireless microphone frequencies must be registered with the Chief Judge during the pre-show meeting with the Show Director. A tournament supplied house sound system will be provided by the host team of all Division II National Show Tournaments for the use of all participating teams. Said sound system shall meet, but not be limited to, the following minimum specifications:
 - a. Loudspeaker cabinets sufficient to provide clear, intelligible coverage of the entire spectator and judging area. Sound pressure level (SPL) at the judging area should be at least 70 db.
 - b. Monitor loudspeaker cabinets with adjustable gain placed so as to provide sufficient coverage of the primary starting dock and the main announcing stage.
 - c. Amplification to adequately power the venue.
 - d. At least one backup amplifier on site.
 - e. A mixing console with at least 6 input channels.
 - f. A direct box, or the adapters necessary to allow RCA, XLR, and 1/4" input to the main console, stereo or sum, and mono.
 - g. A house microphone.
 - h. At least one technician on site at all times during the competition
 - i. A properly grounded 110v, 60 hz, 20a circuit for team usage.

CHAPTER 7 - THE NOMINATING COMMITTEE GUIDELINES and PROCEDURES

The Nominating Committee shall consist of at least three (3) members and shall be appointed at or before the November Board Meeting. The Chairperson shall be a past or present Board Member with two (2) years experience on the Board of Directors.

NSSA Officer's and USA-WS Director's

- a. The President, Secretary / Treasurer, and one of the USA-WS Directors shall be elected in even years and the Vice-President, the remaining USA-WS Director and the Alternate USA-WS Director shall be elected in odd years. (Note: The President holds one of the USA-WS Director position.)
- b. All nominations shall come through a board member, although the board member is obligated to nominate all persons recommended to him. All nominations are to be submitted to the Nominating Committee by the date stated at the November Board Meeting. The Nominating Committee will confirm the nominees' acceptance and prepare a report for the Think Tank Meeting.
- c. Nominations from the floor will only be taken at the Think Tank Meeting.
- d. Nominees will submit a general information sheet to the Nominating Committee Chairperson no later than two (2) weeks following the Think Tank Meeting.
- e. The Nominating Committee Chairperson will mail or e-mail the information sheets to the Board of Directors no later than four (4) weeks following the Think Tank Meeting.
- f. The Nominating Committee will print the Ballots to be used. If there is only one nominee for an office, the President may declare that the nominee is elected for said office.
- g. Write in votes will not be considered.
- h. The President shall appoint Two (2) Tellers to collect, count and announce the results of the Ballots.

Honorary National Directors

The Committee shall keep the records necessary to track the directors and officers' eligibility. Only during the November Board Meeting shall the Committee report on anyone meeting the eligibility requirements and list them in two groups. The groups shall be active, meaning they are currently a Board member, and inactive, meaning that they are not currently a Board member. The Board will only be able to accept inactive nominees. To vote a nominee in, a voting Board member will have to second the inactive nominees individually. Then a 2/3 majority vote of the Board will be necessary to accept the nominee.

Elite Skier

NATIONAL SHOW SKI ASSOCIATION ELITE ATHLETE REPRESENTATIVE SELECTION PROCESS (as of February 2003)

For integration into the - USA WATERSKI ATHLETES' ADVISORY COUNCIL

(Article VII: Sport Discipline Athlete Selection Procedures)

A. National Show Ski Association

1. Election of Athletes to Athlete Advisory Council
 - c. Eligibility-Athlete must qualify as a NSSA "elite" athlete according to the following NSSA BOD guidelines, in addition to Article I - AAC Qualifications, USA-WS Bylaws, and in accordance with USOC guidelines.
 - d. Athletes who are active members of USA Water Ski in good standing, citizens of the United States of America, and who satisfy the following criteria, qualify to serve as NSSA "elite" athletes.

Mandatory Qualifications:

1. Competed as a skier, towboat driver, or announcer that placed in the top 50% at the Division I National Show Tournament in any of the last two (2) years in either the individual or team competitions.
2. Current valid NSSA membership
3. Minimum age of 18
 - a. Nominations - Nominations for the NSSA AAC member shall be accepted by the NSSA Nominating Committee from the NSSA "elite" athletes. All nominations will be due to the NSSA Nominating Committee by 1 June of each year. The NSSA Nominating Committee will verify all nominees. The NSSA Nominating Committee will then prepare ballots. A ballot containing the NSSA AAC member nominees shall be available to all qualified NSSA "elite" athletes to vote at the NSSA Division I National Show Tournament. The NSSA Nominating Committee shall obtain the results and rosters from the past two NSSA Division I Show National Tournaments. All NSSA "elite" athletes that are voting must show picture identification card to vote. The election results will be announced at the award ceremonies at the conclusion of the NSSA Division I Show Nationals.
 - b. Number & Term - The three NSSA Elite Athlete Directors will designate who among them will serve as the one NSSA Elite Director Representative to the Athlete Advisory Council.
 - c. USA-WS - AAC Ballot - A Ballot containing the NSSA AAC member nominees shall be available to all qualified NSSA AA elite" athletes to vote at the NSSA Division I National Show Tournament.
2. Election of Athlete Directors to the NSSA Board

- a. Number & Term - The NSSA "elite" athletes (minimum age 18) shall elect the appropriate number of NSSA Elite Skier Directors to the NSSA BOD, so as to meet USOC guidelines for a minimum of 20% athlete representation, voice and voting power as designated by NSSA bylaws.

At this time, this is a total of 3 NSSA Elite Skier Directors and I alternate NSSA Elite Skier Director. The terms of all NSSA Elite Skier Directors shall be for two (2) years, and shall start at the conclusion of the Division I National Show Tournament.

No more than two NSSA Elite Skier Directors may be a member of any one Region.

No more than one NSSA Elite Skier Director may be a member of any one team.

For the purposes of initiating these new positions, the following procedure shall be used.

For the year 2003, the candidate with the most votes will be awarded a three (3) year term. The next two candidates with the most votes will each be awarded a two (2) year term.

For subsequent odd year elections starting in 2005, the two candidates with the most votes will be awarded a two (2) year term.

For subsequent even year elections starting in 2006, the candidate with the most votes will be awarded a two (2) year term.

The candidate with the next highest vote total each year will serve as the alternate NSSA Elite Skier Director (1 year term).

- b. Eligibility - Athletes who are active members of USA Water Ski in good standing, citizens of the United States of America, and who satisfy the following criteria qualify to serve as NSSA Elite Skier Directors with full vote and voice rights on the NSSA BOD.

Mandatory Qualifications:

- 1) Competed as a skier, towboat driver or announcer that placed in the top 50% at the Division I National Show Tournament in any of the last two (2) years in either the individual or team competitions.
- 2) Current valid NSSA membership
- 3) Minimum age of 18
- 4) Must attend the regular annual meeting of the NSSA BOD.

- c. NSSA Elite Skier Director Ballot - Nominations for the NSSA Elite Director shall be accepted by the NSSA Nominating Committee from the NSSA "elite" athletes.

All nominations will be due to the NSSA Nominating Committee by 1 June of each year. The NSSA Nominating Committee will verify all nominees. The NSSA Nominating Committee will then prepare ballots. A Ballot containing the NSSA Elite Skier Director nominees shall be available to all qualified NSSA "elite" athletes to vote from 11 AM to 1 PM on Saturday and Sunday at the Division 1 National Show Tournament. The NSSA Nominating Committee shall obtain the results and rosters from the past five NSSA Division I Show Nationals. All NSSA "elite" athletes that are voting must show a

picture identification card to vote. The election results will be announced at the award ceremonies at the conclusion of the NSSA Division I Show Nationals.

3. Election of Athlete Representative to Executive Committee
 - a. Number & Term - N/A. No NSSA Executive Committee at this time.
 - b. Eligibility - N/A. No NSSA Executive Committee at this time.
 - c. Executive Ballot - N/A. No NSSA Executive Committee at this time.

4. Appointment of Athlete Representatives to Committees - NSSA "elite" athletes shall compose at least 20% of all NSSA nominating and budget committees, panels empowered to resolve grievances, and committees which prepare, approve or implement programs in the following areas:
 - a. expenditures of any funds that are allocated to the NSSA by the USOC; and
 - b. future selections of international team members including athletes, coaches, administrators and sports staff.

Interested NSSA "elite" athletes should forward their interest to the NSSA President who will work with the respective Committee Chairs and the NSSA "elite" athletes to determine the most appropriate selections for each committee. Every effort will be made to match NSSA "elite" athletes with their stated preferences. There is, however, no guarantee that the NSSA President will accept all of the respective preferences.

CHAPTER 8 - GRANTS

Attn.: NSSA Grant Applicants

These are the forms you need to fill out and return in order to have your program considered for NSSA grant funding. This is a reimbursement program; i.e.- if you are awarded grant money, you will be reimbursed for approved expenses from your program up to the total amount awarded provided a summary and receipts are submitted.

General Instructions:

Be as complete and descriptive as possible. Include how your program will generate added interest in show skiing; how it will generate new members; how it will improve safety; etc.

Certain types of expenses are ineligible for reimbursement. For example; Equipment, Site improvements, and professional fees are all ineligible.

Expenses that are eligible include; clinic instructors travel, hotel, and meal costs, boat gas, tournament officials costs, advertising, etc..

Thank you for your interest in NSSA.

NSSA Grants Committee Chair

USA Water Ski
Member United States Olympic Committee

NSSA GRANTS PROGRAM

General Award Determination Rules & Considerations

All timely requests will be considered.

Maximum grant - \$1000 per request.

No one region shall be awarded greater than 34 % of the total funds available.

Partial awards may be granted (total awarded may be less than total requested)

Regions with the least number of representation at the prior year's Nationals will be considered a priority.

Grants will be awarded based on analysis of the cost/benefit of the program.

The committee is comprised of one chair and 6 members all from different regions so that all 7 regions are represented.

Applicants/regions may be denied due to problems with prior year's awards (such as late receipts or failure of the program to meet it's expectations)

The general purpose of the NSSA Grants Program is to further promote our sport discipline and provide additional funding support for activities that will generate additional exposure and training in new markets. It is also intended to provide opportunities for qualified instruction in developing areas and regions. Adding memberships to current teams, retaining members, developing new clubs, and new tournament competitions are all possible goals of this program. Others include junior development, judges training, safety seminars, clinics and symposiums.

NATIONAL SHOW SKI ASSOCIATION (NSSA)

GRANTS PROGRAM APPLICATION FORM

Date: _____

Applicant/Team/Organization Name: _____

Applicant USAWS #: _____

Contract Name: _____ Title: _____

Address _____

City: _____ State: _____ Zip: _____

Home Phone #: _____ Work Phone #: _____

Name of Program or Event : _____

Total Grant Request Amount : _____

Program Dates : _____

Program Location : _____

Program Purpose : _____

Program Goals and Objectives : _____

Program Personnel (Instructors, etc.) : _____

Detailed Estimated Expenditures :

Instructor miles driven _____ x \$.41/miles = _____

Facilities Rental (pool, meeting room, VCR, etc.) : _____

Instructor Airfare : _____

Instructor other travel (parking, tools, etc.) : _____

Instructor Meals : _____

Instructor Lodging : _____

Boat Gas : _____

Other (explain) : _____

Other (explain) : _____

Additional Comments/Program Description : _____

Instructions :

Mail completed application to : NSSA Grant Committee Chair

Or Fax application to :

Kurt Bemman
5935 Hillsboro Rd
Davisburg, MI 48350

All applications must be returned or post marked before April 1st.
Late applications may be accepted only if funds are still available.
Award notification will be mailed out by May 1st.

Chapter 9

National Show Ski Association Officials' Manual

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Preface

Welcome to the wonderful world of officiating water ski show tournaments. You are displaying your love for our sport (or maybe at this time you only like it a lot). But that's good enough because if you didn't love, or like it a lot, you wouldn't be reading this right now.

This manual is not intended to discuss rules or rules interpretations; we have a rulebook for that. However, it is strongly suggested that you obtain a current rulebook and study it.

The purpose of this manual is to explain the philosophies of officiating, including your conduct before, during and after the tournament. This should then prepare you for a fruitful career as a NSSA tournament official.

National Show Ski Association

Tournament Officials Requirement

Per the November 9, 2001 NSSA Board of Directors' meeting, the following are the officials requirements for all classes of tournaments.

Officials	Tournament Classification					
	Nationals <small>(Officials are chosen by the NSSA Officials' Committee with final approval by the NSSA Board of Directors)</small>		Class A <small>(Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge)</small>		Class C <small>(Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge)</small>	
	Qty.	Minimum NSSA Officials Rating	Qty.	Minimum NSSA Officials Rating	Qty.	Minimum NSSA Officials Rating
Chief Judge	1	Senior Judge	1	Regular Judge	1	Regular Judge
Judge	7	Senior Judge	3,5 or 7	Regular Judge <small>(see "a" below)</small>	3,5 or 7	Regular Judge <small>(Asst with CJs Approval)</small>
Chief Scorer	1	Senior Scorer	1	Regular Scorer	1	Regular Scorer <small>(Asst with CJs Approval)</small>
Scorers	3	Senior Scorer	1 or 2	Assistant Scorer	1 or 2	Assistant Scorer
Timer/Staging Marshal	1	Regular Judge	1	Assistant Judge	1	Assistant Judge
Secretaries	7	Assistant Judge	3,5 or 7	USA-WS <small>(Insured Member)</small>	3,5, or 7	USA-WS <small>(Insured Member)</small>
Chief Safety Director	1	National Safety	1	State Safety	1	State Safety
Asst. Safety Director	2	State Safety	1	N/A	1	N/A

Regionals – In order to encourage regional tournaments, at this time, they may meet the tournament officials' requirements of either Class A or Class C tournament as listed above.

- A) 50% or less of the Judges can be Assistant Judges with the Chief Judge's approval.
- B) Division II Nationals will use the "Class A" criteria with the following exceptions:
 - 1) Must use 5 or 7 Judges and they must have a minimum of a Regular Judge's rating.
 - 2) Must have 1 Assistant Safety Director.

Developed regions: i.e., Wisconsin, Midwest, Central, and South must have a minimum of five (5) judges and be a Class A tournament. In the event of an unforeseen emergency, open slots may be filled with assistant rated judges or may be reduced to three (3), with the approval of the NSSA President.

National Show Ski Association

Judges' List of Required Equipment

The following items are absolutely necessary to adequately perform the duties of a water ski show competition judge. They should be in your possession whenever you are assigned to work a tournament. Those marked with an asterisk (*) are optional. However, they certainly can enhance your performance and perhaps make you much more comfortable.

Copy of Current NSSA Rulebook

Clipboard

Pencil and Pen

Stop Watch

Plastic Cover for Clipboard (to keep forms dry in case of rain)

Clip to Secure Forms on Clipboard*

Sunglasses*

Sunscreen*

Rain Jacket or Poncho*

Hat or Cap*

Small Cooler*

Umbrella*

Folding Chair*

Parka (just in case it snows)*

Duct Tape (to tape your umbrella to your chair, etc.)*

Section I

Assistant Judge

This is the beginning of your judging experience, and it starts with completing an Assistant Judgeship Application. It is pretty self explanatory, but it must include your USA Water Ski Member Number.

You will also note that you must be an "Active" (insured) member. This is an absolute MUST. If any competition participants, including officials, are not insured members, it **cancel**s the insurance of the entire tournament .

If, when filling out an application, you are not a member you may join at that time. When you receive an Assistant application you should also request a Regular Judgeship application because when you are approved as an Assistant Judge you can, if you so desire, immediately start working toward your Regular Judgeship.

When you are approved as an Assistant Judge, you will be eligible to perform the duties of Secretary for a Regular or Senior Show Judge at any USA Water Ski/NSSA-sanctioned show ski tournament. You may also act as Timer, Back-up Timer or Staging Marshal at any class of tournament, other than the Nationals. You may also act as a Regular Show Judge at a Class C tournament, if a qualified Regular Judge is not available, with the approval of the Chief Judge. The actual duties and responsibilities of all officials are listed in the NSSA Competition Rules, under *Section II - NSSA Officials' Instructions and Attachments*. It is imperative that you obtain a copy of the Rule Book, as it will be your bible for all future tournament activity.

Now that you are an Assistant Judge, your conduct and responsibilities should be as follows:

A. Before the Tournament Season Starts:

1. Read and understand the rules and any addendums.
2. Should you desire to work any tournaments, obtain a current tournament schedule from the Officials' Committee Chairman. Then call the contact person for the tournament(s) for which you want to participate.
3. Make every effort to obtain the required equipment, as shown on the "*List of Required Equipment*".

B. Before the Tournament Starts:

1. The positions of Secretary, Timer, Back-up Timer and Staging Marshal will all be covered later in this manual, so for now only the judge position will be covered.
2. If you are contacted by a Tournament Chairman and asked to judge a Class C tournament because he or she cannot obtain enough Senior or Regular judges to fill the roster, you should do the following:
 - a. Ask that you be included in the mailing of the Tournament Announcement and Official's Duty Schedule so you know when, where and what time to arrive. You might even be contacted by the Chief Judge with any special directives.
 - b. **READ THE RULES AGAIN**, particularly *Section II - Instructions To The Scoring Judges*. Your duties are listed there.
 - c. Watch the weather reports the night before and prepare yourself accordingly.

- d. Be sure to arrive at the tournament site at least a half hour before the scheduled starting time, unless the Chief Judge wants officials there earlier.
- e. Be willing to accept an alternate assignment, just in case the Chief Judge has secured the services of a Regular Judge who might have shown up at the tournament site.

C. During The Tournament:

1. Introduce yourself to the Chief Judge and all other officials as this may certainly be the beginning of many meaningful and lasting friendships.
2. ASK QUESTIONS, as this is going to be a learning process for you. No question is too dumb and it could avoid you from stepping on your necktie later on.
3. It is your responsibility to be in position well before the start of each show team's performance. Nothing aggravates a Chief Judge more than having to have the announcer repeatedly call for officials to PLEASE get in position so he or she can start the show. Bear in mind that although each team has ten (10) minutes tear down time (which they rarely use) and 20 minutes set-up time, they can start their show before the 20 minutes is up. So once again, make every effort to get into position promptly when called.
4. During the course of the tournament, be it one day or more, you must keep your scoring and comments confidential.
5. At the end of the last show be sure to have the Chief Judge sign your Regular Judgeship Application for the position you worked during the tournament.

C. After the Tournament: If, as an Assistant Judge, you have been fortunate enough to have gotten a judge's assignment, you should do the following:

1. Review the copies of your scoring forms and compare them with the other judges' forms. Using 12 out of a possible 25 per category as the median score for acts and 1/2 the total possible score for box scores, cross out your high and/or your low scores to see how many times you were overruled. There is nothing wrong with always being high or low; it at least indicates that you were consistent in your scoring. In the future, you can always adjust your scoring up or down to avoid always being overruled. However, don't fall into the trap of keeping your scores toward the median just to avoid being overruled. Score it the way you see it.
2. CAUTION!! You should never change your scoring methods in the middle of a tournament. If you decide to modify, do it at the next tournament. What you want to avoid when reviewing your forms is being high sometimes and low other times. Particularly look at the difference between the acts and box scores. Were you high in the acts and low in the box scores or vice versa? Again, consistency is the goal.
3. If you are so inclined, drop the Tournament Chairman, and perhaps the Chief Judge, a note thanking them for the opportunity to participate in the tournament and that you would like the chance to do it again in the future.

Section 2

Regular Judge

Now that you have shown that you really like this stuff, we can proceed with all the things you need to become a Regular Judge.

By now you should have been working on your Regular Judge Application and completing the sections you worked at tournaments, so let's review the application.

1. Name, address, etc. is a no-brainer.
2. Date of appointment as Assistant Judge is important as it indicates to the Regional Representative and the Officials' Committee Chairman how long you have been participating in tournament activity.
3. Applicant must satisfactorily complete and have signed off below, any four (4) lines of the duties indicated below of which at least one (1) must be under Item 1 (performed the duties of Secretary), one (1) under Item 2 (satisfactorily performed the duties of a Regular Show Judge), and one (1) under Item 3 (scoring system by scoring one (1) tournament by hand.). *The duties, as listed, must be performed in separate USA Water Ski/NSSA-sanctioned tournaments..*
4. You will notice that satisfactorily has been highlighted. This means that the Chief Judge (and this could mean you in the future) has to be certain that the performance has been done in a timely, efficient manner that meets appropriate standards. If he or she feels that this has not been done, then they should not sign the application.
5. You will also notice that it states that the duties, as listed below, must be performed in separate USA Water Ski/NSSA-sanctioned tournaments. This means that normally you cannot receive credit for judging and scoring in the same tournament. However, because of circumstances where there are not enough officials present to fill all positions, and a judge may also have to assist in the scoring, the NSSA Board has made the following ruling: Credit may be given for working two positions provided there are a minimum of four (4) teams competing.
6. Rating maintenance states that a Regular Judge must serve as a judge in at least one (1) USA Water Ski/NSSA-sanctioned tournament every three (3) years to maintain his/her rating. That means that serving as a secretary, timer or any other position does not count. You must stay proficient in your judging.
7. The final item on the Regular Judge application is the filing procedures. The properly completed application needs to first be approved by the NSSA Regional Representative and then the Chairman of the Officials' Committee. See the current list of these individuals included in this manual. **Never forward your completed application to anyone without first making a copy for your own files.**

So now you have submitted your Regular Judge application and you are now a Regular Judge. Congratulations! You are now ready, and assumed willing, to do even more work than you did before. Therefore, you should read *Chapter 1 - Assistant Judge* since most of the information also applies to Regular Judges. Your duties will be found in the rule book under *Section II - Instructions To The Scoring Judges*.

There is, however, more that applies to Regular Judges. You can now be a Chief Judge at any USA Water Ski/NSSA-sanctioned tournament, except the Nationals. The Chief Judge's responsibilities will be covered later in this manual. However, before you accept the position of Chief Judge, it might be in your best interest to shadow a Chief Judge or two during a tournament. This will give you an insight into how a Chief Judge operates. It is also up to you to impart the knowledge you have gained as a secretary and perhaps as a judge, to the secretaries who work for you. Be generous with your comments to both your secretary and to the teams who are competing, they really appreciate them.

One thing you should be aware of is that even though you have not submitted an application to be a Scorer, as a Regular Judge you are allowed to score any USA Water Ski/NSSA-sanctioned tournament, except the Nationals.

There are, however, positions you can work at the Nationals. You can be a Secretary, Timer or a Staging Marshal, all of which will be covered later in this manual.

In summary, you should make every effort to read the rules before the tournament season when the new rules and any addendums arrive. Read them again before every tournament. If you know and understand them, it will be tough to make a mistake and the skiers will love you and respect you. Whoops, I take that back, sometimes they get ticked when you stand up for what is right and you follow the rules. But you can be sure that if you follow the rules the same for everyone, you will gain respect but maybe not so much love.

Section 3

Senior Judge

Now you're really in for it. You have worked so hard during your Assistant and Regular Judge years that you can now work even harder, but at a higher level. You are now to become a BIG SHOT SENIOR JUDGE. However, with that comes a lot more. Wait a minute, a whole lot more responsibility. But first let's look at the Senior Judge Application, because you don't want to screw up filling it out, submitting it and then have it rejected for doing it wrong.

Currently it's the pink one, and it's got a lot of stuff on it to be completed. It even has two sides, so don't forget the back.

1. At the top it states that you can be any official (except of course Safety Director) at any USA Water Ski/NSSA-sanctioned tournament, except Chief Scorer at the Nationals.
2. Name and address, again a no brainier.
3. Date of appointment as a Regular judge is relevant because it's not likely that a Senior Application that was completed in a single year would be viewed favorably. You may have done a lot of work, but more seasoning would certainly be preferred.
4. Next it says that the duties, as listed below, must be performed in separate USA Water Ski/NSSA sanctioned tournaments. However, the NSSA Board exemption still exists whereby credit may be given for more than one performance in a single tournament, provided a full compliment of officials were not available and a minimum of four (4) teams participated.
5. ITEM 1: Applicant must SATISFACTORILY complete and have signed off below, the duties of Scoring Judge to meet the following requirements:

Four (4) Class A tournaments; or

Two (2) Class A and four (4) Class C tournaments; or Three (3) Class A and two (2) Class C tournaments

The thing that is important here is you must be certain what class was used for the tournament. By that I mean, the tournament class might have changed from Class A to Class C because an Assistant Judge had to be used instead of a Regular or Senior Judge. Now you must work two (2) Class C tournaments instead one (1) Class A. NOTE: If a change of class from "A" to "C" is necessary, Rule 1.04 - *Deviations* must be observed. Once you have changed the tournament class, you have violated the terms of the USA Water Ski / NSSA sanction and a report must be made to the NSSA President and Rules Committee Chairman.

6. ITEM 2: The same applies here as the paragraph above, but the difference is that you are now the Chief Judge and you must determine if a change of class is required. Don't forget *Rule 1.04 Deviations*.
7. ITEM 3: It speaks for itself. You must score any class tournament. Ideally, you should have done this as a Regular Judge, but you must do it now to become a Senior Judge.
8. Rating Maintenance: You must serve as a judge in at least one (1) USA Water Ski/NSSA-sanctioned tournament every two (2) years to maintain your rating. Failure to do so will require a downgrade to Regular

Judge. However, reinstatement is possible by serving as a judge in at least three (3) USA Water Ski/NSSA-sanctioned tournaments in two (2) years.

9. Once again, you must obtain the Regional Representative's approval before sending the application to the Chairman of the Officials' Committee. You also should know that even though you receive approval from the Regional Representative and Officials' Committee Chairman, your application must be presented to the NSSA Board for their approval. The Board only meets three (3) times a year -- Think Tank in March, the Nationals in August and the Annual meeting in November, so don't get impatient. And, of course, never send a completed application anywhere without making a copy for your records.

Now that we have the application out of the way, let's look at what is expected of a Senior Judge. Your duties are covered in the rule book under *Section II - Instructions To The Scoring -judges*, so we won't be talking about your duties.

Just what does a Senior Judge do that's different than any other class of judge? It isn't that you do anything any differently, it's just that you are expected to do it better, more efficiently and more consistently. You are expected to judge and chief judge more tournaments every season. If you do not, your skills will suffer. You are expected to attend think tanks and clinics. You are expected to participate on panels with other judges during think tanks and give others the benefit of the knowledge you have gained through the years as a judge. You are expected to have complete knowledge of the rule book and it's application. You are expected to set an example for all other officials, by getting to the tournament site at the time requested by the Chief Judge, by being on time and in position before each team's performance and staying at the site until released by the Chief Judge. In other words, if you are to gain any respect as a Senior Judge, you must give the same respect to others and give 100% in your official activities.

While on the subject of responsibilities, here is one that is extremely important and it really applies to all judges. Beware of the trap of being repeatedly invited to attend, critique and give suggestions to a particular show team. It is strongly recommended that you not review and comment on any tapes sent to you by a show team. The NSSA Board has ruled that if this situation occurs, you cannot judge that team in any USA Water Ski/NSSA-sanctioned competition.

Now we get into the biggest thrill of all. One of the main reasons many judges want to become a Senior Judge, is to participate as an official at the National Championships. You now have that opportunity. Whoopee, you can now judge and even chief judge the Nationals. It is a great thrill, and quite frankly it is one of the easier assignments you can have. Why is that? Because normally the Nationals is well organized, under very strict guidelines and has the very best officials personnel available. So enjoy!!!

Section 3A

NSSA SENIOR JUDGE EMERITUS

A Senior Show Judge Emeritus has been recognized as a Senior Show Judge who has made a significant contribution to the sport of show water skiing through many years of judging. A Senior Show Judge Emeritus retains the right to work as a Chief Judge, or Judge, of a Class C, or lower tournament, or score at a Class A, or lower tournament, with no maintenance requirements.

The Senior Show Judge Emeritus recognizes that it takes significant practice, and/or participation, to retain the skills necessary to judge, or score, in a sanctioned tournament, and would not judge, or score, if his, or her, skills were not up to date.

MINIMUM REQUIREMENTS:

10 Years as a Senior Judge

Judged 5 National Show Tournaments

Chief Judged 1 National Show Tournament

The candidate will apply to the Chairman of the Officials Committee, by letter, indicating his, or her, qualifications.

The Officials Committee Chairman will verify that the minimum requirements have been met, and obtain approval of the Committee.

The approved nomination will then be presented to the NSSA Board for final approval.

A Senior Show Judge Emeritus is eligible for reinstatement under the same guidelines as other judges.

Approved MARCH 6 1995

Section 4

Chief Judge

The Chief Judge is the most important position at any show ski competition, and with it comes tremendous responsibilities. Let's start at the beginning.

A. Before the Season:

READ THE RULES. You now decide you want to chief judge a tournament, whether it's just for the fun of it, or because you need it to advance your rating to the next level. You should obtain a current tournament schedule and contact the Tournament Chairman of the tournament you desire to work. Don't wait for someone to contact you, because you might miss the boat.

B. Before the Tournament:

1. Once you have been accepted for the position of Chief Judge, *Rule 7 - Officials* states that the tournament sponsor shall appoint the major officials (except for the Nationals). They shall also fill the secondary positions, in cooperation with the Chief Judge. However, you might request, if you so desire, to also have input into the major appointments, particularly if it is a newer sponsor whom you think, because of their lack of experience, might need assistance in this area. You might also ask the Tournament Chairman if they need any assistance with their tournament announcement, particularly if there is a message that you, as Chief Judge, want to impart to your officials. Your message might include what time you want your officials at the site in the morning, or that you might be having an officials' meeting the night before the tournament. If, for whatever reason, you didn't get your message included in the tournament announcement, you should send a personal letter to your officials with your instructions.
2. READ THE RULES AND INSTRUCTIONS TO THE CHIEF JUDGE AGAIN. Your actual duties are outlined there. Pay special attention to *Rule 2.09 - Conflict Of Interest*.

C. During the Tournament:

1. To begin with, you must realize and accept the fact that you are THE BOSS!!! Everything that happens concerning the competition and the competition area is under your complete control. You are responsible for everything. With that in mind, you do not take orders, you give them. But don't let that go to your head. STAY COOL, be decisive but not demanding. Keep a consistent, but firm, demeanor. If anyone, and in particular the Tournament Chairman, starts to throw their weight around, you calmly show them *Section I - Instructions To The Chief Judge, under Item II - NSSA Officials' Instructions And Attachments*, which clearly defines your authority. Enough said!
2. This part is extremely important. **Before the competition starts, you must be certain that everyone involved in the competition is an insured (Active) member of USA Water Ski.** If even one person is not, it CANCELS the tournament insurance coverage.
3. You must completely fill out the *Tournament Officials' Record* form and be sure to send a copy to the Officials' Committee Chairman. This form is a verification of who worked the tournament.
4. You must be totally familiar with *Rule 1.04 - Deviations*. If the tournament has been classified as an "A", the minimum rating for judges is Regular. If you wind up short of Senior or Regular Judges, you have two choices. The first is if you and/or the Tournament Chairman insist on keeping the "A"

classification, you can go with three (3) Senior or Regular Judges. The next choice is if you want to stay with five (5) judges, you can recruit an Assistant Judge to be a scoring judge. However, now Rule 1.04 comes into play. The Class A tournament sanction is being violated and the tournament will now become a Class C. When this condition exists, you MUST send a report to the NSSA President and the Rules Committee Chairman stating why this was done.

5. You must meet with each team, and using the *Chief Judge's Checklist*, give any instructions required and receive any information from them as necessary for a fair and equitable competition for all teams.
6. Now you have done, or are doing, all of the STUFF mentioned above and in the rules. So where should you be located the majority of the time while on the tournament site? Ideally, you should be where the most action is started and must be controlled. That location is the staging/starting dock area. That is where the following officials, who control the action, hang out: Safety Director and his Assistant, Timer, Back-up Timer and Staging Marshal. You must be present to stop the competition or authorize someone to stop it. You are the one to tell the timer to stop the time. You are the one to tell the Safety Director he/she is overruled, although that should only be done with great caution. This cannot be accomplished if you are in the VIP tent or scoring trailer. The only time you should not be in or close to the action area is in between shows. Even then this should be done prudently. Situations have been known to arise during a set-up time that required the attention of the Chief Judge.
7. As Chief Judge, you should be totally familiar with the rules. However, you should be acutely aware of *Rules 3.03 - Equipment Failure and 11.02 - Injury* as they demand immediate attention.
8. When you must hold a meeting with your judges after a show, try to hold it in a secluded area to avoid outside interference. Try to keep your meetings brief and to the point so as not to delay the start of the next team's show. Don't allow anyone to ramble on, but let everyone have their say. Be firm and in the context of the rules. If you are not sure of the wording of a rule, take the time to look it up so that everyone understands it.
9. If a rule interpretation is required and the Rules Committee Chairman is on-site, he should give his interpretation. If he is not, then follow the normal procedure by polling the judges for a majority vote and then send a report to the Rules Committee Chairman.
10. At the end of the competition, check with the Chief Scorer to see if any scoring problems have arisen. Now is a good time to sign the official's applications that are presented to you. However, it is incumbent upon you to NOT sign if you feel that the performance by an official was sub-standard. This is also a good time to fill out the *Chief judges Post Tournament Report* which also contains a section on official's performances. Before releasing the judges per *Rule 8.03 - Protest Procedures*, insist that the judges remain close to the scorers' area and not in the beer tent or in their car so they can be available for any conference you might need. Check the rules and tournament kit for the forms that you are required to forward to USA Water Ski's Competition Department, the Rules Committee Chairman and the Officials' Committee Chairman. Make copies of any documents you want to retain for your own records. I strongly suggest that you keep copies of all *NSSA Tournament Officials' Records* for the tournaments you work.

D. After the Tournament:

Now that you have done all of the fun stuff at the tournament, it is time to reflect back on the job you have done. Are you satisfied with what you have accomplished? Could you have done something better? Don't be afraid to ask some of the veteran judges who were on site if they have any comments or suggestions that might be beneficial to you. Observe other Chief Judges to see how they handle difficult situations and perhaps try to emulate them. Good luck and I hope you don't need it!

Section 5

Secretary

Secretary is one of the secondary official positions. Secretaries must be used at the Nationals and all Class A tournaments, but are optional at Class C tournaments.

Secretaries' duties are listed under *Section 8 - Instructions To The Secretaries* in the rule book. If you don't have a rule book, one can be obtained from USA Water Ski Headquarters.

Although a secretary is extremely helpful to the judge they are working with, the most benefit is really gained by the secretary. This is the training ground toward becoming a good judge. Some secretaries who have been around for a long time, prefer to work for a particular judge. This is especially true in the case of a husband and wife who work well together. My advice to you when working as a secretary, is to work with as many different judges as possible. You can observe the way they work and glean a little or a lot of knowledge from each one. If a meeting is called for judges between shows, make every effort to attend. You can observe those problems that might have arisen during the last show and observe how they are handled by the Chief Judge and the Scoring Judges. However, you are only there to observe and only offer comments if requested by the Chief Judge.

Unlike judges and timers who need certain items of equipment to do their job, a secretary only needs items to combat certain weather conditions. The judge you work for should have everything you need to function. So if you know for sure that you are going to secretary, you can arrive empty handed -- ain't that special! However, if you hold an Assistant Judge's rating, use caution because even though you are scheduled to work as a secretary, you might be pressed into service as a judge. Then arriving without the items listed on the *NSSA Judge's List Of Required Equipment*, might not be so special. So what it all boils down to is always be prepared.

Although you are not required to hang around with the judges at the end of the tournament until released, it isn't a bad idea to do so. It will give you a chance to chat with other judges and also to listen in on any protests that might have been presented.

If you are working toward advancement, be sure to have the Chief Judge sign your application before you leave the site.

Section 6

Official Timer

The duties of the Timer are found in the rule book under *Section 5 - Instructions To The Official Timer*. The term "OFFICIAL" is extremely important here. Your watch is the only one that is the official one. If anyone requests how much time is left on the clock, it should only be given from your watch.

The best advice the Timer can receive is read the rules, particularly *Rule 3 - Competition and Rule 11.02 Injury*, as they apply to all of the timing chores at the tournament.

Equipment needed is listed on the *NSSA Judge's List Of Required Equipment*. However, many of the experienced timers also use a count down type timer. When teams ask how much time is left, it's easier to see what is left on the clock rather than having to do the mental gymnastics of deducting from the time on a standard stop watch. If you are inclined to use a heavy-duty timer, the count down timer used in the Wisconsin and Midwest Regions can be found in the kitchen department of WALMART. It is a WESTBEND #40013X double count down timer and costs about \$15. It has two separate timers which allows the Official Timer to use one for take-down and set-up and the other for the one hour team show time.

Please don't underestimate the importance of the Timer. In many cases, the Timer will be assigned as a last resort. Someone will be recruited who has very little, if any, experience and has no knowledge of the rules. This is a big mistake as a team could possibly lose because the timer goofed and the team ran out of time during their Introduction. This is the main reason that the Nationals require a minimum of a Regular Judge as the Timer.

The Timer should always remain in the staging area so he/she is available at all times to both the teams and the Chief Judge. Should you have to leave the area for any reason, be sure to check out with the Chief Judge and the Back-up Timer, and just as importantly, check back in when you return.

Be sure to complete the *Timer's Report* and give it to the Chief Judge at the end of the competition.

Section 7

Back-Up Timer

The position of Back-up Timer is optional and is normally used at the discretion of the Chief Judge. As a matter of fact, in most cases, the Chief Judge usually does this job him/herself.

If, at some time, you are assigned this position, take it very seriously. If, for any reason, the Official Timer's stop watch malfunctions, your watch now becomes the official one. You should stand right next to the Official Timer and look closely at his/her stop watch finger. When that finger starts the official watch, you should also start yours. It is extremely important for you to have your watch synchronized with the Official watch.

You should remain in the same immediate area as the Official Timer in case there is a stoppage of time for tournament-supplied equipment failure or injury. You must also stop your watch when the Timer stops his/hers.

The thing that's nice about this job is that you get to hang out with some of the big guys at the tournament.

Section 8

Staging Marshal

This is the last of the secondary tournament positions and your duties are found in the rule book under *Section 6 - Instructions To The Staging Marshal*. This position is mandatory at the Nationals and optional at all other tournaments. The Nationals requires the minimum rating of Regular Judge, which indicates how important this position is.

In many cases, the Staging Marshal will also serve as the Back-up Timer. Therefore, a stop watch should be part of your required equipment.

Now, in most cases, tournaments have multiple pre-staging areas. Once you have these filled with competing teams and unless you are also the Back-up Timer, you don't have to stay in the immediate staging area at all times. Now ain't that special! However, you should keep track of what is going on so you are back in time to move teams in and out between shows.

Do not take this position too lightly as it can make the difference between a ragged or a smooth running tournament.

Section 9

CORRECTIVE ACTION AND DISCIPLINARY PROCEDURES FOR NSSA OFFICIALS

Preface: Officials at any tournament represent the final authority of the governing body at that event and are held to the highest standards as part of that responsibility. Officials are expected to score knowledgably, equitably and with integrity. Their personal conduct both on and off the tournament site should be exemplary. To ensure these qualities in our officials, the following process has been established.

PERFORMANCE

An official's performance will be evaluated based on the following criteria:

- 1) Poor or erratic performance as indicated by tournament scoring charts, graphs, comparison sheets and/or any other methodology developed to determine an individual's ability to competently perform their duties as a judge, Safety Director, scorer, timer or secretary.
- 2) Any conflict of interest, breach of confidentiality or unsportsmanlike conduct either on or off a tournament site during the duration of a tournament or when representing the NSSA.
- 3) Any conduct not in the best interests of the sport of water skiing, the NSSA and USA Water Ski.

PROCEDURE AND COMMUNICATION

If an official's performance is deemed to be inadequate or conduct inappropriate by the Officials' Committee, the following steps are to be taken:

- 1) An official must be notified in person by the Officials' Committee Chairperson and one other person (witness) or by certified mail return receipt requested. (NOTE: any communication not done in person will always be by certified mail.) A copy of the supporting documentation must be included.
- 2) The Officials' Committee Chairperson will maintain a written record for any and all such notifications or personal meetings. This record, along with the documentation, will indicate the date, time, location and the names of everyone present. The documentation will be kept in file temporarily or permanently depending on how willingly the individual makes corrections.
- 3) The Officials' Committee will establish and communicate a course of action and timeframe for recommended corrections.
- 4) The Officials' Committee shall determine, based on the seriousness of the issue, whether the individual will be given more than one notification before any further action will be taken. The official is to be made aware in writing of any timeframe limitations.
- 5) The Officials' Committee shall determine, based on the degree of the problem as well as any past issues, if a request for action and recommendations should be submitted to the NSSA Board. This request must be accompanied by all documentation of meetings with the official as well as the material which forms the basis for the request. The request to the NSSA Board will be in writing with a copy in the written record, and a copy to the official in question.

- 6) When an official's ability to judge or score is in question, communication should only be between the Officials' Chair/Official's Committee and the official in question.
- 7) When a judging or scoring concern is reported by a team Rep(s), the Official's Chair should also inform the team Rep(s) what action has been initiated.
- 8) When an issue other than scoring or judging, such as conduct, has been reported to the Officials' Chair by a Chief Judge or other interested parties at a tournament, then the final determination/action should also be communicated to the person(s) that reported the initial incident.

BOARD ACTION

- 1) The NSSA Board will act upon a request for action as submitted by the Official's Committee at their next meeting or, when immediate action is recommended by the Official's Committee, by polling the Board members.
- 2) Recommendations may include:
 - a) no further action
 - b) a written warning from the Board.
 - c) demoting an official for additional experience and training with level reinstatement, if warranted.
 - d) Suspension from officiating at National, Regional and State tournaments.
 - e) Termination of all officiating privileges with possible reinstatement.
 - Permanent termination of all officiating privileges.

The NSSA President is to present the Board's decision to the official in writing.

OFFICIAL'S RECOURSE

Upon notification from the Officials' Committee Chairperson, the official may present his or her case to the Officials' Committee before their final resolution is determined.

If the Officials' Committee proceeds with a request for action to the NSSA Board, the official is to be given the opportunity to present his/her case before the NSSA Board when the request for action is up for discussion.

If, for any practical reason, the official cannot appear at the next scheduled Board meeting, he/she can request a hearing at the next scheduled meeting by contacting the NSSA President and having the action placed on the agenda.

If the Officials' Committee request for action is serious enough, the official will not be allowed to officiate until the matter is resolved.

Approved 01/03



National Show Ski Association

Application for Assistant Show Judge

Name _____ USA-WS Number _____

Mailing Address _____ Age (minimum 17) _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Please Note: Current USA Water Ski "Active" (insured) membership is required to become an official of the National Show Ski Association (NSSA). If you are not a current member, you may request a membership application from USA Water Ski Headquarters at (800) 533-2972 or (863) 324-4341.

"I have read and understand the NSSA's Water Ski Show Tournament Rules and Judges' Instructions."

Applicant's Signature _____ Date _____

Filing Procedures: If, upon completion of this application, the Chairman of the NSSA Official's Committee is on-site, give this application and your USA Water Ski Membership Application (if applicable) to him. Otherwise, forward these items to:

Competition Department
USA Water Ski
1251 Holy Cow Road
Polk City, FL 33868-8200

Following approval of this application, you will be eligible to perform the duties of a Secretary for a Senior, Regular or Assistant Show Judge at any USA Water Ski/NSSA-sanctioned tournament. You may also act as a Timer, Back-up Timer or Staging Marshal at any class of tournament other than the Nationals. You may also act as a Regular Show Judge *at Class A & C tournaments, if a qualified NSSA-rated Regular Judge is not available, with the approval of the Chief Judge. A Class A tournament shall not exceed 50% Assistant Judges.*

National Show Ski Association

Application for Regular Show Judge

As a NSSA Regular Show Judge, you are eligible to perform the duties of any official at any USA Water Ski/NSSA-sanctioned tournament, with the exception of the Show Ski Nationals.

Name _____ USA-WS Member Number _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as an Assistant Show Judge _____. All work for credit toward Regular Show Judge must be completed after attaining an Assistant Show Judge rating.

Applicant must satisfactorily complete and have signed off below, any four (4) lines of the duties indicated below of which at least one (1) must be under Item 1, one (1) under Item 2, and one (1) under Item 3. ***The duties, as listed below, must be performed in separate USA Water Ski/NSSA-sanctioned tournaments.***

ITEM 1: Applicant has demonstrated satisfactory knowledge of the NSSA's Water Ski Show Tournament Rules and Judge's Instructions and performed the duties of Secretary.

Tournament Date	Tournament Name	Supervising Judge's Signature

ITEM 2: Applicant has satisfactorily performed the duties of a Regular Show Judge.

Tournament Date	Tournament Name and Class	Supervising Judge's Signature

ITEM 3: Applicant has demonstrated his/her knowledge and familiarity with the scoring system by scoring one (1) tournament by hand.

Tournament Date	Tournament Name	Chief Scorer's Signature

Rating Maintenance: All NSSA Regular Show Judges are required to serve as a **judge** in at least one (1) USA Water Ski/NSSA-sanctioned tournament every three (3) years to maintain their rating. Failure to do so will downgrade the judge's rating to Assistant Show Judge.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative for his/her approval.

I approve this application. I disapprove this application. If disapproved, attach an explanation.

NSSA Regional Representative's Signature

Date

I approve this application. I disapprove this application. If disapproved, attach an explanation.

NSSA Officials' Committee Chairman's Signature

Date



National Show Ski Association Application for Senior Show Judge

As a NSSA Senior Show Judge, you are eligible to perform the duties of any official at any USA Water Ski/NSSA-sanctioned tournament, with the exception of Chief Scorer, Scorer, Safety Director and Individual Event Driver at the Show Ski Nationals.

Name _____ USA-WS Member Number _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as a Regular Show Judge _____. All work for credit toward Senior Show Judge must be completed after attaining a Regular Show Judge rating.

The duties, as listed below, must be performed in separate USA Water Ski/NSSA-sanctioned tournaments.

ITEM 1: Applicant must satisfactorily complete and have signed off below, the duties of Scoring Judge to meet the following requirements:

At least four (4) tournaments with a minimum of 24 teams.

Tournament Date	Tournament Name	No. of Teams	Chief Judge's Signature

ITEM 2: Applicant must satisfactorily perform the duties of Chief Judge in at least one (1) Class A or two (2) Class C tournaments and have signed off below.

Tournament Date	Tournament Name	Class	Signatures of the Tournament Chairman and One Regular Judge

ITEM 3: Applicant must satisfactorily perform the duties of Scorer in at least one (1) tournament of any class and have signed off below.

Tournament Date	Tournament Name	Class	Chief Judge's Signature

Rating Maintenance: All NSSA Senior Show Judges are required to serve as a **Judge** in at least one (1) USA Water Ski/NSSA-sanctioned tournament every two (2) years to maintain their rating. Failure to do so will downgrade the judge's rating to Regular Show Judge.

Reinstatement: To be reinstated as a Senior Show Judge, you must serve as a Scoring Judge in at least three (3) USA Water Ski/NSSA-sanctioned tournaments in two (2) years.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative, for his/her approval. The Official's Committee, Official's Committee Chair and NSSA Board of Directors must ultimately approve all Senior Show Judge applications.

I approve this application.
 I disapprove this application.
If
 disapproved, attach an explanation.

NSSA Regional Representative's Signature

Date

Official's Committee

I approve this application.
 I disapprove this application.
 If disapproved, attach an explanation.

NSSA Official's Committee Chairman's Signature

Date

NSSA Board approval

Date



National Show Ski Association

Application for Assistant Show Scorer

Name _____ USA-WS Number _____

Mailing Address _____ Age (minimum 16) ____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Please Note: Current USA Water Ski "Active" (insured) membership is required to become an official of the National Show Ski Association (NSSA). If you are not a current member, you may request a membership application from USA Water Ski Headquarters at (800) 533-2972 or (863) 324-4341.

"I have read and understand the NSSA's Water Ski Show Tournament Rules and understand the scoring system."

Applicant's Signature _____ Date _____

Filing Procedures: If, upon completion of this application, the Chairman of the NSSA Officials' Committee is on-site, give this application and your USA Water Ski Membership Application (if applicable) to him. Otherwise, forward these items to:

Competition Department
USA Water Ski
1251 Holy Cow Road
Polk City, FL 33868-8200

Following approval of this application, you will be eligible to perform the duties of scorer at any USA Water Ski/NSSA-sanctioned tournament with the exception of the Show Nationals. You may also act as Chief Scorer, at a ***Class C tournament, if a qualified Senior or Regular rated scorer is not available, with the approval of the Chief Judge.***



National Show Ski Association Application for Regular Show Scorer

As a NSSA Regular Show Scorer, you are eligible to perform the duties of Chief Scorer or Scorer at any USA Water Ski/NSSA-sanctioned tournament, with the exception of the Show Ski Nationals.

Name _____ USA-WS Member Number _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as an Assistant Show Scorer _____ All work for credit toward Regular Show Scorer must be completed after attaining an Assistant Show Scorer rating.

Applicant must satisfactorily perform the duties of Scorer (or Chief Scorer, at a Class C tournament, with the Chief Judge's approval) and have signed off the items listed below:

Tournament Date	Tournament Name and Position Worked	Supervising Chief Judge or Chief Scorer's Signature

Rating Maintenance: All NSSA Regular Show Scorers are required to serve as a Scorer in at least one (1) USA Water Ski/NSSA-sanctioned tournament every four (4) years to maintain their rating. Failure to do so will downgrade the judge's rating to Assistant Show Scorer.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative for his/her approval.

I approve this application. I disapprove this application.

If disapproved, attach an explanation.

NSSA Regional Representative's Signature

Date

I approve this application. I disapprove this application.

If disapproved, attach an explanation.

NSSA Officials' Committee Chairman's Signature

Date



National Show Ski Association

Application for Senior Show Scorer

As a NSSA Senior Show Scorer, you are eligible to perform the duties of Chief Scorer or Scorer at any USA Water Ski/NSSA sanctioned tournament.

Name _____ USA-WS Member Number _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as a Regular Show Scorer _____. All work for credit toward Senior Show Scorer must be completed after attaining a Regular Show Scorer rating.

Applicant must satisfactorily complete and have signed off below, the duties of Chief Scorer:

Tournament Date	Tournament Name	Class	Chief Judge's Signature

Rating Maintenance: All NSSA Senior Show Scorers are required to serve as a scorer in at least one (1) USA Water Ski/NSSA-sanctioned tournament every four (4) years to maintain their rating. Failure to do so will downgrade the scorer's rating to Regular Show Scorer.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative

I approve this application. I disapprove this application.

If disapproved, attach an explanation.

NSSA Regional Representative's Signature

Date

I approve this application. I disapprove this application.

If disapproved, attach an explanation.

NSSA Officials' Committee Chairman's Signature

Date

NSSA Board approval _____

Date

Chapter 10 NSSA Drivers Program

NSSA DRIVER Test Program Description

The NSSA Drivers' Test program is designed to evaluate show drivers, beginner through advanced, how to safely operate a towboat during a USA-WS sanctioned practice, road show, or tournament. The major emphasis of this program is safety consciousness at all times. Upon completion of the program, the driver will have the knowledge and skills to implement all necessary precautions to safely tow skiers during a ski show or practice.

NSSA Driver Classifications: For the purpose of, driving for "Show Skiing" three (3) NSSA Show Driver" classifications are offered.

- Class "A" covers inboards and single rig out boards
- Class "B" covers twin rigs and Class "A" boats
- Class "C" covers triple rigs, twin rigs, and Class "A" boats

The written exam will cover aspects of **All three** classifications. A practical test will be offered for each classification.

USAWS Safety Coordinator Course: NSSA drivers must attend and successfully complete a USA-WS Safety Coordinator clinic prior to taking the Drivers Test.

Program Outline: The NSSA Driver Test program is broken down into four steps.

- Classroom - the driver will review all the written materials.
- Video - The driver will view a video that covers all the basic aspects of the classroom and prepares the driver for the water instruction and practical test.
- Water instruction - Examiners prepare drivers for the practical portion of the test.
- Testing - This will be completed in two parts - the written exam and the practical exam. Drivers will be expected to demonstrate competency in both areas in order to complete the NSSA Driver Test program for the classification.

Program Participation: Contact USA-WS Competition/Education department to set up a "Test" in your area. USA-WS will help you identify a qualified examiner for the club(s) hosting the Test. Club(s) must provide their own skiers for the water portions of the program. Attendees of the NSSA Driver Test program will be awarded a NSSA Driver rating, Class "A", "B" or Class "C", upon completion of -the NSSA Driver Test. The completion of the USA-WS Safety Coordinator clinic must be done before taking the Drivers Test. This rating can be maintained by driving ten (10) hours of practice/show driving per year or by driving in one sanctioned show tournament per year.

Benefits to Program Completion: The benefits to completing this program are as follows:

1. The NSSA Driver is equipped with the necessary knowledge to safely operate a boat while towing skiers.
2. The NSSA driver is eligible to drive in USA-WS sanctioned club exhibitions, show, practices, show tournaments, Class "N" and Class "F" tournaments.
3. The NSSA Driver Clinic program is the first step in becoming rated to be a NSSA Driver Test examiner.

Becoming an Examiner: To become a NSSA Driver Clinic examiner, you must take the clinic and successfully pass both the written and practical test. You must then assist a NSSA Driver Test examiner with three additional clinics with a minimum of three students per clinic. **One more clinic will be run with an examiner other than the one who you helped with the first three clinics. This examiner will evaluate you and submit a written report to the Drivers Committee Chairperson as to your ability to run the clinic. Your tester application will then be presented to the whole committee where it will be voted on to accept or reject you as a tester.**

Clinic Materials: In addition to the clinic packets, enclosed please find the following items:

- > Towboat Liability Insurance and Property Damage Report
- > General Liability Waiver
- > Clinic Registration Form
- > Temporary Official Wallet Cards (issued to students awarded a NSSA Driver Rating)
- > USA Water Ski Membership Applications
- > Temporary Membership Receipts
- > Written Test for Aspiring Drivers
- > Practical Evaluation
- > Current NSSA Rules*

NOTE: Rulebooks should only be issued to those clinic attendees who do not have a current rulebook.

Towboat Liability Insurance and Property Damage Report: Complete one form for each towboat used in the event. Be sure that all portions of the form are completed and that the towboat owner signs the form indicating his knowledge of any property damage and the availability of personal liability insurance that names USA Water Ski as an additional insured for the amount indicated. The clinic organizer should retain this form for five years from the date of the event. **Do not return** this form to USA Water Ski.

General Liability Waiver: Both Test attendees and instructors must sign the General Liability Waiver. The Test organizer should retain this waiver for five years. **Do not return** to USA Water Ski.

Membership: ALL Test attendees **MUST SHOW PROOF** of current "Active" (insured) USA Water Ski membership. Guest and Learn-To-Ski members are not eligible. Please use the USA Water Ski Membership application to enroll new or expired members. All those participants purchasing memberships must be issued a temporary membership receipt. Please be sure to record all requested information and type or print clearly.

Clinic Fees: Each clinic attendee must be listed on the Test Registration Form(s) and the \$10 fee collected. Test instructors must also be listed where noted; but are not required to pay the Test fee to receive Test credit.

Return to USA Water Ski: Immediately upon completion of the Test, please forward the following items to USA Water Ski's Competition Department:

- Ø Test Registration Form(s) and clinic fees
- Ø USA Water Ski membership applications and monies collected
- Ø Completed written tests for aspiring show drivers
- Ø Completed practical evaluation forms for all attendees
- Ø Excess Test materials

NSSA Drivers Certification Program

Why does NSSA have a Drivers Certification Program?

A common fallacy is “insurance”. While, there likely is some benefit to us in insurance rates due to our attempts to reduce risk and having a lower claim rate due to the fact we do have certified drivers, the real reason is simply “SAFETY”. There is no higher priority in our sport than to make every effort to insure that those who participate are not injured and we can never let there be a higher priority. There is nothing we do that is worth someone getting injured or much worse, suffers a fatality.

That having been said, I don’t think there is anyone reading this that can dispute that driving the boats with the power that we use in show skiing in close proximity to other skiers (on skies or fallen), docks, shore, etc., sometimes in quite tight patterns with multiple boats requires a good deal of skill and poses a high potential for danger, if anything goes wrong. Therefore, it is our responsibility as a sanctioning organization to see that we make every effort to ensure those entrusted with driving these boats have skills to perform their duties as a boat driver as best we can to reduce the risk of injury to the lowest level possible.

To this end, the Board of Directors of NSSA have determined it is in the best interest of all involved in our sport have the benefit of having competent drivers. To accomplish this, the Board of Directors of NSSA has implemented the “Drivers Certification Program” that includes requirements to drive boats in sanctioned events, which includes practices and non competitive shows.

Section XI – Tow Boat Drivers Committee

The Tow Boat Drivers Committee oversees the NSSA Tested Drivers Program which insures the safe operation of the boats used in show skiing. The NSSA Tested Drivers Program is evaluated to make sure that it meets the requirements as directed by the NSSA Board. The committee also gives suggestions to the NSSA Board that will help the NSSA Tested Drivers Program to meet its goals.

The Committee which is made up of the program testers, have a required meeting every year at Think Tank. They will review the program, and discuss any changes needed, to be presented to the NSSA Board.

WHY DOES THE NSSA HAVE A DRIVERS PROGRAM?

“SAFETY”

This program is a driver's test not a driver's clinic.

GUIDELINES

1. Choose a NSSA driver examiner, contact that person and agree on a date and place for the testing.
2. Get a sanction form from the Competition Department at USA Water Ski Headquarters, fill out and return.

DAY OF THE TESTING

Things Needed:

1. Place to view Videotape and to take the written test. (takes approximately 1 1/2- 2 hours)
2. TV/VCR
3. Ski jump at location of water testing
4. Dock large enough to accommodate **at least twelve** people
5. Skiers and equipment Jump, double and straps skis, and an adequate number of skiers for required pulls

The club that holds this event is responsible for travel expenses for the examiner.

The participants must have passed the USA-WS Safety Coordinator Program and have card available.

There is a \$10.00 fee for testing **which will be submitted when getting the Learner's Permit.**

NSSA Tested Driver Program Sanction Request Form

Complete this form and return it to the Competition/Education Department at USA Water Ski HQ. This form must be received by USA Water ski HQ no later than 14 days prior to the beginning day of the NSSA Driver Test.

USA Water Ski Headquarters
Attention: Competition/Education Department
1251 Holy Cow Road
Polk City, FL 33868-8200
phone (863) 324-4341 * fax (863) 325-8259 * competition@usawaterski.org

Application Date: _____ Test Date(s): _____

Test Site: _____ City: _____ State: _____

Host Club: _____ Club Number: _____

Test Contact

It is the responsibility of the hosting organization to locate and secure a qualified test examiner and an adequate site for on-water instruction and examination including two boats, an adequate number of skiers for required pulls, and a jump in the water and secure for all required pulls and a dock large enough for required pulls. The host also must notify his regional NSSA Boat Driver Committee representative.

Name: _____ Membership#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ Night Phone: _____

Test Examiner

Only NSSA Boat Driver Committee approved drivers may serve as NSSA Boat Driver Tested Examiners.

Name: _____ Membership#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Day Phone: _____ Night Phone: _____

Education Materials

NSSA Tested Driver materials will be provided for each student and for each examiner attending the test. Please indicate how many packets of each are needed for the test.

Examiner Packets: _____ Student Packets: _____

Requested test materials will be shipped to the NSSA Tested Driver Examiner prior to the beginning of the test. The Test Examiner is also responsible for forwarding test results and all fees collected to USA Water Ski headquarters. All participants must be Active USA Water Ski members and all students must pay a \$10 test fee, **which will be paid with the Learner's Permit.** There is not a test fee for the Tested Examiner(s).



NSSA Tested Driver

Personal Tournament/ Practical Experience Record

1251 Holy Cow Road, Polk City, Florida 33868-8200
 (863)-324-4341 phone * (863) 325-8259 fax * competition@usawaterski.org

Name: _____ USA-WS Membership #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Area Code & Phone# (day): _____ (evening): _____

Fax Number: _____ (e-mail): _____

To maintain a NSSA driver's rating, the individual must drive in one sanctioned show tournament per calendar year. To receive credit, the Personal Tournament Record must be completed and signed by the Chief Official of the tournament that's worked or signed by the club president. This record will serve as an important backup to USA Water Ski's data and your work in case of a discrepancy.

Show Ski Driver's Personal Tournament Record

Tournament Date (m/d/y)	Tournament Name	Chief Judge or Safety Director Signature

A NSSA driver may also maintain his/her rating by performing ten (10) hours of practice/show driving per calendar year for ski exhibitions/practices. List this experience below and return to USA Water Ski Headquarters' Competition Department with your annual "Active" USA Water Ski membership renewal. [Exceptions on back of this page.](#)

Date(s)	Number of Skiers	Hours	Location (site/city/state)

The experience listed above must be verified by one of the following:

- NSSA Recognized Tested Examiner
- NSSA Senior Official
- NSSA Club President/Tournament Organizer

This is to certify that _____ has completed at least ten (10) hours of driving practical experience.

Verifying Official's Printed Name _____ Position/Title _____

Verifying Official's Signature _____ Date _____

Please return completed form and annual 'Active' USA Water Ski membership renewal to USA Water Ski Headquarters' Competition Department at the address above. Be sure to retain a copy for your records. **Headquarters must receive this form by January 15th to maintain your rating for the new ski year.**

It has been determined that there may be a personal reasons (health or family) that a driver may not complete the maintenance requirements of driving in a tournament, or being able to drive the required ten (10) hours in practices. To help those who desire to continue to drive in NSSA sanctioned events (practices, shows, exhibitions, and tournaments) the driver must :

- a) Must maintain their membership in USA Water Ski.
- b) Submit this form with the Team's Presidents' signature signifying that you had personal reasons for not meeting the driving requirements on the reverse side of this form. Description of reason not necessary.
Headquarters must still receive this form by January 15th to maintain your rating for the new ski year.

THIS IS ONLY FOR A ONE YEAR OPTION, NOT FOR MULTIPLE YEARS. If a driver is found to be abusing this option, disciplinary action will be brought against the driver using the Drivers Complaint Form.

This is to certify that _____ was unable to meet the requirements for their

Drivers' maintenance record for the year of _____ .

Team President's name _____ Date _____

Team President's signature _____

This request for wavier of the NSSA Driver's Maintenance requirements has been reviewed by the NSSA Drivers Committee, and this wavier is :

Approved _____ Denied _____

NSSA Drivers Committee Chairperson Signature

Date

The Chief Judge is responsible for returning this completed form to USA Water Ski's Competition Department.

National Show Ski Association Tournament Drivers' Record

Tournament Name _____ Sanction Number _____ Date(s) _____ Location (Site/City/State) _____
 _____ Tournament Class _____ Club _____

Name _____ Please type or print clearly the first and last name, USA Water Ski membership number and current driver's rating (Class A, B, C or Learners) of each of the drivers that drove for your team in this event. Since a driver's work is credited at USA Water Ski and NSSA according to the information on this form, it is imperative that all requested data be complete and accurate

Name	USA-WS Member Number	Driver's Rating	Name	USA-WS Member Number	Driver's Rating
1.	#		9.	#	
2.	#		10.	#	
3.	#		11.	#	
4.	#		12.	#	
5.	#		13.	#	
6.	#		14.	#	
7.	#		15.	#	
8.	#		16.	#	

Signature of Chief Judge _____

01-25-07

NSSA Tested Drivers' Program

Practical Test Class "A"

Name:	USA-WS#:	Team:
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General Instructions: During the following test, the NSSA Driver candidate will be asked to demonstrate his driving skills on the water. The examiner will rank each skill on a number scale from one to five. Five (5) being an excellent rating, four (4) - above average, three (3) average, two (2) below average and a one (1) poor, Scoring of a two (2) or a one (1) in any portion of the practical test will result in failure of the test.

1. Driver can pull an eight-person Ballet Line successfully through the completion of the act, which must include three circle passes and a landing.

1 2 3 4 5

2. Driver demonstrates the ability to pull a jumper through a show jump course, with at least one fall and pickup.

1 2 3 4 5

3. Driver demonstrates the ability to pull six skiers off the dock, building a successfully three-high pyramid, and then bring the skiers back to a shore landing.

1 2 3 4 5

4. Driver demonstrates the ability to pull a strap or conventional double couple through a show pattern with three passes.

1 2 3 4 5

5. Driver demonstrates the ability to drive a simple two-boat pattern, which must include at least three passes.

1 2 3 4 5

6. During the practical test, did the driver demonstrate the ability to keep his craft under control at all times.

1 2 3 4 5

Safety Clinic	YES	NO	Total Score: _____	Circle One:	PASS	FAIL
Examiner's Signature: _____			Date: _____			



NSSA Tested Drivers' Program Practical Test Class "B" & "C"

Name:	USA-WS#:	Team:
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General Instructions: During the following test, the NSSA Driver candidate will be asked to demonstrate his driving skills on the water **with a twin, or triple rig**. The examiner will rank each skill on a number scale from one to five. Five (5) being an excellent rating, four (4) - above average, three (3) average, two (2) below average and a one (1) poor. Scoring of a two (2) or a one (1) in any portion of the practical test will result in failure of the test. **(Anyone taking the Class "B" or "C" practical test will not be required to take the Class "A" test.)**

1. Driver can pull a ten-person Ballet Line successfully through the completion of the act, which must included three circle passes and a landing.

1 2 3 4 5

2. Driver demonstrates the ability to pull a jumper through a show jump course, with at least one fall and pick-up.

1 2 3 4 5

3. Driver demonstrates the ability to pull twelve skiers off the dock, building a successfully two three high pyramids, and then brings the skiers back to a shore landing.

1 2 3 4 5

4. Driver demonstrates the ability to pull a strap or conventional double couple through a show pattern with three passes.

1 2 3 4 5

5. Driver demonstrates the ability to drive a simple two-boat pattern, which must include at least three passes.

1 2 3 4 5

6. During the practical test, did the driver demonstrate the ability to keep his craft under control at all times.

1 2 3 4 5

Safety Clinic	YES	NO	Total	Score: _____	Circle One: PASS	FAIL
Examiner's Signature: _____				Date: _____		



NSSA TESTED DRIVER PROGRAM INFORMATION FORM

CLUB'S OFFICIAL NAME: _____

CONTACT PERSON: _____

PHONE NUMBER DAYS: _____ **EVENINGS:** _____

E-MAIL ADDRESS: _____

CLUB'S ADDRESS: _____

ADDRESS OF TESTING SITE: _____

DATE: _____ **TIME:** _____

Return this form to:

Examiner _____

Address _____

City _____ **State** _____ **Zip** _____

Home Phone _____ **Fax** _____

E-mail _____

ATTENTION EVENT ORGANIZER

Towboat Insurance Requirements

TO: USA Water Ski-Affiliated Clubs

RE: USA Water Ski Towboat Liability Insurance and Property Damage Report

Attached is a copy of the USA Water Ski Towboat Liability Insurance and Property Damage Report form related to the use of towboats in sanctioned events. As the holder of a sanction for a USA Water Ski event (tournament, clinic, club practice, etc.), you are responsible for the following.

1. Assuring that this form is completed for each towboat used in your event.
2. Damage to a towboat from the time it is delivered to the event site for use until it is returned to the promotional owner or his agent. In the event a towboat sustains damage at an event, a club (local organizing committee) is responsible for reimbursement to a promotional towboat owner of either his deductible or for repair costs up to a maximum of \$500.00. Cleaning costs are not considered damage. Failure to pay damages, when appropriate, may result in loss of sanction for this and future tournaments.
3. Retaining the Towboat Liability Insurance and Property Damage Reports in your files for a period of five (5) years from the date of the event.

All portions of this form must be completed. You should ask for (and may want to retain a copy for your information) a Certificate of Insurance naming USA Water Ski as an Additional Insured with liability limits of at least \$500,000. This form protects you as a sanctioned event host in two ways:

1. Provides greater depth of insurance to help assure USA Water Ski's continuing ability to secure \$1,000,000 liability insurance coverage for your club.
2. Provides:
 - a. record of towboat inspection for damage;
 - b. acceptance by the club and boat owner of any prior damage; and
 - c. documentation of any damage that has occurred during the event in case of a later claim against your club.

It is extremely important that all portions of the USA Water Ski Towboat Liability Insurance and Property Damage Report form be completed and that the towboat owner sign the form indicating his knowledge of any property damage and the availability of personal liability insurance that names USA Water Ski as an Additional Insured.

A supply of these forms will be included in the kit sent with your sanction approval.

USA Water Ski-affiliated clubs **shall** also insure club-owned towboats and name USA Water Ski as an additional insured.

NSSA TOWBOAT LIABILITY INSURANCE STATEMENT

Affiliated Club Name _____ Club# _____

Tournament or Sanctioned Event Name _____

Site/City/State _____ Event Date(s) _____

TOWBOAT INSURANCE STATEMENT

Boat Owner	Towboat Manufacturer	Model	Year	Insurance Company	Exp. Date
1. _____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____	_____

*"I hereby attest that the above listed towboat is insured for use in USA Water Ski-sanctioned events with liability insurance **coverage** in the minimum amount of \$500,000 (Five Hundred Thousand Dollar-s), and that an "Additional Insured Certificate" has been issued naming USA Water Ski."*

Boat Owners' Signatures	Date
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____

"I hereby attest that I have seen the certificates of insurance pertaining to the towboats listed above."

Signature of Club Official _____ Date _____

This form should be retained by the sanction holder for a period of five years.



SANCTION NO. _____

USAWS/AWSA Towboat Liability Insurance and Property Damage Report

Tournament _____ Class _____ Region _____

Location _____ Date _____

TOWBOAT INSURANCE STATEMENT

Name of Boat Owner _____

Year, Make and Model of boat _____

Hull I.D. # _____

Insurance Company _____

Policy # _____ Expiration Date _____

Liability Limit \$ _____ (\$500,000 Minimum Required)

Is AWSA an Additional Insured? Yes No

I hereby attest that the above listed towboat is insured for use in USA-WS sanctioned events with liability insurance coverage in the minimum amount of \$500,000 (Five Hundred Thousand Dollars), and that an "Additional Insured Certificate" has been issued naming the USA-WS.

Signature of Boat Owner

Date

DAMAGE REPORT

IMPORTANT. Damage: A club (local organizing committee) is responsible for any damage, other than minor superficial damage, to a towboat from the time it is delivered to the tournament site for use until it is returned to the promotional owner or his agent. Superficial damage is defined as minor scratches, marks, dings, etc. A club (local organizing committee) is responsible for deductible charges on insurance in the event of major damage to a towboat up to a maximum of \$250.00. Failure to pay damages when appropriate may result in loss of sanction for this and future tournaments.

CHECK IN

1. Hours _____ 2. Fuel _____

3. Exterior inspection: OK see comments

(note any pre-existing damages on back)

4. Interior inspection: OK see comments
(note any pre-existing damages on back)

5. Trailer Inspection: OK see Comments
(note any pre-existing damages on back)

6. Check In Date: _____

7. Check In Time: _____

Signature Boat Representative

Signature Site Representative

CHECK OUT

1. Hours _____ 2. Fuel _____

3. Exterior inspection: OK See Comments

(note any new damages on back)

4. Interior Inspection: . OK See Comments
(note any new damages an back)

5. Trailer Inspection: OK See Comments
(note any new damages on back)

6. Check Out Time _____

7. Check Out Time: _____

Signature Beat Representative

Signature Site Representative

This form should be retained by the sanction holder for @ period of five years.



NSSA Tested Driver Program Examiner

Qualification Form

Driver Name: _____ Membership #: _____

Address: _____

City: _____ State: _____ Zip code: _____

Day Phone: _____ E-mail: _____

What Clubs have you been affiliated with: _____

Have your club president verify that you have driven twenty (20) hours over the past two (2) years and/or tournaments during the past two (2) years

Club President's Signature

When did you pass the written & practical test on a twin rig? _____

You must help put on four testing clinics consisting of four (4) or more participants with an accredited examiner.

Date	Sanction #	Number of Drivers tested	Examiner's Name	Examiner's Signature

Return this form to the NSSA Driver Chairperson for review & signature

Chairpersons Name: _____ Signature: _____

Date: _____



NSSA Driver Student Information Sheet

=====
Name _____

USA-WS # _____

Club _____

Written P F Driving A B C

NSSA Safety Class Y N

=====
Name _____

USAWS # _____

Club _____

Written P F Driving A B C

NSSA Safety Class Y N

=====
Name _____

USA-WS # _____

Club _____

Written P F Driving A B C

NSSA Safety Class Y N

=====
Name _____

USA-WS # _____

Club _____

Written P F Driving A B C

NSSA Safety Class Y N



National Show Ski Association

Application for a Learner's Permit to become a NSSA Tested Driver

Requirements

1. Must be 18 years old (Safety Coordinator Course Requirements)
2. Must be an Active member of USAWS.
3. Must fill out the application with a tested driver's signature and the club president's signature **verifying that the applicant has read the most recent (on-line) Tested Drivers Student Manual and sent this to headquarters with the \$10.00 fee.**

Name _____ USAWS Number _____

Mailing Address _____ Age (minimum 18) _____

City _____ State _____ Zip Code _____

Area Code/Telephone
(home) _____ (work) _____

Fax _____ E-mail Address _____

Applicant's Signature _____ Date _____

Club Name _____ Club Number _____

Club President's
Signature _____ Date _____

Tested Driver's
Signature _____ Date _____

Rating for which the permit is good for Class: "A", "B", or "C" (circle one)

1. Good for Sanctioned practices, shows, exhibitions, and tournaments.
2. Permit is only good for two (2) years.
3. **Permit can be renewed for another two (2) years when:**
 - a. completed the USAWS Safety Course
 - b. passed a renewal written test
4. **No renewals past four (4) years of having the Learners Permit.**

USA Water Ski
Competition Services Department
1251 Holy Cow Road, Polk City, Florida 33868-8200
(863) 324-4341 phone * (863) 325-8259 fax * competition@usawaterski.org

The NSSA Tested Drivers Program

Tested Driver Requirements:

- All teams must have at least one tested Driver
- All drivers must be a tested driver or have a learner's permit
- A learner's permit is subject to the following:
 - The Applicant and President of the club must certify that the applicant has read the most current version of the *National Show Ski Driver Clinic Student Manual*.
 - The learner's permit shall be valid for a period of two years.
 - The learner's permit may be renewed only once, subject to the following conditions:
 - § The trainee must complete the USAWS Safety Course.
 - § The trainee must pass the written renewal test.
 - § The driver's test must be completed by the end of the two year renewal.
- At all sanctioned events (including, but not limited to: practices, exhibitions, shows, and tournaments) when more than one boat, or a boat with multiple engines is operated, at least one driver must be tested, and all other drivers must be tested or have a learner's permit. When only one class "A" boat is operated, a learner's permit will be sufficient.
- After July 1, 2006 the operator of a boat with three or more engines must be a tested driver. After July 1, 2006 any drivers with a Class "A" or "B" rating who are driving a class "C" boat, must have a class "C" learner's permit, which will be good for two years.

When inclement weather forces the cancellation of a sanctioned tested driver clinic, or the examiner fails to attend the sanctioned tested driver clinic, a hardship will be granted for the drivers that were scheduled. These drivers will be allowed a one year extension of their respective ratings.

A current list of the examiners and respective contact information will be posted on the NSSA and USAWS web sites. Additionally, information on how to become a driver examiner will also be posted.

A reminder to turn in the driver paperwork will be included in the annual USAWS dues notices.

Notes: An effort will be made by the examiner to differentiate falls that occur because of the driver or the skier(s).

Chapter 11

World Record Committee Criteria for National Show Ski records established after 2/30/03

Criteria and procedures for setting a U.S. National Show Record

1. All records will be broken into three categories. They are as follows:
 1. National (World Record)
 - a. There is no limitation of the participants who set this record.
 2. Tournament
 - a. These records are set by members of the same team at an N.S.S.A. sanctioned tournament.
 3. Team/Show
 - a. These are records that are set where all participants of the record are from the same team.
2. All participants of the record attempt must be USA-WS members.
3. NSSA will only certify show skiing records, i.e. those not falling under any other water ski sport division.
4. Records must relate to something likely to be found in a ski show.
5. NSSA safety rules will apply. Exceptions for rules can be made on the sanction application and must follow NS SA guidelines for rules exemptions.
6. No age categories and no separate male versus female categories.
7. All records must be made at a USA-WS sanctioned event.
8. Records must be witnessed and attested to by either (1) One Senior NSSA Judge, (1) One NSSA World Record Committee Member, or (2) Two NSSA members who are any of the following; NSSA Regular Judge, NSSA Board of Director, or NSSA Officer.
9. All requests for record certification shall be made in writing, signed by the organizer, and the witnesses and accompanied by photographic evidence, i.e., Video. (The burden of proof will be on those that are submitting the record.)
10. A 70% approval vote of the committee will bring the record request before the full NSSA board for final approval.
- II. USA-WS headquarters staff shall maintain all the paperwork, documentation, evidence, and the final listing of all records as approved and certified by the NSSA board.
12. Existing records may be "grandfathered".
13. Highly subjective acts will not be considered.

14. All records will need a verified application. The National Record (World Record) application can be obtained from USA-WS headquarters, and should be returned to the National Record Committee Chair Person 30 days prior to the record attempt.
15. For jump records, the jump must meet N. S. S.I.A- specifications set for jump ramps with the exception of a separate category for unlimited width.
16. There will be no separation of records by type of boat, i.e., inboards vs. outboards. The intent is that the boat must be a type of boat which would be expected to be used in a standard ski show.

Categories where records will be recognized:

Barefoot fines: Everyone must be in an established skiing position for a minimum of 3 seconds. The record is for the most people in a line.

Front:

Back:

Pyramids: For these records, only 2 additional skiers will be allowed above a 1/1 ratio of skiers to climbers. These must be built and established for 5 seconds.

Tallest: Most tiers.

Most People: 40 % of all participants must be part of a 4 tier or higher. If using 2 tier pyramids, they can't be adjacent to each other.

Pyramids, Prefab: For these records, only 2 additional skiers will be allowed above a 1/1 ratio of skiers to climbers. These must be built and established for 150 feet.

Tallest:

Most People

Straight:

Most People

Staggered:

Barefoot pyramids:

Tallest: The pyramid must be built and stepped off for a minimum of 3 seconds.

Biggest line: Total number of people in a line who are either a base or climbers of barefoot pyramids behind one boat.

Jump: These records must be set on a jump which meets N. S. S.A- jump specifications, with the exception of the unlimited width category which must meet all specifications except for the width of the ramp. They must also meet the criteria set up under N.S.S.A. freestyle jump rules.

2 ski records for most side by side:

Heli's
Flips
Gainers
Mobius'

1 ski records for most:

Heli's
Flips
Gainers
Mobius'

Swivel line: All skiers must do a minimum of a **180** degree trick. All skiers must make two passes past the same "show site" with two separate moves. The record is for the most people in a line.

Ballet line: If this is done in a circular pattern, skiers must do at least one pass of any of the following: Seat hold, toe hold, knee hold, heel hold. If a straight pass is used, there must be two separate passes, with two separate moves. The record is for most people in a line.

Trios line: Trios must make two passes past the same "show site" with two separate moves. All skiers must hold each move or lift for at least 5 seconds. The record is for the most **trios** behind the same boat.

Conventionals line: All couples must make two passes past the same "show site". They must all do the same move for each pass, but they must use two separate moves for the separate passes. The skiers must hold each move or lift for at least 5 seconds. The record is for most couples in a line.

Strap Doubles: All couples must make two passes past the same "show site." They must all do the same move for each pass, but they must use two separate moves for the separate passes. The skiers must hold each move or lift for at least 5 seconds. The record is for most couples behind the same boat.

ATB: Record is for the most people to successfully ski away from an around the boat pun. Skiers must all be going in the same direction and can either cut under lines or not. This record is for a true continuous 360 degree pull. Skiers must use a single ski and nobody can sink beyond waist deep. The boat must exit the maneuver in the same direction in which it entered the maneuver. Sliders must be in an upright stable skiing position for 5 seconds after the boat straightens out to exit the turn.

Front:

Back:

N.S.S.A. Application Form
For
National Show Skiing Record

Record you are attempting to set or break:

National Record Tournament Record Team/Show Record Check all that apply

Team Name: _____ Date of Record Attempt _____

Submitted by: _____ Location of Record Attempt: _____

Address: _____ Phone# _____

City, State, Zip: _____

Officials to be present:

Name	Officials rating or position held
------	-----------------------------------

Name	Officials rating or position held
------	-----------------------------------

Name	Officials rating or position held
------	-----------------------------------

Name	Officials rating or position held
------	-----------------------------------

Are you applying for an exemptions to any N.S.S.A. Safety rules:

If so, which rule and why.

In addition to the officials stated above, what other proof will you provide to verify this record.

Please attach a list all participants of this record including skiers, drivers, riders, pin pullers, safety director, videographers, and photographers. Please include all USAWS numbers, for verification purposes.

Please return to: Chris Coupland chriscoupland@charter.net
3505 Basalt Ln.
Madison, WI 53719

Chapter 12

NSSA Tournament Kit Contents

Guidelines for Sponsoring a Ski Show Tournament

Registrar Packet

Sanctioned Event General Liability Waiver
Individual and Family Membership Registration Forms
Temporary Membership Receipts
Required NSSA Tournament Paperwork Check List

Chief Judge/Chief Scorer Packet

Instructions for Chief Judge
Chief Judge's Checklist
Box Score Tally Sheet
Post Show Judges' Meeting Report
Chief Judge's Post Tournament Report
Official's Complaint/Concern Form
Tournament Officials' Record
Tournament Results
Timer's Report

NSSA Judge's Form
NSSA Scorer's Form

Chief Judge II Packet

NSSA Official's Rating Applications
Safety Directors' Development Program Description
Application for State Safety Director

Safety Packet

Tournament Safety Director's Report
Injury Report
Additional Treatment Report
Preliminary Notice of Injury Card
Safety Director's Tracking Report
Individual Competition Safety Director's Tracking Report

Individual Event Packet

Individual Competition Results Form
Individual Competition Timer's Report
Individual Event Competition Judge's Form
Individual Event Competition Scorer's Form
Freestyle Jump Competition Judge's Form
Freestyle Jump Competition Scorer's Form
Individual Acts Competition Judge's Form
Individual Acts Competition Scorer's Form
Required NSSA Tournament Paperwork Check List
Teams with all Paperwork Turned In
Teams Missing Paperwork Check List

National Show Ski Association

Instructions for the Chief Judge

As Chief Judge, your responsibility encompasses the entire tournament. You are obligated to see that the tournament is run fairly and safely according to the current rules. This includes the responsibilities of the following personnel:

- Sponsoring Club
- Competing Teams
- Scoring Judges
- Scorers
- Timers
- Safety Director

The responsibilities of each of these are found in the current rules. Also, the sponsoring club's responsibilities have been spelled out in a separate document entitled "Guidelines for Sponsoring a Ski Show Tournament." It is important that you become familiar with these documents and the section entitled "Judge's Instructions."

Some of the items to watch for prior to the start of the tournament are:

- 1) Is the required equipment ready and adequate?
- 2) Are personnel available and familiar with their responsibilities (scorers, timers, judges, safety personnel, safety director)?
- 3) Have the docks, jump, landing area, skiing area, etc., been checked for safety hazards?
- 4) Have all rosters and show lists been submitted?

Meet with each competing team's Show Director prior to their competition. Ask for questions and inform the Show Director that it is his responsibility to know the rules and that you cannot make exceptions simply because he/she is not aware of the rules. Also, check that he is familiar with the site, safety procedures and furnished equipment that he/she will be using. Ask the Show Director if there is anything unusual about the show that you should be aware of.

In the event time allows, the Chief Judge, as a courtesy to the competing team, shall make an attempt to inform the designated individual from the team of any rule violations or penalties. If at all possible, this should be done prior to the start of the next show in an effort to review all circumstances.

Remember that all decisions made by the Chief Judge or majority of the judges must be made keeping in mind the intent of the rules and be based on keeping the competition fair for all competing teams.

NOTE: Remember to list all officials who work the tournament on the NSSA Tournament Officials' Record. Immediately upon conclusion of the tournament, return the following forms to USA Water Ski's Competition Department in the envelope provided in the "Scorer's" packet of the tournament kit.

Check

Documents

- NSSA Tournament Results form with Scorebook Cover and Back
- Tournament Officials' Record
- Tournament Safety Director's Report
- Injury and Additional Treatment Reports (if applicable)
- Individual and Family Membership Registration forms and monies collected

Good luck in your future endeavors as a NSSA Judge!!!

National Show Ski Association

Chief Judge's Checklist

Tournament Name _____ Tournament Date(s) _____

Site/City/State _____ Region Class _____ Sanction Number _____

CHECKLIST ITEMS	TEAMS			
Representative				
Roster				
Registration				
USA Water Ski Affiliation				
MEETINGS				
Pre-Show Meeting				
Safety Meeting				
EQUIPMENT/ACTS				
Towboat Needed				
Pick-up Boat Needed				
2 nd Jump				
Barefoot Jump				
Alternate Start Dock				
Aerial Act				
Continuous Act				
Act Scratched				
Spoken Word Start				
Tight Line Start				
Ramp Height				
Start Sooner				
TIMES				
Set-Up Time				
Start Time				
Delay Time				
5-Minute Warning				
Finish Time				
Total Time				
Take-Down Time				
DEDUCTIONS				
Safety Deduction				
Unsportsmanlike Conduct				

NOTE: The times are for reference only. These times are also recorded on the Timer's Report.

CHIEF JUDGE: Review all items with each competing team prior to the start of their ski shows.

Chief Judge's Signature _____ Date _____

For Office Use Only Sanction # _____
--

Tournament Organizer's Safety Checklist

This checklist must be completed for each sanctioned tournament and returned to USA Water Ski Headquarters (USAWS) with the sanction application. USAWS will send a safety packet upon the acceptance of your sanction application.

Club Name: _____

Tournament Name: _____ Date: _____

Tournament Location (site/city/state): _____

The following safety preparations and equipment is considered by the USAWS Safety Committee to be the minimum recommended for the safe operation of a tournament. It is the responsibility of the tournament sponsor to supply the following. Checking the following guarantees that the tournament sponsor will verify these safety precautions prior to the tournament.

- | A. MEDICAL LIAISON WITH OFF-SITE MEDICAL FACILITIES: | Yes | N/A |
|---|--------------------------|--------------------------|
| 1. Arrangement of USAWS insurance acceptance with hospital/clinic?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Phone or radio/telephone communication on-site for direct communication to emergency facility?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Licensed or certified EMT or medical assistance available on-site or no more than 20 minutes travel away?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Posted emergency route maps and phone numbers at several locations?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| B. SAFETY OF ON-SITE FACILITIES: | | |
| 1. Competition area free of hazardous obstacles?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Non-moveable obstructions clearly marked, rendered safe by cover and/or pointed out to officials and competitors?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Take-off/landing areas cleared of rocks, glass, tin cans and other hazards?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Docks/Piers: Free of sharp edges, nails, broken/cracked boards?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Jump Ramp Inspection: (With the Chief Judge and Technical Controller) | | |
| a. Properly secured, lines and anchors?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Surface and aprons smooth and no protruding nails/bolts?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Surface and sides good color contrast and not water color?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Algae/water scum removed from below water line surface?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. ALL competition courses a safe distance from shore and each other?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Towers: | | |
| a. Stable and securely anchored?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Ladders secure and no loose foot/hand holds?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Floors, hand rails in place and in good repair?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Refueling Area: | | |
| a. Appropriate fire extinguisher in close proximity?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| b. NO SMOKING and FLAMMABLE signs posted and visible?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Fuel drums/pumps properly grounded?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| C. SAFETY BOAT(S) AND CREWS OR SWIMMERS: | | |
| 1. One (1) Type III PFD for each person and a spare?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Two-way radio to Safety Director?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Water rescue personnel in adequate numbers to cover all events (trained by the Safety Director)?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Adequate safety boats where needed?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| D. SHORE SAFETY FACILITIES: | | |
| 1. Designated safety/first aid area?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Rigid spine board?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Universal type C.I.D.?..... | <input type="checkbox"/> | <input type="checkbox"/> |
| c. First aid kit of adequate size?..... | <input type="checkbox"/> | <input type="checkbox"/> |

I hereby acknowledge and certify compliance with these minimum recommendations.

Tournament Organizer's
 Signature _____ Date _____

**USA Water Ski
Tournament Safety Director's Report
Tournament Organizer's Safety Checklist**

INSTRUCTIONS: Please type or print clearly all requested information.

1. This form must be completed and the reverse signed by both the Chief Safety Director and the Chief Judge. It is the means to assist in the evaluation of injuries and subsequently improve safety.
2. For the Chief Judge to receive credit for acting as such for this tournament, both sides of this form must be completed (legibly) and returned to USA Water Ski Headquarters' Competition Department with the master scorebook, even if no injuries occurred.
3. An Injury Report and a Preliminary Notice of Injury card must be completed for all injured parties. Be sure to give an Additional Treatment Report to any injured party who requires treatment of any kind, including on-site first aid. All Injury Reports and Additional Treatment Reports should be returned to USA Water Ski Headquarters' Competition Department with this form. Preliminary Notice of Injury cards should be returned directly to Ski-Safe.

Sport Division/Category: AWSA (3-Event) NCWSA (Collegiate) WSDA (Disabled)
 ABC (Barefoot) NSSA (Show Ski) Fun
 AKA (Kneeboard) NWSRA (Speed Ski) USA-WB (Wakeboard)

Tournament Name _____ Class _____ Date(s) _____

Tournament Address _____ Sanction Number _____

City _____ State _____ Zip Code _____

Club's Name _____ USA Water Ski Club Number _____

Club's Address _____

City _____ State _____ Zip Code _____

AWSA / NCWSA / ABC / WSDA			Wakeboard			NSSA (Show Ski)	
Events	Number of Skiers Per Event	Number of Rides Per Event	Events	Number of Skiers Per Event	Number of Rides Per Event	Events	Number of Skiers Per Event
Slalom			Freestyle			Swivel	
Tricks			Expression Session			Doubles	
Jumping						Jumping	
Flip-Out (AKA)						Total Individual	
Totals			Totals			Total Show	

Total Number of Participants _____ Number of Injuries Requiring First Aid or Hospital Care: _____

Chief Judge _____ Chief Safety Director _____

Address _____ Address _____

Area Code/Phone _____ Area Code/Phone _____

CHIEF SAFETY DIRECTOR: Be sure to complete the checklist on the reverse of this form.

NOTE: The Chief Safety Director and Chief Judge must sign the reverse of this form following the tournament.

Tournament Safety Director's Checklist of Tournament Organizer's Safety Checklist

The following safety considerations and suggestions are regarded by USA Water Ski as important for the safe and efficient operation of a tournament. Please check the following and provide an explanation for any item checked "NO". At the conclusion of the tournament, the Chief Safety Director and Chief Judge should sign the bottom of this sheet to verify that the check-off is accurate.

	YES	NO	N/A
A. MEDICAL LIAISON WITH OFF-SITE MEDICAL FACILITIES:			
1. Arrangement of USA Water Ski insurance acceptance with hospital/clinic?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Phone or radio/telephone communication on-site for direct communication to emergency facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Licensed or certified EMT or medical assistance available on-site or no more than 20 minutes travel away? ..	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Posted emergency route maps and phone numbers at several locations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B. SAFETY OF ON-SITE FACILITIES:			
1. Competition area free of hazardous obstacles?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Non-moveable obstructions <u>clearly marked</u> , rendered safe by cover and/or pointed out to officials/competitors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Take-off/landing areas cleared of rocks, glass, tin cans and other hazards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Docks/Piers free of sharp edges, nails, broken/cracked boards;	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Jump Ramp Inspection: (With the Chief Judge and Technical Controller)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Property secured, lines and anchors?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Surface and aprons smooth and no protruding nails/bolts?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Surface and sides good color contrast and not water color?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Algae/water scum removed from below water line surface?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. ALL competition courses a safe distance from shore and each other?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Towers:			
a. Stable and securely anchored?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Ladders secure and no loose foot/hand holds?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Floors, hand rails in place and in good repair?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Refueling Area:			
a. Appropriate fire extinguisher in close proximity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. NO SMOKING and FLAMMABLE signs posted and visible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Fuel drums/pumps property grounded?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C. SAFETY BOAT(S) AND CREWS OR SWIMMERS:			
1. One (I) Type III PFD for each person and a spare?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Two-way radio to Safety Director?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Water rescue personnel In adequate numbers to cover all events (to be trained by the Safety Director)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Adequate safety boats where needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D. SHORE SAFETY FACILITIES:			
1. Designated safety/first aid area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. First Aid Equipment:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Rigid spine board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Universal type C.I.D.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. First aid kit of adequate size?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

CHIEF SAFETY DIRECTOR'S SIGNATURE

CHIEF JUDGE'S SIGNATURE

DATE

National Show Ski Association

Box Score Tally Sheet

Team	Towboat Driving	Pick-up Boat	Sound Crew and Audio Presentation	Show-manship	Overall Show
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					

National Show Ski Association Post Show Judges' Meeting

Tournament Name _____ Tournament Date(s) _____

Location (site/city/state) _____ Sanction Number _____

Team Name _____ Date _____

Called By _____

Reason _____

Result: Deduction? Yes No % of Deduction _____

Division: A C or I II III Tournament Delayed? Yes No

Amount of Time Delayed (minutes) _____ First Aid Required? Yes No

Club Representative Contacted _____

Chief Judge's Comments _____

Team Name _____ Date _____

Called By _____

Reason _____

Result: Deduction? Yes No % of Deduction _____

Division: A C or I II III Tournament Delayed? Yes No

Amount of Time Delayed (minutes) _____ First Aid Required? Yes No

Club Representative Contacted _____

Chief Judge's Comments _____

Team Name _____ Date _____

Called By _____

Reason _____

Result: Deduction? Yes No % of Deduction _____

Division: A, C, or I, II, III, Tournament Delayed? Yes No

Amount of Time Delayed (minutes) _____ First Aid Required? Yes No

Club Representative Contacted _____

Chief Judge's Comments _____

National Show Ski Association
Chief Judge's Post Tournament Report

Upon completion copies of this form should be sent to the Rules, Official's and Tournament Committee Chairperson. Refer to the Tournament Kit Contents page included in the tournament kit for Committee Chairperson's names and addresses.

Tournament Name _____ Tournament Date(s) _____
Location (site/city/state) _____ Sanction Number _____
Tournament Chairman _____
City _____ State _____ Zip Code _____
Chief Judge _____ Rating Level _____
Address _____ City _____ State _____ Zip Code _____
Area Code/Phone (day) _____ (evening) _____
Fax Number _____ E-mail Address _____

EXCEPTIONS TO THE RULES

1. List section of the rules not followed. _____
2. Explain why compliance was impossible. _____

3. Was a vote of the judges taken? Yes No
4. Were all teams informed of the charges? Yes No
5. Explain any "NO" answers to items # 3 or # 4 above _____

INTERPERTATIONS OF THE RULES

1. List sections of the rules challenged as ambiguous. _____
2. Report the decision as to the meaning of these sections. _____

3. Was the Chairman of the Rules Committee available? Yes No
4. If not, was a vote of the Judges takes? Yes No
5. Explain any "NO" answers to item # 4 above. _____

Was the site adequate? Yes No Describe any problems. _____

Were there any other problem(s) or incident(s) that should be brought to the attention of the Rules, Officials' and/or Tournament Committees? _____

OFFICIALS' PERFORMANCES

Names and comments on any unsatisfactory performances (use the other side of this form if additional space is required).

Chief Judge's Signature _____ Date _____

National Show Ski Association Officials Complaint/Concern Form

Instructions: The purpose of this form is to allow show teams and/or individuals the opportunity to contact someone with a legitimate complaint or concern. Upon completion, forward this form to the Officials' Committee Chairman, with copies to the NSSA President and your NSSA Regional Representative(s). Upon receipt, the Officials' Committee Chairman, or his appointed investigation chairman, will contact the officials of the tournament involved for their input. All of the information received will then be circulated to the Officials' Committee members for review and recommendation. The individual committee member recommendations will then be compiled into a questionnaire/ballot and sent to all committee members for a vote. The committee recommendations, **which may include discipline up to and including suspension of an official's status**, will then be forwarded to the NSSA Board of Directors for final approval.

NOTE: Disciplinary action may be applied to the complainant if the Officials' Committee and/or Board of Directors decide that the complaint was totally frivolous and unfounded.

Complainant's Name _____ USA Water Ski Membership # _____

Mailing Address _____ City _____ State _____ Zip Code _____

Area Code/Telephone Number (day) _____ (evening) _____

Club Affiliation (if any) _____

Complaint/Concern is directed at _____

Whose official position was _____

Location of incident (site/city/state) _____ Date of incident _____

Describe complaint/concern (use the back of this form if additional space is required) _____

Witnesses (if applicable):

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Recommendations _____

Complainant's Signature _____ Date _____

National Show Ski Association Tournament Results

Chief Judge's Signature

The Chief Judge is responsible for returning this completed form to USA Water Ski's Competition Department along with the forms listed on the reverse. Copies should be mailed to the individuals noted on the Tournament Kit Contents page.

Please type or print clearly.

Tournament Name _____ Tournament Date(s) _____

Region __ Class _____ Number of Teams _____ Sanction Number _____

Location (site) _____ City _____ State _____

Club Sponsor _____

Street Address _____

City _____ State _____ Zip Code _____

CLASS A			CLASS C		
Place	Team Name	Points	Place	Team Name	Points
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		
14			14		
15			15		
16			16		
17			17		
18			18		
19			19		
20			20		

Special Awards

Box Score Awards

"A" DIVISION			"B" DIVISION		
Award Name	Team Name	Points	Award Name	Team Name	Points

Remember to list all officials who work the tournament on the NSSA Tournament Officials' Record.

Immediately upon conclusion of the tournament, return the following forms to USA Water Ski's Competition Department in the return address envelope provided in the Chief Scorer packet of the tournament kit.

Check

Document

- NSSA Tournament Results form with score book cover and back
- NSSA Tournament Officials' Record
- Individual and Family Membership Registration forms and monies collected
- Tournament Safety Director's Report
- Injury and Additional Treatment Reports (if applicable)

National Show Ski Association Timer's Report

Tournament Name: _____ Tournament Date(s): _____

Official Starting Time: Saturday _____ Sunday _____

NOTE: The scheduled starting time is for the first ski show. The 20-minute set-up time will begin 20 minutes prior to the announced time.

Day	Pos.	Team	Set-Up Time	Ski Time	Take-Down Time	Total Show (minutes)
DAY ONE						
DAY TWO						

Explanations: Set-up, Ski and Take-Down times are start times. Total show is the actual skiing time in minutes.

Official Timer's Signature

Chief Judge's Signature

Return to USA Water Ski Headquarters

National Show Ski Association Judge's Form

For Office Use Only Sanction # _____
--

Tournament Name _____ Tournament Date(s) _____

Team _____ Judge _____ No. _____

List of Acts	Flow 0 - 25	Execution 0 - 25	Difficulty 0 - 25	Spectator Appeal 0 - 25	Total	Comments
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
Box Scores				Points	Total	Comments
Sound Crew & Audio Presentation	Music Selection			0 - 50		
	Audio Effects			0 - 75		
	Audience Direction			0 - 125		
Towboat Driving	Starts			0 - 50		
	Patterns & Speed			0 - 50		
	Landings			0 - 50		
	Skill / Difficulty			0 - 50		
Pick-up Boat Crew	Positioning			0 - 25		
	Rough Water			0 - 25		
	Overall Safety			0 - 25		
Showmanship	Appearance of the Participants			0 - 250		
	Appearance of the Equipment					
	Did all persons involved act as actors & acknowledged the audience					
	Was the Show well Choreographed					
Overall Show	Introductions			0 - 100		
	Dock & Equipment			0 - 25		
	Act Variety			0 - 100		
	Production			0 - 250		
	Costuming / Make up			0 - 50		

National Show Ski Association Scorer's Form

Final Score _____

Tournament Name _____ Tournament Date(s) _____

Team _____ Scorer _____

List of Acts										Total	Calculations
1.											
2.											$\frac{A}{\# \text{ of Acts}} = \text{_____} = C$
3.											
4.											
5.											$C \times 13 \times 1.3 = \text{_____} = D$
6.											
7.											
8.											$\frac{B}{3 \text{ or } 5} \times 0.7 = \text{_____} = E$
9.											
10.											
11.											$E + D = \text{_____}$
12.											
13.											
14.											Minus
15.											Penalty
16.											Points - _____
17.											
18.											Final
19.											Score = _____
20.											
A. Total Skiing Scores											# of Acts = _____
<i>Box Scores</i>											
Sound Crew & Audio Presentation											
Towboat Driving											Total
Pick-up Boat Crew											$\frac{\text{_____}}{3 \text{ or } 5} = \text{_____} = A$
Showmanship											
Overall Show											
B. Total Box Scores											

USA Water Ski TOURNAMENT ADDITIONAL TREATMENT REPORT Sanction Number _____

This report must be completed by any person associated with a USA Water Ski-sanctioned tournament who requires off-site treatment for any injury(res) suffered during the competition.

The Chief Safety Director shall ensure that any skier or family leaving the ski site for further treatment is provided with this form and instructed to have it completed by the injured party and treating person/facility.

- Sport Division/Category:
- | | | |
|---------------------------------------|--|---|
| <input type="radio"/> AWSA (3-Event) | <input type="radio"/> NCWSA (Collegiate) | <input type="radio"/> WSDA (Disabled) |
| <input type="radio"/> ABC (Barefoot) | <input type="radio"/> NSSA (Show Ski) | <input type="radio"/> Fun |
| <input type="radio"/> AKA (Kneeboard) | <input type="radio"/> NWSRA (Speed Ski) | <input type="radio"/> USA-WB
(Wakeboard) |

Tournament Name _____ Class _____ Date(s) _____

Tournament Address _____

City _____ State _____ Zip _____

Please print clearly.

INJURED PARTIES PORTION:

Full Name _____ Age ____
Division _____ Rating _____ USA Water Ski Member No. _____ Date _____
Address _____
City _____ State _____ Zip _____
Area Code/Telephone (day) _____ (evening) _____
Release of Medical Information to USA Water Ski _____
(signature)

TREATING FACILITY: Please complete or attach your treatment record of this injured party and forward to USA Water Ski at the address given below.

Injury _____

Treatment _____

Prognosis/Restrictions _____

Please return this completed report to:

USA Water Ski
Attention: Competition Department
1251 Holy Cow Road
Polk City, Florida 33868-8200
(863) 324-4341

PRELIMINARY NOTICE OF INJURY

To be completed by
UAS Water Ski official, certified coach, or club officer
When filled out completely, return this form to :
R.W. Barss Inc.
15 Division, SW
Grand Rapids, MI 49503
For questions regarding this form, call (800) 968-6232

Name of injured individual: _____
(Last) (First) (Middle)

USA Water Ski member #: _____ Date of Birth ____/____/____

Mailing Address: _____

City, State Zip: _____

Home Ph: _____ Work Ph: _____ Fax: _____

E-mail address: _____

Date of Injury: _____ Time of Injury: _____ Place of occurred: _____

Name of event: _____

Event City, State Zip: _____ Sanction Number _____

Nature of injury: (Please describe fully, indicating what part of the body was injured i.e. broken arm, sprained ankle, etc)

Describe how accident occurred: (give complete details) _____

Did accident occur:

- A: During a sanctioned tournament or ski show () Yes () No
B: During a supervised practice () Yes () No
C: While traveling to or from a sanctioned tournament, supervised practice or ski show: () Yes () No

The above named claimant is a current active member of USA Water Ski () Yes () No

Treatment: On-site () Doctor/Hospital ()

Name and address of boat owner: _____

Name and address of witness : _____

Tournament: Signature of safety director, coordinator: _____

Practice: Official, Certified coach or club officer: _____

National Show Ski Association

Safety Director's Tracking Report

Tournament Name _____ Tournament Date(s) _____

Region _____ Class _____ Number of Teams _____ Sanction Number _____

Location (site) _____ City _____ State _____

Team Name _____

This form is to be used by the Chief Safety Director and/or his assistant(s) for each team's performance and copies sent to the NSSA Tournament Committee Chairman and NSSA Safety Committee Representative. The purpose of this form is to make sure that all of the skiers in an act are accounted for. Skiers may be counted on the dock, again on the water and finally on landing, taking into account any fallen skiers. Injuries can also be noted, which will be helpful later when completing an Injury Report.

Act	Number On Dock	Number On Water	Number Fallen	Number Returned	Number Injured
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
Totals					

Safety Director's Printed Name _____ Signature _____

National Show Ski Association Individual Competition Safety Director's Tracking Report

Tournament Name _____ Tournament Date(s) _____

Event/Act _____ Region _____ Class _____ Sanction Number _____

Location (site) _____ City _____ State _____

This form is to be used by the Chief Safety Director and/or his assistant(s) for each individual's performance and copies sent to the NSSA Tournament Committee Chairman and NSSA Safety Committee Representative. The purpose of this form is to make sure that all skiers in an event/act are accounted for. Skiers may be counted on the dock, again on the water and finally on landing, taking into account any fallen skiers. Injuries can also be noted, which will be helpful later when completing an Injury Report.

Competitor's Name	Number On Dock	Number On Water	Number Fallen	Number Returned	Number Injured	Notes
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
Totals						

Safety Director's Printed Name _____ Signature _____

**National Show Ski Association
Individual Competition
Results Form**

Tournament Name _____ **Tournament Date(s)** _____

Event/Act _____ **Sanction Number** _____

Placement	Competitor's Name	Final Score
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

**National Show Ski Association
Individual Competition
Timer's Report**

Tournament Name: _____ Tournament Date(s): _____

Event/Act _____ Timer _____ Sanction Number _____

Competitor's Name	Set-Up Time	Competition Time	Clean-Up Time	Total Time
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				

National Show Ski Association
Individual Event Competition
Judge's Form

Tournament Name _____ Tournament Date(s) _____

Event _____ Judge _____ Sanction Number _____

Competitor's Name	Technical Merit	Artistic Impression	Notes
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

**National Show Ski Association
Individual Event Competition
Scorer's Form**

Tournament Name _____ Tournament Date(s) _____

Event _____ Scorer _____ Sanction Number _____

Competitor's Name	W a k e b o a r d	I n d · E v e n t	Judge	Judge	Judge	Judge	Judge	Judge	Judge	Subtotal	Total	Final Score
			#1	#2	#3	#4	#5	#6	#7			
1.	DI	TM										
	ES	AI										
2.	DI	TM										
	ES	AI										
3.	DI	TM										
	ES	AI										
4.	DI	TM										
	ES	AI										
5.	DI	TM										
	ES	AI										
6.	DI	TM										
	ES	AI										
7.	DI	TM										
	ES	AI										
8.	DI	TM										
	ES	AI										
9.	DI	TM										
	ES	AI										
10.	DI	TM										
	ES	AI										
11.	DI	TM										
	ES	AI										
12.	DI	TM										
	ES	AI										
13.	DI	TM										
	ES	AI										
14.	DI	TM										
	ES	AI										
15.	DI	TM										
	ES	AI										

DI = Difficulty, ES = Expression Session, TM = Technical Merit, AI = Artistic Impression

**National Show Ski Association
Individual Acts Competition
Judge's Form**

Tournament Name _____ Tournament Date(s) _____

Act _____ Judge _____ Sanction Number _____

Competitor's Name	Flow 0 - 25 pts.	Execution 0 - 25 pts.	Difficulty 0 - 25 pts.	Spectator Appeal 0 - 25 pts.	Total	Comments
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						

**National Show Ski Association
Individual Acts Competition
Scorer's Form**

Tournament Name _____ Tournament Date(s) _____

Act _____ Scorer _____ Sanction Number _____

Competitor's Name	Judge #1	Judge #2	Judge #3	Judge #4	Judge #5	Judge #6	Judge #7	Total
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								

**REQUIRED NSSA TOURNAMENT PAPERWORK
CHECK LIST**

- () Judge's forms _____copies (SCR 2.03)
- () Scorer's form's _____copies (SCR 2.03)
- () Team Roster _____copies with Name, Address, & USA Water Ski
Membership numbers due to host team by _____
(SCR 6.02)
- () USA Water Ski Club Affiliation Certificate 1 photocopy (SCR 6.01)
- () NSSA Safety Coordinator – 1 photocopy of Safety Coordinator's Card (SCR 6.06)
- () NSSA Tested Driver Certification – 1 photocopy of NSSA Officials Card
- () USA Water Ski Towboat Liability Insurance form – 1 copy
- () NSSA Safety Director Tracking Report Form – 1 copy
- () Wireless microphone frequency (SCR 9.09)
- () Club radio frequency (SCR 9.09)
- () USA Water Ski Liability Release form signed by all club members
- () USA Water Ski music form – 1 copy **Division I National Tournament only**
- () National Show Ski Championships Ski Club Fact Sheet – 1 copy
Division I National Tournament only
- () TV Production Form – 1 copy **Division I National Tournament only**

Each competing team at a tournament should receive a copy of this form in their tournament announcement. The blanks would be written in so they know how many copies are needed for the tournament. Teams should be encouraged to keep a copy of all paperwork that they turn in.

TEAMS WITH ALL PAPERWORK TURNED IN

TOURNAMENT NAME _____

TOURNAMENT DATE(S) _____

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

TEAMS MISSING PAPERWORK

ALL OUTSTANDING PAPERWORK MUST BE TURNED IN

BY _____

TO _____

OR IT WILL BE CONSIDERED LATE PER RULE 6.04

TEAM NAME

PAPERWORK OUTSTANDING

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____
- 6. _____
- 7. _____
- 8. _____
- 9. _____
- 10. _____
- 11. _____
- 12. _____
- 13. _____
- 14. _____

Chapter 13

Committee Chair's Procedures

Section I - NSSA Rules Committee

- The Rules Committee is responsible for the Competition Rules and the Individual & Show Acts Rules in the Rule Book.
- New rules are sent to the Chairman on or before October 1 of each year.
- Each Rule change must pass the Committee with a 70% or greater approval.
- The Board of Directors must approve each rule change.

Section II – Official's Committee

- Review applications for Judges and Scorers to determine whether the applicant has met the appropriate criteria for the rating.
- Review and investigate all complaints/concerns regarding performance and conduct of an official and recommend corrective action for approval by the NSSA Board.
- Develop and issue biannual tests for Judges
- Maintain Officials Work Record to assure the Judge or Scorer has met the criteria for their respective ratings.
- Present annual training clinics for judges and scorers.
- Present recommendations to the NSSA Board for Officials for Division 1 and Division 2 National Show Tournaments
- Survey judges and scorers who are willing to work outside their respective regions and maintain a readily accessible list for local organization chair.
- Assist with recruiting officials to work a specific tournament when requested.

Section III – National Tournament Committee

- The Tournament Committee Chairman / Director is responsible for carrying out all policies & procedures for the Division I & II National Show Championship Tournaments called for in Article IX and X of the NSSA Bylaws on an annual basis.
- Tournament dates, places, and LOC (Local Organizing Committee) information is to be confirmed and submitted to USA Water Ski and Showski.com for placement on the respective websites not later than February of each year.
- Responsible to mail, e-mail all current Entry Forms / Liability Releases when requested in a timely manner.
- Upon closing the “Entry Deadline” period, responsible for establishing a list of Competitors and Running Order for each Tournament, and communicating this information through the two (2) websites and appropriate mailings.
- After consulting the appointed Chief Judge for each Tournament, responsible for establishing a registration procedure, meeting schedule, and official tournament schedule. Disseminating this information to all Competitors, Officials, NSSA Board of Directors, and LOC.
- For Division I – coordinating the on-site practice schedule for the Thursday prior to the start of the tournament (day before the Individual Event Competition) with the LOC and Competitors.
- Division I – Preparing a summary of Entry Fees and the amount due to the NSSA from the LOC, and ensuring that this amount is paid before the conclusion of the tournament.
- Conducting on-site Registration for each tournament, collecting mandated forms, and turning them in to the tournaments Chief Scorer.
- Answering any questions that may arise regarding tournament paperwork, site, schedules, etc.

Section IV – Nominating Committee

The Nominating Committee over sees the nomination and election of the Officers of the NSSA Board, the USAWS Director’s from the NSSA, and the Elite Skiers to the NSSA Board. The Nominating Committee will also keep the records necessary to determine the eligibility of Directors and Officers from the NSSA Board to become an “Honorary National Director”.

Section V – By-Laws Committee

- The Bylaws Committee is responsible for reviewing the NSSA Bylaws and bringing recommended changes to the Board of Directors. Any NSSA Officer or Director can also recommend changes.
- Any recommended changes must be in compliance with the USA-WS Bylaws, and if adopted by the NSSA submitted to the USA-WS BOD for approval before they become official.
- Each recommended change must pass the Committee with a 70% or greater approval prior to being brought to the Board of Directors for action.
- Recommended changes can be presented to the Board of Directors at either the Think Tank or annual Fall Meeting.

Section VI – Grants Committee

Upon appointment as chair, the chairperson recruits one committee member from each region. Notify all NSSA members of the availability of grants by: 1. Article in the “Water Skier”, 2. All NSSA Board members report back to their region of this program, 3. Have someone hand out grant applications at Think Tank.

April 1st: Make copies of all grant requests, summarize by region, arrange for a conference call, and mail complete packages to each committee member. Mid April: Host conference call with committee members to decide which requests get funded, fill out determination form for each request, fill out funding reporting form for those requests that were approved. Mail forms by April 25th.

April through October: Handle any late requests by either calling / e-mailing committee members for approval or notify requester of decision being made at November BOD meeting. Receive grant fund reporting forms and receipts, review for completeness, approve for payment, mail to NSSA treasurer for disbursement.

November: Chair a committee meeting after the NSSA Board meeting to allocate any remaining funds and determine how much if any funds are to be returned to USAWS. Direct the NSSA Treasurer to dispense the appropriate funds. Prepare a preliminary report to the NSSA for the November meeting.

Prepare a final report to the NSSA for the Think Tank meeting.

Section VII – Safety Committee

The attempt to control recognized hazards while balancing an acceptable level of risk in show skiing is the primary purpose of the NSSA Safety Committee. This is fundamentally accomplished through a dynamic cyclic process of education, participation, evaluation, and re-education. The Safety Committee collects injury data, evaluates trends, provides analysis, assembles an annual report, and makes action recommendations to the Rules Committee and NSSA BOD.

Section VIII – Awards Committee

Securing long term sponsors of approved NSSA National Tournament Awards and coordinating this each year with the LOC, is the primary purpose of the NSSA Awards Committee. Additionally, as directed by the NSSA BOD, the Awards Committee may be responsible for ordering other specialized awards.

Section IX – Publicity Committee

News articles sent to the Publicity Chair shall be reviewed and edited as necessary as long as the content and subject matter are relevant to show skiing. Articles shall be sent to the Editor or the editor's designee for the "Water Skier Magazine" for consideration for publication.

News regarding upcoming events must be sent in for publication at least 90 days prior to the event in order to allow time for editing and review.

News articles concerning changes in rules, by-laws, and policies and procedures of the NSSA shall have priority for publication.

Upon receiving information on a publication deadline, the Publicity Chair shall notify the NSSA BOD of upcoming publication deadline dates so that each region will have the opportunity to submit information for publication in the "Water Skier Magazine".

Section X – TV Production Committee

1. Teams need to be notified to bring a blank VCR tape labeled with their team name, if they wish to have a copy of their show.
2. Need to check with the host team tournament director to make sure that they provide a working TV and VCR to record team tapes. Also people to start and stop the tape for each team.
3. Collect all forms and tapes from the teams at registration time. Go over forms and ask questions if need be. Label each tape Sat.1, Sat.2, etc. to have in order for the person taping.
4. Be in the TV truck during each show to tell the director how many boats, name of acts, and where they are coming from, for each act. Also point out land and dock routines as listed on sheets. On the forms, highlight acts or parts of acts that warrant being on the show. List time also, from tape counter.
5. After each show, collect the tape and return it to team Show Director or contact.
6. After all tournament results are announced, get two (2) copies of final standings from Scorer. Give one to TV Producer and keep one in our records. Give commentator copies of Ski Club Fact Sheets for post production work

Section XI – Tow Boat Drivers Committee

The Tow Boat Drivers Committee oversees the NSSA Tested Drivers Program which insures the safe operation of the boats used in show skiing. The NSSA Tested Drivers Program is evaluated to make sure that it meets the requirements as directed by the NSSA Board. The committee also gives suggestions to the NSSA Board that will help the NSSA Tested Drivers Program to meet its goals.

The Committee which is made up of the program testers , have a required meetng every year at Think Tank. They will review the program, and discuss any changes needed, to be presented to the NSSA Board.

Section XII – Policies and Procedure Committee

The Policies and Procedures Committee over sees the Manual that covers the operational policies and procedures, and forms used in the National Show Ski Association. This does not include the Competition Rules or the NSSA By-Laws that are covered in the NSSA Rules book.

Chapter 14

Other Needed NSSA Forms

1. Club Practice and Ski Show Exhibition Sanction Application
2. Waiver – Release – Uniform Participation Agreement
3. Application for Water Ski Show Tournament Sanction
4. Practice Injury Report
5. Practice Additional Treatment Report
6. Safety Clinic Sanction Request Form
7. National Show Ski Championships Ski Club Fact Sheet (for Division I ONLY)
8. TV Production Form (for Division I ONLY)

Club Practice and Ski Show Exhibition SANCTION APPLICATION



Complete this form for: Club Practices **ONLY** if Learn-To-Ski Memberships will be offered
 ALL Ski Show Exhibitions Sanction Number _____

The administrator of USA Water Ski's liability insurance policy requires all USA Water Ski-Affiliated clubs who wish to offer Learn-To-Ski Memberships at club practices or Guest Memberships at ski show exhibitions to sanction these activities through USA Water Ski. USA Water Ski insurance only covers not-for-profit enterprises. USA Water Ski Guest and Learn-To-Ski Members are not eligible to jump over a ramp – this applies to ALL water ski disciplines. Additionally, ALL ski show exhibitions must be sanctioned through USA Water Ski for rated safety officials to receive rating maintenance and upgrading credit.

\$10 Guest Memberships: May only be purchased at a USA Water Ski-sanctioned Fun tournament or ski show exhibition. Valid only during the days of the event and expires when the event ends.

\$5 Learn-To-Ski Memberships: May only be purchased at a USA Water Ski-sanctioned skier clinic or sanctioned club practice. Valid only during the days of the event and expires when the event ends.

Sanctioning Requirements: The organizing club must be affiliated with USA Water Ski and a USA Water Ski-rated Safety Official (Safety Coordinator, or State, Regional or National Safety Director) must be present at each of the club practices/ski show exhibitions listed on the reverse side of this form. There is no sanction fee required.

Sanctioning Procedures: Return the completed sanction form to USA Water Ski's Competition Department, 1251 Holy Cow Road, Polk City, Florida 33868-8200 at least 14 days prior to the start of the first event. If this is your first sanction application of the calendar year, please indicate below. Upon approval, USA Water Ski will send one each of the following forms to the club at the address given below. The club may copy these forms as necessary. Subsequent sanction applications and approvals may be faxed to the club provided no additional supplies are required.

- Letter of Approval
- General Liability Waiver
- Guest or Learn-To-Ski Membership Application
- USA Water Ski Towboat Liability Insurance Statement
- Practice Injury Report/Additional Treatment Report
- Preliminary Notice of Injury Cards
- Sanctioned Ski Exhibition's Safety Director's Work Record (exhibitions only)

Safety Coordinator: A USA Water Ski insured "Active" member who has attended a USA Water Ski-sanctioned Safety Clinic. Upon successful completion of the clinic, a temporary wallet card will be issued as proof of Safety Coordinator status.

Club Name _____ USA Water Ski Affiliation # _____
 Street Address _____
 City _____ State _____ Zip Code _____
 Contact Person's Name _____
 Area Code/Phone (Day) _____ (Evening) _____
 E-mail Address _____ Fax Number _____

- | | |
|--|----------|
| <input type="checkbox"/> First Sanction of the Calendar Year | Quantity |
| <input type="checkbox"/> Total number of Guest/Learn-to-Ski memberships required | _____ |
| <input type="checkbox"/> Subsequent Sanction | |
| <input type="checkbox"/> Temporary membership receipts required | _____ |
| <input type="checkbox"/> Preliminary Notice of Injury Cards required | _____ |
| <input type="checkbox"/> No additional supplies required | |

List each practice/ski show exhibition on the other side of this form.

For Office Use Only – Do not write in this space!

Club

Coordinator

First Time

Instructions: Print legibly or type all requested information.

°Indicate whether the sanction is a

practice or exhibition (P – Practice or E – Exhibition).

Event #	Type° (P or E)	Date (m/d/y)	Event Site/City/State	Safety Official's Name	Safety Official's Membership #	# of Guest Members Participating
1						
2						
3						
4						
5						
6						
7						
8						
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10						
11						
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Club President's Signature _____ Date _____



INSURANCE FACT SUMMARY

Revised February 2007

This brochure has been prepared by USA Water Ski to describe and explain, in a summary manner, the insurance policies which USA Water Ski maintains for the protection and benefit of its clubs, associations, sport disciplines, divisions and individual members in connection with USA Water Ski sanctioned events. It is intended for informational purposes only and is not a contract of insurance. Please refer to the actual insurance policies for complete details of coverage, policy terms and conditions, benefits, limits and exclusions. Should there be any discrepancy between this brochure and the provisions of the actual insurance policies, the terms and provisions of the actual insurance policies will prevail.

INTRODUCTION

USA Water Ski is the National Governing Body for organized water skiing in the United States, and is a member of the International Water Ski Federation (World Governing Body), the Pan American Sports Organization and the United States Olympic Committee. Affiliated with USA Water Ski as sport disciplines are the American Water Ski Association, American Barefoot Club, American Kneeboard Association, National Collegiate Water Ski Association, National Show Ski Association, National Water Ski Racing Association, United States Hydrofoil Association, USA Wakeboard and Water Skiers with Disabilities Association.

USA Water Ski serves a dual mission to promote the growth and development of recreational water skiing, and to organize and govern the sport of competitive water skiing. As part of fulfilling this mission, USA Water Ski provides sanctions for tournaments, practices, exhibitions, clinics and related activities which comply with USA Water Ski's rules and regulations. Sanction applications can be obtained at www.usawaterski.org or by contacting the USA Water Ski national office.

As part of sanctioning, USA Water Ski provides General Liability and Participant Accident coverage for the protection and benefit of its clubs, associations, sport disciplines, divisions and individual members in connection with sanctioned events. A summary of the USA Water Ski insurance programs, along with answers to commonly asked questions, information about how to request certificates of insurance, and instructions about how to report incidents and claims are included within this brochure.



USA WATER SKI GENERAL LIABILITY POLICY

The USA Water Ski General Liability insurance program provides legal liability protection to USA Water Ski and its member clubs, associations, sport disciplines, divisions and individual members **in connection with sanctioned events**. Without this coverage, the availability of private or public bodies of water for use in hosting tournaments, practices and other sanctioned events would be jeopardized.

Who is the Insurance Carrier for the USA Water Ski General Liability Policy?

Philadelphia Insurance Company
A.M. Best Financial Rating: A+ (Superior)
Financial Size Category: XI (\$750 million to \$1 billion)

Who is an Insured under the USA Water Ski General Liability Policy?

- USA Water Ski, Inc.
- USA Water Ski Associations, Sport Disciplines and Divisions
- USA Water Ski Member Clubs
- Event organizers, officials, coaches, employees, volunteers and individual members of USA Water Ski, its member clubs, associations, sport disciplines and divisions, but only while acting in their capacity as such during USA Water Ski sanctioned events.

What limits of coverage are provided under the USA Water Ski General Liability policy?

Per Occurrence Limit *	\$ 1,000,000	<i>*An additional \$4,000,000 of Umbrella Liability coverage is provided excess of and on a following form basis to the primary General Liability limits of coverage, subject to applicable policy terms and conditions. This Umbrella coverage is shared by all sanctioned events and is subject to a \$4,000,000 each occurrence and aggregate limit.</i>
General Aggregate Limit (Per Event)	\$ 2,000,000	
Policy Aggregate Limit	Unlimited	
Personal & Advertising Injury	\$ 1,000,000	
Products/Completed Operations	\$ 1,000,000	
Damage to Premises Rented to You	\$ 1,000,000	
for 7 or fewer consecutive days		
Medical Expense (any one person)	Excluded	
Abuse and Molestation (each occurrence)	\$ 100,000	
Abuse and Molestation (aggregate)	\$ 200,000	
Participant Legal Liability	Included	
Watercraft Liability (non-owned)	Included	

Are Waiver and Release Forms Required as a Condition of Coverage?

Signed Waiver and Release forms are required from all participants (and from parents/legal guardians in the case of minors) prior to participation in USA Water Ski sanctioned events. Copies of the required waiver and release forms are available at the www.usawaterski.org web site or by contacting the USA Water Ski national office. The clubs and event organizers are responsible for making sure these forms are being signed and submitted in accordance with USA Water Ski guidelines. By signing these forms, the participants or parents of participating minors acknowledge the inherent risks and dangers associated with participating in USA Water Ski sanctioned events and their acceptance of these risks. It is important to remember that obtaining signed waivers from all participants does not reduce the need for insurance or effective safety practices. A signed waiver is USA Water Ski's "first line of defense" against a cause of action for negligence and is a very effective risk management tool.

What is covered under the USA Water Ski General Liability policy?

The USA Water Ski Commercial General Liability policy provides coverage for those sums that the Named Insureds become legally obligated to pay as damages because of claims brought by third parties alleging bodily injury, property damage, personal or advertising injury caused by the acts or omissions of the Named Insureds in connection with sanctioned events. The following are a few of the key coverage areas:

Bodily Injury Liability: protects the Named Insureds against claims brought by third parties alleging bodily injury or death caused by the negligent acts or omissions of the Named Insureds. The USA Water Ski General Liability policy excludes coverage for medical expenses, since bodily injuries to members participating in a sanctioned event are covered under USA Water Ski's Participant Accident Medical policy.

Property Damage Liability: protects the Named Insureds against claims brought by third parties alleging physical damage to or loss of use of tangible property caused by the negligent acts or omissions of the Named Insureds. All Commercial General Liability policies contain exclusions for damage to property in the insured's care custody and control. Therefore, ski equipment, towboats or other personal property used in connection with a sanctioned event would not be covered in the event of loss or damage. The policy will respond to third party property damage claims caused by use of the equipment, but not to the equipment itself.

Personal & Advertising Injury Liability: protects the Named Insureds against injury, other than bodily injury, arising out of libel, slander, defamation of character, invasion of privacy, wrongful eviction, wrongful entry, false arrest, wrongful detention or imprisonment, malicious prosecution, misappropriation of advertising ideas or style of doing business, or infringement of copyright, title or slogan.

Products Liability: protects the Named Insureds against liability for bodily injury or property damage as a consequence of some defect in a product sold or manufactured by a Named Insured. An example of a products liability claim would include a food poisoning claim from concessions sold by a Named Insured at a sanctioned event.

Premises Liability: protects against liability for bodily injury caused by failure to maintain safe, secure and properly maintained premises. Regardless of how or why a person enters a property, property owners may be held liable if injury occurs. Slip-and-fall and trip-and-fall accidents are by far the most common claims in premises liability law suits.

Participant Legal Liability: protects the Named Insureds against claims brought against that insured for "bodily injury" to a "participant" while participating in any USA Water Ski sanctioned event.

Drug Testing Liability: provides Personal & Advertising Injury coverage for liability arising out of any drug testing program sponsored by USA Water Ski, provided the testing is

conducted in accordance with USOC Doping Control Program policies and procedures.

Watercraft Legal Liability: protects the Named Insureds against claims arising out of use and operation of non-owned watercraft (i.e. towboats) less than 51 feet in length in connection with sanctioned events. The watercraft liability coverage is secondary to the watercraft liability coverage required to be carried by the boat's owner. The policy does not afford any liability protection to the boat's owner, nor does it provide coverage for any loss or damage to the boat itself. Pursuant to the Towboat Insurance Requirements established by USA Water Ski for use of boats during sanctioned events, the boat's owner is required to carry the primary watercraft liability coverage for operation of the boat (naming USA Water Ski and the club as Additional Insureds), and to carry hull coverage in the event of loss or damage to the boat itself. The complete USA Water Ski Towboat Insurance Requirements are posted on the USA Water Ski web site for reference by all clubs.

Host Liquor Liability: protects the Named Insureds against liability associated with servicing alcohol on a complimentary basis to adults of legal drinking age. The laws vary by state, but most provide that a party which serves alcoholic beverages is liable for injury or damage caused by an intoxicated person if it can be established that the party serving the alcohol caused or contributed to the intoxication of the person. If alcohol is going to be for sale during a sanctioned event, the party selling the alcohol will need to secure an appropriate liquor license and carry Liquor Liability coverage. The USA Water Ski General Liability program does not provide coverage for liability arising out of the sale of alcoholic beverages.

Abuse & Molestation Liability: protects the Named Insureds against claims alleging liability for actual or threatened abuse or molestation by anyone or any person while in the care, custody or control of any insured, or the Named Insured's negligent employment, investigation, supervision, reporting or failure to report to the proper authorities, retention of a person for whom any insured is or ever was legally responsible. This coverage will not pay any claim or defense costs on behalf of any person who personally takes part in inflicting physical or sexual abuse, sexual molestation, sexual exploitation or sexual injury upon another person; or on behalf of any person who remains passive upon gaining knowledge of any alleged physical or sexual abuse, sexual molestation, sexual exploitation, or sexual injury committed by an employee, member or volunteer of the Named Insured organizations.

What is not covered under the USA Water Ski General Liability policy?

- Body Injury or Property Damage that is unrelated to a USA Water Ski sanctioned event or not caused by the acts or omissions of a Named Insured under the USA Water Ski General Liability program.
- Medical Expenses (claims for medical expenses are excluded, including participant accident medical expenses resulting from accidents or injuries during USA Water Ski sanctioned events).
- Claims for Damage to Property in the care, custody and control of the Named Insureds and used in connection with sanctioned events. Examples would include property or equipment which is leased, rented or borrowed from others for use during the event.
- Auto Liability & Physical Damage claims.
- Aircraft Liability & Physical Damage claims.
- Watercraft Liability Exclusion (this exclusion does not apply to non-owned watercraft under 51 ft in length used during USA Water Ski sanctioned events. Coverage is secondary to the primary watercraft liability coverage to be carried by the boat's owner).
- Watercraft Hull Physical Damage Exclusion (no coverage is provided for damage to towboats used in connection with sanctioned events. Refer to Claims for Damage to Property in the care, custody and control of the Named Insureds as specified above).
- Participant vs. Participant Exclusion (this eliminates coverage for claims/lawsuits filed by one participant against another for injury. This exclusion does not preclude coverage for USA Water Ski, its associations, sport disciplines and divisions and clubs. In addition, this exclusion does not apply to USA Water Ski certified boat drivers who volunteer their services in connection with sanctioned events).
- Expected Or Intended Injury Exclusion – excludes coverage for intentional acts which result in "bodily injury" or "property damage" from the standpoint of the Named Insureds (this exclusion does not apply to "bodily injury" resulting from the use of reasonable force to protect persons or property).
- Liquor Liability Exclusion (this exclusion applies to the sale of alcoholic beverages or to the sharing of revenue associated with the sale of alcoholic beverages. Host liquor liability coverage is provided to the Named Insureds under the policy for alcohol served on a complimentary basis to adults of legal drinking age).
- Fireworks or Pyrotechnics Exclusion (excludes coverage for bodily injury, property damage, personal and advertising injury or medical expenses arising out of the ownership, maintenance, handling, storage, distribution, sale or use of fireworks, flash-powder, or explosive compositions).
- Standard General Liability policy exclusions and limitations per standard ISO General Liability policy form, including Workers' Compensation and Similar Laws, Employer's Liability, Pollution, Mobile Equipment, War, Nuclear Energy Liability Exclusion and Employment Related Practices Exclusion.
- Fungi or Bacteria Exclusion
- Lead Liability Exclusion
- Asbestos Liability Exclusion
- Exclusion – Violation of Statutes that govern emails, fax, phone calls or other methods of commercial sending material or information

The exclusions identified above do not represent a complete list of exclusions and limitations under the policy. Additional exclusions and limitations apply.

How do I request a Certificate of Insurance as evidence of the USA Water Ski General Liability coverage?

Beginning in 2007, USA Water Ski has the authority and ability to issue certificates requested by its member clubs, associations, sport disciplines and divisions in connection with USA Water Ski sanctioned events without submitting the requests to the insurance company.

To obtain a certificate of insurance, the club must complete a Certificate of Insurance request form which is available to all Clubs via the USA Water Ski web site: www.usawaterski.org. Please be certain to fill out the certificate request form completely and accurately. Requests for certificates of insurance should be directed to USA Water Ski national office. Please do not wait to submit your certificate requests until Friday afternoon or just prior to your sanctioned event, as USA Water Ski may not be able to produce your requested certificate(s) in time for your event/practice. The form must show the full name and address of the certificate holder, whether or not Additional Insured status is requested, and be accompanied by the appropriate fee charged for this service. USA Water Ski will issue and send the certificates to the Clubs via email. The Clubs will be responsible for delivering the requested certificates of insurance to the Certificate Holders.

Please request Certificates of Insurance only for those third parties who require them and have a direct relationship with your Club's sanctioned events.

A certificate of insurance is a document issued by or on behalf of an insurance company to provide an interested third party (the Certificate Holder) with information regarding the insurance coverage maintained by the Named Insured. The most common type of certificate is provided for informational purposes only to advise a third party Certificate Holder of the existence and amount of insurance issued to the Named Insured, and confers no rights upon the Certificate Holder. The second most common type of certificate is one that in addition to describing the insurance available to the Named Insured, the certificate may also convey information that the Certificate Holder is an "Additional Insured" under the policy issued to the Named Insured, thus giving the Certificate Holder some interest in the policy itself.

For example, USA Water Ski clubs will often be required to provide Certificates of Insurance to the following parties as a means to secure permission from and to confirm availability of lakes for USA Water Ski sanctioned events:

- Private property/lake owners (private bodies of water)
- Public parks/lakes regulated by a government entity (public bodies of water)

If the certificate names the private lake owner or government entity as an Additional Insured, it will protect the private lake owner or government entity against claims caused, in whole or in part, by the acts or omissions of the Named Insured during use of the property/lake for USA Water Ski sanctioned events. It does not cover the private lake owner or government entity for liability arising from the private lake owner's or government entity's own negligent acts.

Important Definitions:

Certificate Holder: the interested party provided with a certificate of insurance as evidence of the insurance maintained by the Named Insured.

Named Insured: the person, firm, or organization specifically designated on the applicable insurance policy for whom the insurance company has agreed to provide coverage. (i.e. USA Water Ski, its member clubs, associations, sport disciplines and divisions).

Additional Insured: an interested party (usually a Certificate Holder) for whom the insurance company has agreed to extend limited coverage, but only with respect to claims caused, in whole or in part, by the acts or omissions of the Named Insured.

***USA Water Ski General Liability Policy
Incident Reporting Procedures and Form***

Any incident that occurs at a USA Water Ski sanctioned event could potentially lead to a general liability claim against USA Water Ski, its associations, sport disciplines and divisions, clubs, event organizers and individual members. **It is important that key information is recorded for each and every incident that occurs during sanctioned events, and that this information is promptly reported.** USA Water Ski has developed a General Liability Incident Report form for this purpose. The Incident Report form is available to all Clubs via the USA Water Ski web site: www.usawaterski.org.

The on-site Safety/Club Official or Event Organizer is required to complete the Incident Report form at the time of an Accident, Injury or Other Incident during a USA Water Ski sanctioned event. Please be certain to fill out the Incident Report form completely and accurately. Prompt reporting of incidents provides the insurance company with a head start in evaluating and resolving these matters, where possible, and ensures that the strongest possible defense can be provided to the Club or Event Organizer in the event that a claim is filed. A claim is an actual demand for damages by a third party.

Incidents may include injuries to participants, spectators, volunteers, boat accidents, theft or damage to property of a third party, etc. Examples of incidents which need to be reported include, but are not limited to, the following:

- Serious Injury or Illness
- Drowning
- Other Fatality
- Minor Property Damage
- Serious Property Damage
- Boating Accident
- Missing Person(s)
- Theft

Completed USA Water Ski Incident Report forms should be submitted to:

American Specialty Insurance & Risk Services, Inc.
P.O. Box 459
Roanoke, IN 46783
Tel. #: (800) 566-7941
Fax #: (260) 673-1291

Any incident involving serious bodily injury requiring emergency medical transport or a death/fatality should be reported immediately to American Specialty Insurance & Risk Services, Inc. by calling the 1-800 claims number listed above.

General Liability Questions and Answers

Do I need a Certificate of Insurance to be covered under the USA Water Ski General Liability policy?

USA Water Ski, Inc., its associations, sport disciplines, divisions and clubs are automatically insured through this program with respect to USA Water Ski sanctioned events. A certificate of insurance can be issued showing your organization as a Named Insured with respect to sanctioned events. However, certificates are normally issued as proof of insurance to third parties showing that the club/event organizer has coverage with respect to events sanctioned by USA Water Ski.

What events can be sanctioned by USA Water Ski?

USA Water Ski provides sanctions for tournaments, practices, exhibitions, clinics and related activities which comply with USA Water Ski's rules and regulations and for which an appropriate sanction application has been submitted and approved by USA Water Ski. For more information regarding practice sanctions, please refer to the Club Practice & Show Ski Exhibition Sanction Application.

How do I request a Certificate of Insurance?

Certificate of Insurance request forms are available at the www.usawaterski.org web site or by contacting the USA Water Ski national office. See the Certificates of Insurance section of this brochure for more details.

Can a third party be covered by this insurance?

Yes. Third parties having an insurable interest may be named as an "Additional Insured," but only with respect to the acts or omissions of the Named Insureds in connection with USA Water Ski sanctioned events. Examples might include event sponsors, land/lake owners offering use of their facilities, etc.

Should I provide a vendor/contractor (such as a concession stand operator) with a certificate of insurance naming the vendor/contractor as an Additional Insured?

Vendors and contractors should carry their own General Liability insurance to cover their negligent acts and omissions. Event organizers should not be liable for the actions of anyone contracted to provide goods and services in connection with sanctioned events. These contracted parties should be required to provide a certificate of insurance as evidence of their own General Liability coverage with the certificate naming USA Water Ski, Inc. and the club/event organizer as Additional Insureds. If the vendor provides a certificate in favor of USA Water Ski, then a reciprocal certificate may be provided to the vendor.

Is there coverage for damage to equipment and other personal property used by the club/event organizer in connection with a sanctioned event?

No. General Liability policies do not cover damage to personal property in the care, custody and control of the Named Insureds. It does not matter whether the equipment and personal property is owned, leased, rented or borrowed from others for use during the event...**NO COVERAGE APPLIES.** The owners of any equipment or personal property to be used in connection with a sanctioned event should be made aware of this fact prior to the event (so that the owners can make sure that appropriate property insurance or similar coverage is in effect).

What about damage to ski equipment used in connection with a sanctioned event?

Again, damage to personal property used by the Named Insureds in connection with a sanctioned event is not covered under the USA Water Ski General Liability policy for loss or damage. This personal property should be insured by the owner of such property.

Does the policy provide coverage for boats used in connection with sanctioned events?

Yes, but for liability claims only and the coverage is subject to the following limitations. The policy only protects the Named Insureds against claims arising out of use and operation of non-owned watercraft (i.e. towboats) less than 51 feet in length in connection with sanctioned events. This coverage is secondary to the watercraft liability coverage required to be maintained by the boat's owner, and the policy does not afford any liability protection to the boat's owner. Loss or damage to the boat itself is not covered under the USA Water Ski General Liability policy. Pursuant to the Towboat Insurance Requirements established by USA Water Ski for use of boats during sanctioned events, the boat's owner is required to carry the primary watercraft liability coverage for operation of the boat (naming USA Water Ski and the club as Additional Insureds), and to carry hull coverage in the event of loss or damage to the boat itself. Please refer to the Towboat Insurance Requirements which are posted on the USA Water Ski web site for reference by all clubs.

General Liability Questions and Answers (continued...)

What if the boat used during the sanctioned event is owned by the Club?

The Club, as the boat's owner, is required to carry the primary watercraft liability coverage for the use and operation of the boat (naming USA Water Ski as an Additional Insured), and to carry hull coverage in the event of loss or physical damage to the boat itself.

What if the boat used during the sanctioned event is owned by a USA Water Ski member?

The member who owns the boat is required to carry the primary watercraft liability coverage for the use and operation of the boat (naming USA Water Ski and the Club as Additional Insureds), and to carry hull coverage in the event of loss or physical damage to the boat itself. See the USA Water Ski Towboat Insurance Requirements which are posted on the USA Water Ski web site: www.usawaterski.org.

What if the boat used during the sanctioned event is loaned by a boat dealership?

The boat dealership donating the boat for use is required to carry the primary watercraft liability coverage for the use and operation of the boat (naming USA Water Ski and the Club as Additional Insureds), and to carry hull coverage in the event of loss or physical damage to the boat itself.

Are our Club boats covered by the USA Water Ski General Liability policy if we take them to another state to participate in a USA Water Ski sanctioned event?

No. Pursuant to the USA Water Ski Towboat Insurance Requirements, each boat owner is required to maintain primary watercraft liability coverage for operation of the boat (naming USA Water Ski and the Club as Additional Insureds), and to carry hull coverage in the event of loss or damage to the boat itself. The boat owner's insurance would be responsible for damages resulting from an accident in which the boat played a contributing role. This is true regardless of which state the boat is being operated.

What if the boat we plan to use during a sanctioned event is 51 ft. or longer?

The USA Water Ski General Liability policy limits coverage to the use and operation of non-owned watercraft (i.e. tow-boats) less than 51 feet in length in connection with sanctioned events. Therefore, no coverage would be available for a boat that is 51 ft. or longer. We recommend that the club/event organizer use a boat that is less than 51 ft. in length.

Does the USA Water Ski General Liability policy provide coverage for lawsuits brought against the Club/Event Organizer by a participant who was injured in a USA Water Ski sanctioned event?

Yes, depending upon the nature of the claim and subject to applicable policy terms and conditions, coverage is contemplated for Participant Legal Liability exposures.

Does the USA Water Ski General Liability policy provide coverage for lawsuits filed by one participant against another participant?

No, this is excluded under the policy. However, if the Club/Event Organizer or USA Water Ski were also named in the lawsuit, the USA Water Ski General Liability policy would respond on behalf of the Club/Event Organizer and USA Water Ski.

How are volunteers covered under the USA Water Ski General Liability policy?

USA Water Ski requires all volunteers at sanctioned events to be active members of USA Water Ski. Active members who serve as volunteers (including safety directors, officials, etc.) are covered for liability claims arising out of their acts or omissions provided they were acting under the direction of the Club/Event Organizer and within the scope of his/her assigned duties in connection with a USA Water Ski sanctioned event. Volunteers who are medical professionals are not covered under the policy for claims arising out of providing or failing to provide medical services.

Can club members who have a USA Water Ski supporting membership serve as volunteers at a USA Water Ski sanctioned event?

No. USA Water Ski requires all volunteers at sanctioned events to be active members of USA Water Ski.

General Liability Questions and Answers (continued...)

At our Club's events sanctioned by USA Water Ski, my wife doesn't ski or ride in the boat. However, she helps straighten skis, recoil ropes on the dock, and announces. Does she need to be a USA Water Ski active member?

Yes! USA Water Ski requires all volunteers at sanctioned events to be active members of USA Water Ski. Although she isn't skiing or riding in the boat, she is participating as a Volunteer in a USA Water Ski sanctioned event, and therefore, must be a USA Water Ski active member.

How are boat drivers covered under the USA Water Ski General Liability policy?

Only USA Water Ski rated Boat Drivers are covered while operating boats in connection with USA Water Ski sanctioned events. The coverage is secondary to the primary watercraft liability coverage carried by the boat's owner. If you are not a USA Water Ski rated Boat Driver and have not completed the prescribed training, experience and participation requirements, you are not covered under the USA Water Ski General Liability policy for your operation of a boat. The only coverage available to you would be through the boat owner's primary watercraft liability policy as a permissive user of the boat.

Our Club is going to be selling alcohol at a USA Water Ski sanctioned event to raise funds. Is this covered under the USA Water Ski General Liability policy?

No. The USA Water Ski General Liability policy only provides coverage to the Named Insureds for host liquor liability exposures where alcohol is served on a complimentary basis to adults of legal drinking age. The sale of alcohol requires the purchase of full Liquor Liability coverage, and will likely require the club to secure a Liquor License.

Will the USA Water Ski General Liability policy provide our Club with coverage if we are just skiing for fun with family and friends and are not taking part in a sanctioned event?

No. The USA Water Ski General Liability program only affords coverage to Named Insured in connection with USA Water Ski sanctioned events, and all participants must be either active or guest/basic skills members of USA Water Ski.

Our Club owns a dock, a float, a slalom ski course and a ski jump ramp. Does the USA Water Ski General Liability policy provide liability protection to the Club with respect to these items?

Yes, but only during USA Water Ski sanctioned events. The USA Water Ski General Liability policy provides liability coverage for all normal water skiing exposures (such as docks, floats, slalom courses and ski jumps) while in use during any USA Water Ski sanctioned event. The Club should maintain its own liability coverage for its ownership or use of these items outside of USA Water Ski sanctioned events. As with all personal property, the Club (as the owner) is responsible for carrying its own property insurance coverage for loss of or damage to these personal property items.

Our Club owns a ski jump. Over the holiday weekend, my son and some of his college friends used the ramp and one of the kids was seriously injured. The injured student has filed a lawsuit against our Club. Will the USA Water Ski General Liability policy provide coverage to us for this claim?

No. The USA Water Ski General Liability program only affords coverage to Named Insureds in connection with USA Water Ski sanctioned events. Since this was not a USA Water Ski sanctioned event, no coverage is available. The Club will need to report this claim to its own liability carrier.

Must all of our Club members be USA Water Ski members for the USA Water Ski General Liability insurance to be in effect during sanctioned events?

No. However, all club members that participate in any USA Water Ski sanctioned event must be either active or guest/basic skills members of USA Water Ski.

Our Show Ski club uses trampolines for dry land training. Are we covered for liability arising out of use of these trampolines?

Yes, but only during training as part of a USA Water Ski sanctioned event.

USA WATER SKI PARTICIPANT ACCIDENT POLICY

USA Water Ski provides Participant Accident benefits to active and guest/basic skills members who participate in USA Water Ski sanctioned events. Participant Accident benefits include Accident Medical Expense benefits and Accident Death & Dismemberment benefits for injuries sustained by USA Water Ski members during sanctioned events.

Who is the Insurance Carrier for the USA Water Ski Participant Accident Policy?

Federal Insurance Company (Chubb)
A.M. Best Financial Rating: A++ (Superior)
Financial Size Category: XV (\$2 billion or more)

Who is eligible for coverage under the USA Water Ski Participant Accident Policy?

All Active Members and Guest/Basic Skills Members of USA Water Ski while participating in USA Water Ski sanctioned events.

Active members serving as Volunteers during a USA Water Ski sanctioned event are also covered.

What is covered under the USA Water Ski Participant Accident policy?

Subject to the applicable benefit limits and exclusions, the policy pays for reasonable Medical Expenses and Accidental Death and Dismemberment benefits for eligible participants who sustain accidental bodily injury while participating in USA Water Ski sanctioned event. The coverage extends from the start of the event through its completion, and includes direct travel to and from the event. The accident medical coverage is secondary to any other available medical/health insurance and is subject to a \$1,000 deductible per claim.

What is not covered under the USA Water Ski Participant Accident policy?

- Loss caused by or resulting from the insured's emotional trauma, mental or physical illness, disease, pregnancy, childbirth or miscarriage, bacterial or viral infection or bodily malfunctions. This exclusion does not apply to loss resulting from bacterial infection caused by an Accident or from Accidental consumption of a substance contaminated by bacteria.
- Loss occurring while the insured is in, entering or exiting any aircraft that is owned, leased or operated by his or her employer or on behalf of the employer. This exclusion does not apply to aircraft chartered with a pilot or crew on a one time charter basis.
- Loss occurring while the insured is in any aircraft while acting or training as a pilot or crew member. This exclusion does not apply to passengers who temporarily perform pilot or crew functions in a life threatening emergency.
- Loss resulting from suicide, attempted suicide or loss that is intentionally self-inflicted.
- Loss occurring while an insured is participating in military action in the Armed Forces of any country or established international authority. However, active military service for sixty (60) consecutive days or less shall not constitute service in the Armed Forces.
- Loss caused by or resulting from an insured being intoxicated or under the influence of any narcotic, unless taken on the advice of a physician and used in accordance with the prescription.
- Loss caused by or resulting from a declared or undeclared war, but war does not include acts of terrorism.

What benefits and limits are provided under the USA Water Ski Participant Accident Policy?

Accidental Medical Expense Benefits

Maximum Benefit Amount: \$10,000

The policy provides coverage for accidental bodily injury resulting directly from members participating in a USA Water Ski sanctioned event. Coverage does not include loss from pre-existing conditions or from competing in non-sanctioned events. If an accidental bodily injury results in an Insured Person requiring medical care and treatment within 90 days of the accident, we will pay the reasonable and customary medical charges of medically necessary medical services up to the benefit amount. Medical expenses must be incurred within 104 weeks of the date of accident. The policy provides coverage against loss in excess of and on a secondary basis to coverage provided under other valid and collectible medical insurance and is subject to a \$1,000 deductible per claim.

The Excess Accidental Medical Expense benefit does not apply to the following charges and services:

- for which the Insured Person has no obligation to pay;
- for eyeglasses, contact lenses and other vision or hearing aids;
- for any injury for which Worker's Compensation benefits or occupational injury benefits are payable;
- for treatment by a person employed or retained by the Policyholder;
- for any injury occurring while fighting, except in self defense;
- for treatment required for conditions caused by repetitive motion injuries and not as a result of an Accident, including but not limited to: Osgood-Schlatter's Disease, bursitis, chondromalacia, shin splints, and tendinitis.

Medical Evacuation and Repatriation

Maximum Benefit Amount: \$30,000

Hospital Admission Guaranty: \$5,000

Family Travel Expense: \$500 *(subject to maximum of \$100 per day for 5 days)*

Accidental Death and Dismemberment

Principal Amount: \$15,000

If accidental bodily injury during a USA Water Ski sanctioned event causes the following losses within one year of the date of the accident which are not otherwise excluded, the following benefits will be paid:

Loss of Life.....	100% of Principal Amount
Loss of Speech and Loss of Hearing.....	100% of Principal Amount
Loss of Speech and one of Loss of Hand, Loss of Foot or Loss of Sight of One Eye	100% of Principal Amount
Loss of Hearing and one of Loss of Hand, Loss of Foot or Loss of Sight of One Eye.....	100% of Principal Amount
Loss of Hands (Both), Loss of Feet (Both), Loss of Sight or a combination of any two of Loss of Hand, Loss of Foot or Loss of Sight of One Eye	100% of Principal Amount
Loss of Hand, Loss of Foot or Loss of Sight of One Eye	50% of Principal Amount
Loss of Speech or Loss of Hearing	50% of Principal Amount
Loss of Thumb and Index Finger of the same Hand.....	25% of Principal Amount
Quadriplegia	200% of Principal Amount
Paraplegia	200% of Principal Amount
Hemiplegia.....	100% of Principal Amount
Uniplegia	50% of Principal Amount

This is only a brief description of the coverage that the Participant Accident policy provides to USA Water Ski active and guest/basic skills members in connection with sanctioned events. All claims are subject to policy provisions, limitations and exclusions.

Notice to USA Water Ski Active Members and Guest/Basic Skills Members

If you are injured while participating in a USA Water Ski sanctioned event, please let the on-site Safety/Club Official or Event Organizer know of your injury so that an Incident Report form can be prepared. If an Incident Report is not prepared to document your injury, your claim will likely be denied by the Participant Accident carrier.

Should you require medical treatment as a result of your injury, the on-site Safety/Club Official or Event Organizer will provide you with a Medical Claim form. The Incident Report form and the Medical Claim form are both available to all Clubs and Members via the USA Water Ski web site: www.usawaterski.org.

Please follow these instructions when submitting your Participant Accident medical claim:

DO NOT SUBMIT CLAIM FORMS, MEDICAL BILLS OR OTHER ITEMS TO USA WATER SKI.

1. Submit your medical expenses to your primary medical/health insurance provider for consideration and payment. Your primary coverage would include group medical/health insurance available through your employer, spouse, parent or legal guardian, Medicare, Medicaid, Armed Forces or other coverage. The USA Water Ski Participant Accident coverage is secondary (i.e. excess) to your primary coverage.
2. Your primary medical/health insurance carrier will issue an Explanation of Benefits (EOB) showing payment or denial of each medical expense related to your injury.
3. Once you receive the EOB paperwork from your primary medical/health insurance carrier, please complete the USA Water Ski Participant Accident Medical claim form. Be sure to attach the following documents to your completed USA Water Ski Participant Accident Medical Claim Form:
 - The Itemized Insurance Billing form(s) from your physician (HCFA form), hospital (UB 92) or other provider. These forms must show the following: Patient's Name, Condition/Diagnosis, Type of Treatment, Date Expense Incurred and the Charges.
 - The Explanation of Benefits (EOB) form(s) showing payment or denial of each medical billing.
4. Submit your completed USA Water Ski Participant Accident Medical Claim form along with the Itemized Insurance Billing forms and your Explanation of Benefits form(s) to:

**American Specialty Insurance & Risk Services, Inc.
P.O. Box 459
Roanoke, IN 46783
Tel.: (800) 566-7941
Fax: (260) 673-1291**

Participant Accident Questions and Answers

What events can be sanctioned by USA Water Ski?

USA Water Ski provides sanctions for tournaments, practices, exhibitions, clinics and related activities which comply with USA Water Ski's rules and regulations and for which an appropriate sanction application has been submitted and approved by USA Water Ski. For more information regarding practice sanctions, please refer to the Club Practice & Show Ski Exhibition Sanction Application.

Am I covered under the USA Water Ski Participant Accident policy when I'm water skiing for fun and not participating in a USA Water Ski sanctioned event?

No. The coverage only applies during USA Water Ski sanctioned events.

Will the USA Water Ski Participant Accident policy provide coverage if we are just skiing for fun with family and friends and are not taking part in a sanctioned event?

No. The USA Water Ski Participant Accident program only affords coverage in connection with USA Water Ski sanctioned events, and all participants must be either active or guest members of USA Water Ski.

Must all of our Club members be USA Water Ski members for the USA Water Ski Participant Accident insurance to be in effect during sanctioned events?

No. However, all club members that participate in any USA Water Ski sanctioned event must be either active or guest/basic skills members of USA Water Ski. Club members who are not either active or guest/basic skills members of USA Water Ski should not be permitted to participate in the sanctioned event.

Can club members who have a USA Water Ski supporting membership serve as volunteers at USA Water Ski sanctioned events and be eligible for coverage under the Participant Accident policy?

No. Only active or guest/basic skills members of USA Water Ski are eligible for Participant Accident coverage.

My wife would like to serve as a volunteer to help at USA Water Ski sanctioned events. She doesn't want to ride in the boat, but she would like to volunteer with straightening skis, recoiling ropes on the dock and announcing. Is she eligible for coverage under the USA Water Ski Participant Accident policy?

No. USA Water Ski requires all volunteers at sanctioned events to be active members of USA Water Ski, so if she plans to volunteer, then she needs to become an active member of USA Water Ski. As an active member, she would be eligible for coverage under the Participant Accident policy while providing volunteer services at a sanctioned event.

I am an active member of USA Water Ski and was injured during a USA Water Ski sanctioned event. Will the USA Water Ski Participant Accident policy pay all of my medical bills if I don't have any other insurance?

If an active member sustains an accidental bodily injury during a USA Water Ski sanctioned event requiring medical care and treatment within 90 days of the accident, the Participant Accident carrier will pay the reasonable and customary charges for medically necessary medical services up to the applicable benefit amount, subject to the \$1,000 deductible and any applicable policy sub-limits, policy terms and conditions, limitations and exclusions. All medical expenses must be incurred within 104 weeks of the date of accident.

What if I have other insurance? Will the Participant Accident policy pay for all of the bills my insurance does not?

The Participant Accident carrier will determine the reasonable and customary charge for the covered medical expense. The Participant Accident carrier will then reduce that amount by amounts already paid or payable by your other insurance plan. The Participant Accident carrier will then pay the resulting amount, less the applicable deductible, but in no event will the Participant Accident carrier pay more than the specified benefit amount (including sub-limits). While the Participant Accident policy will usually reimburse you for any deductible or co-payment you may be responsible for, it will not reimburse you for charges that your insurance company does not pay because they exceed "reasonable expenses" or the "usual and customary" allowance.

What does "reasonable expenses" or "usual and customary allowance" mean? Is this just another way to avoid paying a claim?

Most medical plans exclude reimbursement for medical charges that are higher than those generally made in the local area where treatment is received. If your insurance company does not pay a bill in full because the charges exceed "reasonable expenses" or the "usual and customary allowance," those expenses are not likely to be paid under the USA Water Ski Participant Accident policy either.

Participant Accident Questions and Answers (continued...)

Do I have any obligation to pay bills that have been turned down because they are higher than "reasonable expenses" or the "usual and customary allowance?"

When you receive treatment from a doctor or hospital, you usually sign an agreement with the doctor or hospital stating that you are ultimately responsible for payment of their bill. However, you do have the right to question the validity of the doctor or hospital's charges.

When will the bill from my claim be paid?

Normal processing time is three to four weeks from the date the claims representative receives your bill and all of the essential paperwork. Please be sure that your submission of paperwork is complete in order to avoid any delays. Please keep in mind that the USA Water Ski Participant Accident policy is excess over your own medical/health insurance coverage, so make sure you submit a copy of the Explanation of Benefits (which indicates what your carrier paid or denied on your medical expenses).

Our Show Ski club uses trampolines for dry land training. Are members covered under the USA Water Ski Participant Accident policy while using the trampolines for dry land training?

Yes, provided the training is part of a USA Water Ski sanctioned event, and the injured participant is an active or guest/basic skills member of USA Water Ski.



On behalf of **Entertainment and Sports Insurance Experts, Inc. (ESIX)**, thank you for the opportunity to serve USA Water Ski. We are committed to providing comprehensive and cost effective risk management and insurance solutions for the protection and benefit of USA Water Ski, its clubs, associations, sport disciplines, divisions and individual members.

Entertainment and Sports Insurance Experts, Inc. (ESIX), a division of Brown & Brown, Inc., is a fully integrated risk management and insurance brokerage firm dedicated exclusively to clients in the sports and entertainment industries. ESIX was established in 1994 to serve the risk management and insurance needs of amateur and professional sports organizations, entertainers, athletes, teams, venues and associations.

In 2003, ESIX was acquired by Brown & Brown, Inc. Brown & Brown is currently ranked as the sixth largest independent insurance intermediary organization in the U.S., and the seventh largest such firm in the world (based on the July 2006 ranking by Business Insurance magazine). The company operates over 150 agencies in 35 states offering clients access to virtually every highly rated insurance underwriting company in the United States and European insurance marketplace. Our association with Brown & Brown has given ESIX additional expertise in other areas that compliment the sports and entertainment business.

Today, ESIX operates out of offices in Atlanta, Colorado Springs, Orlando and London. Built on a reputation of integrity, innovation and service, ESIX continues to develop comprehensive and cost effective risk management and insurance solutions for our valued clients. Whether you are in need of an insurance product or risk management expertise, ESIX will deliver.

ESIX serves some of the nation's most prestigious **professional and amateur sports organizations, foundations, national governing bodies, associations, teams and venues**. By outsourcing the majority of their risk management and insurance functions to ESIX, these organizations are able to access valuable risk management and insurance expertise at a significantly lower overall cost. *Over 200 sports organizations look to ESIX for their risk management and insurance needs each year.*

ESIX applies its risk management and insurance expertise to **events**, ranging from world-class sporting events (such as the Lipton Players Tennis Championship, the Target World Challenge and the Tour de Georgia) to concerts and local events. *Working with event organizers, sponsors and promoters, ESIX provides risk management and insurance support to over 100,000 events per year.*

ESIX works with **individual athletes and entertainers** to provide insurance products designed to protect their financial future (and that of their family) in the event of death, disability, sickness or other exigencies associated with their skill. Top money winners on the ATP and PGA tours, auto racing champions, elite players in the NBA, NHL, NFL and MLB, and high profile collegiate, individual sport and entertainment performers are among our clientele. *In total, over 1,100 athletes and entertainers are insured through ESIX each year.*



Entertainment and Sports Insurance Experts, Inc.
A Division of Brown & Brown, Inc.
1117 Perimeter Center West, Suite N-400
Atlanta, Georgia 30338
Tel.: (770) 512-5000 Fax: (770) 512-5050
Atlanta • Colorado Springs • Orlando • London



PLEASE READ!!

New Waivers for 2007!

The Participant Waiver forms are now separate from the Tournament Entry Forms. Each participant must sign a **Participant Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement** as part of the registration process for all USA Water Ski sanctioned events other than practices. The **Annual Membership Waiver** form signed once per season will be fine for Active Members participating in sanctioned practices. Guest members must sign an Event Waiver Form each time. There are two separate waivers: An **Adult (18+) Event Waiver** and a **Minor Event Waiver** that must be signed by a parent/legal guardian. It is the LOC's responsibility to retain possession of all waivers. The Adult waiver forms should be kept for at least 6 years depending upon the state, while the Minor waiver forms need to be kept until the minors reach the age of 24 in some states (Age 18 plus 6 years). The statute of limitations does not begin until minors reach age 18. The waiver forms are useless unless they are able to be produced at the time a claim is brought.



Adult Waiver
PARTICIPANT WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT
(Minor Waiver on Reverse Side)

Event Name: _____

Event Date(s): _____

Event Location: _____

Sanction #: _____

For and in consideration of USA Water Ski, Inc. ("USA Water Ski") allowing me, the undersigned, to participate in the USA Water Ski sanctioned tournament, clinic, show, exhibition, race, competition, practice or other event described above (the "Event" or "Events"); I, for myself, and on behalf of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby agree to and make the following contractual representations pursuant to this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (the "Agreement"):

- 1. I hereby represent that (i) I am at least eighteen (18) years of age or older; (ii) I am in good health and in proper physical condition to participate in the Event; and (iii) I am not under the influence of alcohol or any illicit or prescription drugs which would in any way impair my ability to safely participate in the Event. I agree that it is my sole responsibility to determine whether I am sufficiently fit and healthy enough to participate in the Event, that I am responsible for my own safety and well being at all times and under all circumstances while at the Event site.
2. I understand and acknowledge the risks and dangers associated with participation in the sport of water skiing and related water sport disciplines, including without limitation, the potential for serious bodily injury, permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, boats, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect ski course conditions; water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations beyond the immediate control of the Event Organizers; and other undefined, not readily foreseeable and presently unknown risks and dangers ("Risks"). I understand that these Risks may be caused in whole or in part by my own actions or inactions, the actions or inactions of others participating in the Event, or the negligent acts or omissions of the Released Parties defined below, and I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of my participation in any Event.
3. I agree to be familiar with and to abide by the Rules and Regulations established for the Event, including but not limited to the Competitive Rules adopted by USA Water Ski and any safety regulations established for the benefit of all participants. I accept sole responsibility for my own conduct and actions while participating in the Event, and the condition and adequacy of my equipment. I understand that the Event Organizers have the right to control or prohibit advertising material used, worn, or displayed by a participant at the site during the Event, and that they have also reserved the right to disqualify anyone or deny participation in the Event for any reason they deem just and proper in their sole discretion.
4. I hereby Release, Waive and Covenant Not to Sue, and further agree to Indemnify, Defend and Hold Harmless the following parties: USA Water Ski, Inc., its members, clubs, associations, sport disciplines and divisions, including but not limited to American Water Ski Educational Foundation (AWSEF), American Water Ski Association (AWSA), American Barefoot Club (ABC), American Kneeboard Association (AKA), National Collegiate Water Ski Association (NCWSA), National Show Ski Association (NSSA), National Water Ski Racing Association (NWSRA), United States Hydrofoil Association (USHA), USA Wakeboard (USW) and Water Skiers with Disabilities Association (WSDA); the USOC; the Event Organizers and Promoters, Sponsors, Advertisers, Coaches and Officials; Lake, Venue and Property Owners or Operators upon which the Event takes place; Boat Owners and Operators; Law Enforcement Agencies and other Public Entities providing support for the Event; and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (Individually and Collectively, the "Released Parties" or "Event Organizers"), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and reasonable attorneys fees) of any kind or nature ("Liability") which may arise out of, result from, or relate in any way to my participation in the Event, including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties. I further agree that if, despite this Agreement, I, or anyone on my behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties from any such Liabilities which any may be incurred as the result of such claim.

I hereby warrant that I am of legal age and competent to enter into this Agreement, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by signing it (including the rights of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have signed this Agreement without any inducement, assurance or guarantee, and intend for my signature to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

Print Name: _____ Age: _____ Date of Birth: ____/____/____ Male Female

Home Address: _____ Home Tel.: (____) _____

X _____
Signature of Participant

____/____/____
Date Signed



Minor Waiver
PARTICIPANT WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT
(Adult Waiver on Reverse Side)

Event Name: _____

Event Date(s): _____

Event Location: _____

Sanction #: _____

For and in consideration of USA Water Ski, Inc. ("USA Water Ski") allowing the minor(s) identified below (individually and collectively, "Minor") to participate in the USA Water Ski sanctioned tournament, clinic, show, exhibition, race, competition, practice or other event described above (the "Event" or "Events"); I, for myself, and on behalf of Minor, and the Minor's parents/legal guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby agree to and make the following contractual representations pursuant to this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (the "Agreement");

- 5. I hereby represent that (i) I am the parent or legal guardian of the Minor; (ii) the Minor is in good health and in proper physical condition to participate in the Event; and (iii) the Minor is not under the influence of alcohol or any illicit or prescription drugs which would in any way impair the Minor's ability to safely participate in the Event, and that I am responsible for the Minor's safety and well being at all times and under all circumstances while at the Event.
6. I understand and acknowledge the risks and dangers associated with the Minor's participation in the sport of water skiing and related water sport disciplines, including without limitation, the potential for serious bodily injury, permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, boats, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect ski course conditions; water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations beyond the immediate control of the Event Organizers; and other undefined, not readily foreseeable and presently unknown risks and dangers ("Risks"). I understand that these Risks may be caused in whole or in part by the Minor's own actions or inactions, the actions or inactions of others participating in the Event, or the negligent acts or omissions of the Released Parties defined below, and on behalf of the Minor, I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of my participation in any Event.
7. I understand that the Minor is required to be familiar with and to abide by the Rules and Regulations established for the Event, including but not limited to the Competitive Rules adopted by USA Water Ski and any safety regulations established for the benefit of all participants. I accept sole responsibility for the conduct and actions of the Minor while he or she is participating in the Event, and the condition and adequacy of the Minor's equipment. I understand that the Event Organizers have the right to control or prohibit advertising material used, worn, or displayed by a participant at the site during the Event, and that they have also reserved the right to disqualify anyone or deny participation in the Event for any reason they deem just and proper in their sole discretion.
8. On behalf of the Minor, I hereby Release, Waive and Covenant Not to Sue, and further agree to Indemnify, Defend and Hold Harmless the following parties: USA Water Ski, Inc., its members, clubs, associations, sport disciplines and divisions, including but not limited to American Water Ski Educational Foundation (AWSEF), American Water Ski Association (AWSA), American Barefoot Club (ABC), American Kneeboard Association (AKA), National Collegiate Water Ski Association (NCWSA), National Show Ski Association (NSSA), National Water Ski Racing Association (NWSRA), United States Hydrofoil Association (USHA), USA Wakeboard (USW) and Water Skiers with Disabilities Association (WSDA); the USOC; the Event Organizers and Promoters, Sponsors, Advertisers, Coaches and Officials; Lake, Venue and Property Owners or Operators upon which the Event takes place; Boat Owners and Operators; Law Enforcement Agencies and other Public Entities providing support for the Event; and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (Individually and Collectively, the "Released Parties" or "Event Organizers"), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and reasonable attorneys fees) of any kind or nature ("Liability") which may arise out of, result from, or relate in any way to the Minor's participation in the Event, including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties. I further agree that if, despite this Agreement, I, or anyone on the Minor's behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties from any such Liabilities which any may be incurred as the result of such claim.

I hereby warrant that I am of legal age and authorized to enter into this Agreement on behalf of the Minor, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by signing it (including the rights of the Minor, the Minor's parents/legal guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have signed this Agreement without any inducement, assurance or guarantee, and intend for my signature to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

MINOR #1: Print Name: _____ Age: _____ Date of Birth: ____/____/____ Male Female

MINOR #2: Print Name: _____ Age: _____ Date of Birth: ____/____/____ Male Female

X _____
Signature of Parent/Legal Guardian for Minor(s)

____/____/____
Date Signed



INCIDENT REPORT FORM

Page 1 of 2 (See Reverse Side for Page 2)

SUBMIT COMPLETED FORM TO:
American Specialty Insurance & Risk Services, Inc.
P.O. Box 459
Roanoke, IN 46783
Tel. #: (800) 566-7941
Fax #: (260) 673-1291

This form should be completed by the on-site Safety/Club Official or Event Organizer at the time of an Accident, Injury or Other Incident during a USA Water Ski sanctioned event.

SANCTIONED EVENT INFORMATION:

Club/Event Organizer's Name _____ Club Membership #: _____

Event Name (If applicable): _____ Date(s) of Event: _____

Address/Location of Event: _____

Sanctioned Event Type:

Tournament Practice Exhibition Official's Clinic Basic Skills Clinic Other: _____ Sanction #: _____

Sport Discipline:

AWSA (3-Event) AKA (Kneeboard) NCWSA (Collegiate) NWSRA (Ski Racing) WSDA (Disabled)
 ABC (Barefoot) USW (Wakeboard) NSSA (Show Ski) USHA (Hydrofoil)

SUBJECTS INVOLVED (attach additional reports if more than one person was involved):

Name of Person Injured/Involved: _____ Date of Birth: ___/___/___ Male Female

Home Address: _____ Tel.: (____) _____

Name of Parent/Legal Guardian (if minor): _____ Tel.: (____) _____

Membership Status: Active Guest/Basic Skills Other: _____ USA Water Ski Member #: _____

Type of Individual: Athlete Official Coach Spectator Volunteer Other: _____

Waiver & Release: Yes No Please attach. (Note: Signed waivers are required for all participants in sanctioned events)

DESCRIPTION OF ACCIDENT/INCIDENT/INJURY/ILLNESS (check all that apply):

Type of Incident	Incident Location	Skiing Conditions (if applicable)					
<input type="checkbox"/> Minor Injury or Illness <input type="checkbox"/> Serious Injury or Illness <input type="checkbox"/> Drowning <input type="checkbox"/> Other Fatality <input type="checkbox"/> Minor Property Damage <input type="checkbox"/> Serious Property Damage <input type="checkbox"/> Boating Accident <input type="checkbox"/> Missing Person(s) <input type="checkbox"/> Theft <input type="checkbox"/> Other: _____	<input type="checkbox"/> Lake/Competition Area <input type="checkbox"/> Restrooms/Lockers <input type="checkbox"/> Premises/Grounds <input type="checkbox"/> Bleachers/Stands <input type="checkbox"/> Concession Area <input type="checkbox"/> Admission Area <input type="checkbox"/> Storage Area <input type="checkbox"/> Parking Lot <input type="checkbox"/> Other: _____	Weather	<input type="checkbox"/> Clear	Water	<input type="checkbox"/> Calm	Wind	<input type="checkbox"/> None
			<input type="checkbox"/> Clouds		<input type="checkbox"/> Slight Chop		<input type="checkbox"/> Light (1-6 mph)
			<input type="checkbox"/> Rain		<input type="checkbox"/> Moderate Chop		<input type="checkbox"/> Moderate (7-14 mph)
			<input type="checkbox"/> Fog		<input type="checkbox"/> Rough		<input type="checkbox"/> Strong (15-20 mph)
			<input type="checkbox"/> Glare				<input type="checkbox"/> Head Wind
			<input type="checkbox"/> Other				<input type="checkbox"/> Cross Wind
							<input type="checkbox"/> Tail Wind

Date of Incident: _____ Time of Incident: _____ AM PM Incident during Sanctioned Event?: Yes No

Type of Event during which Incident/Injury Occurred: Slalom Tricks Jumping Flip-Out Freestyle Expression Session
 Swivel Doubles Other: _____

Please answer the questions on the reverse side of this form to document additional details of this incident/injury.

Safety Director on-site during the Event: Yes No Were proper safety procedures and equipment utilized? Yes No

Police, DNR or Fire Department Notified: Yes No Explain: _____

Any Witnesses to Incident/Injury: Yes No Name: _____ Tel.: (____) _____

Name: _____ Tel.: (____) _____

First Aid Treatment rendered on-site: Yes No Describe on reverse page.

Primary Medical Insurance Available: Yes No If yes, Carrier and Policy #: _____

Photographs of Injury/Damage: Yes No If yes, please attach to this form.

REPORT PREPARED BY:

Name of Safety/Club Official or Event Organizer: _____ Tel.: (____) _____



INCIDENT REPORT FORM

Details of Incident/Injury

Page 2 of 2

How did incident/injury occur? (Be specific. Not simply "crash on jump.")

Location and nature of injury or damage? (Describe as accurately as possible)

Was First Aid Treatment Rendered? Yes No Describe below:

First Aid Disposition? Treated and released Transported to Hospital or Other Medical Care Facility

Method of transport to Hospital or Other Facility? Ambulance Personal Vehicle Other: _____

Name, Address and Telephone Number of Hospital or Other Medical Care Facility where transported?

USA WATER SKI MEDICAL CLAIM FILING INSTRUCTIONS

Notice to USA Water Ski Active Members and Guest/Basic Skills Members

If you are injured while participating in a USA Water Ski sanctioned event, please let the on-site Safety/Club Official or Event Organizer know of your injury so that an Incident Report form can be prepared. If an Incident Report is not prepared to document your injury, your claim will likely be denied by the Participant Accident carrier.

Should you require medical treatment as a result of your injury, the on-site Safety/Club Official or Event Organizer will provide you with a Medical Claim form. The Incident Report form and the Medical Claim form are both available to all Clubs and Members via the USA Water Ski web site: www.usawaterski.org.

Please follow these instructions when submitting your Participant Accident medical claim:

DO NOT SUBMIT CLAIM FORMS, MEDICAL BILLS OR OTHER ITEMS TO USA WATER SKI.

1. Submit your medical expenses to your primary medical/health insurance provider for consideration and payment. Your primary coverage would include group medical/health insurance available through your employer, spouse, parent or legal guardian, Medicare, Medicaid, Armed Forces or other coverage. The USA Water Ski Participant Accident coverage is secondary (i.e. excess) to your primary coverage.
2. Your primary medical/health insurance carrier will issue an Explanation of Benefits (EOB) showing payment or denial of each medical expense related to your injury.
3. Once you receive the EOB paperwork from your primary medical/health insurance carrier, please complete the USA Water Ski Participant Accident Medical claim form. Be sure to attach the following documents to your completed USA Water Ski Participant Accident Medical Claim Form:
 - The Itemized Insurance Billing form(s) from your physician (HCFA form), hospital (UB 92) or other provider. These forms must show the following: Patient's Name, Condition/Diagnosis, Type of Treatment, Date Expense Incurred and the Charges.
 - The Explanation of Benefits (EOB) form(s) showing payment or denial of each medical billing.
4. Submit your completed USA Water Ski Participant Accident Medical Claim form along with the Itemized Insurance Billing forms and your Explanation of Benefits form(s) to:

American Specialty Insurance & Risk Services, Inc.
P.O. Box 459
Roanoke, IN 46783
Tel.: (800) 566-7941
Fax: (260) 673-1291



USA WATER SKI MEDICAL CLAIM FORM

Important Claim Notice

California Residents: Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

District of Columbia & Pennsylvania Residents: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Florida Residents: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

Kentucky Residents: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

Minnesota Residents: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

New Jersey Residents: Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

New York Residents: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

Ohio Residents: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Texas Residents: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

For All States Other Than Those Above: Any person who knowingly and with intent to injure, defraud, or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony. This notice does not apply in Virginia.

SIGNATURE OF INJURED PARTY (PARENT/LEGAL GUARDIAN IF A MINOR)

Date

2002 Application for Water Ski Show Tournament Sanction

INSTRUCTIONS

- I. GENERAL-** All USA Water Ski-sanctioned tournaments must have a currently affiliated USA Water ski club as their official organizer or co-organizer. If your club affiliation has expired, return the club membership form and required fee with your sanction application to USA Water Ski Headquarters. All club affiliations expire December 31.

II. Deadline and Fees

- A. Standard Applications And Fees:** The Sanction Application, Tournament Sponsor's Safety Check list (Items 2 and 4) and sanction fee must be received at USA Water Ski Headquarters prior to the deadlines listed below to avoid a late fee. The club must also be a current USA Water ski affiliated club by the time a sanction application is received. Clubs not meeting deadlines with ALL required forms must pay the appropriate late fees indicated below. Please note that the deadlines indicate number of days prior to opening date of tournament.

Tournament Class	Sanction Fee	Deadline	Late Fee
All	\$125	21 days	\$100

PLEASE NOTE: USA Water Ski assumes no responsibility for delays in the U.S. mail. It is strongly suggested that you mail your application via "Registered Mail-Return Receipt Requested". No telephone applications will be accepted.

- S. Revisions/Cancellations:** In the event of tournament cancellation or changes in date, events, class, etc., you must notify the NSSA President and USA Water Ski's Competition Department immediately. USA Water Ski MUST receive approval of changes from the NSSA P In the case of tournament cancellation, all but \$25 of the sanction fee will be refunded if the tournament kit is returned to USA Water Ski intact. **No late fees will be refunded.**
- C Tournament Calendar for The Water Skier:** Tournament information for *The Water Skier* is requested on the Application for Tournament Sanction. If you wish to have your tournament information published in the magazine, USA Water Ski Headquarters must receive your sanction application and fee by the first of the month prior to the cover date of the magazine. There will be nine (9) issues in 2002 (January-February, March-April, May, June, July, August, September, October, November-December). Therefore, for an April 15th tournament date, USA Water Sid must receive the sanction application no later than February 1.

- III. REQUIREMENTS:** The approval of the NSSA President is required on all tournaments. Tournaments will not be considered sanctioned until the NSSA Presidents copy of Item 2 indicating approval is received at USA Water Ski Headquarters.

Only fully insured members may participate in USA Water Ski/NSSA-sanctioned tournaments.

Refer to the NSSA Water Ski Show Competition Rules and Individual and Show Acts Competition Rules for specific tournament requirements. USA sanctioned tournaments may be classified as follows:

- A. Division I Nationals:** The NSSA Officials' Committee chooses Officials, with final approval by the NSSA Board. The following officials are required:
1. One Chief Judge (NSSA-rated Senior);
 2. Seven Judges (NSSA-rated Senior);
 3. One Chief Scorer (NSSA-rated Senior);
 4. Two Scorers (NSSA-rated Senior);
 5. One Timer/Staging Marshal (NSSA-rated Regular or Senior);
 6. Seven Secretaries (NSSA-rated Assistant, Regular or Senior);
 7. One Safety Director (USA Water Ski-rated National);
 8. Two Assistant Safety Directors (USA Water Ski-rated State, Regional or National);
- B. Division II Nationals:** The NSSA Officials' Committee chooses Officials with final approval by the NSSA Board. The following officials are required:
1. One Chief Judge (NSSA-rated Regular or Senior);
 2. Five or seven Judges (NSSA-rated Regular or Senior);

3. One Chief Scorer (NSSA-rated Regular or Senior);
4. Two Scorers (NSSA-rated Regular or Senior);
5. One Timer/Staging Marshal (NSSA-rated Assistant, Regular or Senior);
6. Five or seven Secretaries (NSSA-rated Assistant, Regular or Senior);
7. One Safety Director (USA Water Ski -rated National);
8. Two Assistant Safety Directors (USA Water Ski-rated State, Regional or National);

C. Regionals: In order to encourage regional tournaments, at this time, they may meet the requirements of either Class C or Class A as stated below. This applies only to the Eastern, Western and South Central Regions. In developed regions (Wisconsin, Midwest, Central and South) must have a minimum of five (5) judges and must be a Class A tournament. In the event of an unforeseen emergency, open slots may be filled with NSSA-rated Assistant Judges or may be reduced to three (3) judges, with the approval of the NSSA President.

D. Class A: Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior);
2. Three, Five or Seven Judges (NSSA-rated Regular or Senior, however 50% or less may be Assistant Judges, with the Chief Judge's approval);
3. One Chief Scorer (NSSA-rated Regular or Senior);
4. One or Two Scorers (NSSA-rated Assistant, Regular or Senior);
5. One Timer/Staging Marshal (NSSA-rated Assistant, Regular or Senior);
6. Three, Five or Seven Secretaries (Minimum USAWS Insured Member);
7. One Safety Director (USAWS-rated State);

E. Class C: Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior);
2. Three, Five or Seven Judges (NSSA-rated Regular or Senior). An NSSA-rated Assistant Judge may be used with the approval of the Chief Judge;
3. One Chief Scorer (NSSA-rated Regular or Senior). An NSSA-rated Assistant Scorer may be used with the approval of the Chief Judge;
4. One Scorer (NSSA-rated Assistant);
5. One Timer/Staging Marshal (NSSA-rated Assistant, Regular or Senior);
6. Three, Five or Seven Secretaries (Minimum USAWS Insured Member)
7. One Safety Director (USAWS-rated State).

IV. PROCEDURES:

A. For convenience, we have provided two return address envelopes. One is for materials to be sent to USA Water Ski Headquarters and one for materials to be sent to the NSSA President.

B. The current editions of the NSSA Water Ski Show Competition Rules and the NSSA Individual and Show Acts Competition Rules are helpful when completing sanction applications. One copy per member is free upon request from USA Water Ski Headquarters. Additional copies may be purchased for \$4.00 each.

C. Type or print clearly all information requested and provide signatures where indicated. Mail Items 2 and 4 to USA Water Ski Headquarters Competition Department with appropriate national sanction fee and the club membership form and fee (if applicable) in the envelope provided. Make check or money order payable to "USA Water Ski". Mail a **copy** of Item 2 to the NSSA President (name and address are listed on the following page). Those clubs hosting a tournament for the first time must also complete Item 3 and return it to the NSSA President

D. When USA Water Ski receives the aforementioned items and the NSSA Presidents written approval, you will be sent a kit of materials via UPS.

Application for Water Ski Show Tournament Sanction

(Send Original to USA Water Ski HQ and a copy to the NSSA President)

Office Use Only
 Approval
 Officials
 Club
 Item 4

FIRST TIME TOURNAMENT HOSTS: Clubs hosting a tournament for the first time must
 Supplementary Information and return it to the NSSA President with a copy of this form.

PAYMENT INFORMATION

Payment Method Check/Money Order # _____ MasterCard VISA
 Credit Card # _____
 Expiration Date _____ Last4Digits of Cardholder's SS # _____
 Cardholder's Printed Name _____
 Billing Street _____
 Billing Zip Code _____
 Cardholder's Signature _____

TOURNAMENT INFORMATION

Tournament Name _____ Date(s) Start _____ End _____
 Lake _____ City _____ State _____
 Tournament Type: Ski Show Individual Acts Individual Event
 Events: Swivel Doubles Freestyle Jump
 Class _____

TOURNAMENT CALENDAR INFORMATION FOR THE WATER SKIERS MAGAZINE

Send Entries to Name: _____ Entry Limit _____
 Address: _____ Entry Fees \$ _____
 City/State/Zip: _____ Deadline _____
 Area Code/Phone: _____ Late Fee \$ _____

CLUB AND TOURNAMENT KIT SHIPPING INFORMATION Check if this is club's first sanctioned tournament.

Club Name _____ Club # _____
 Tournament Director _____ (kit will be shipped to the Tournament Director via UPS)

UPS Shipping Address _____
 City _____ State _____ Zip Code _____
 Day Phone _____ Evening Phone _____
 Fax _____ E-mail _____

TOURNAMENT OFFICIALS

	Chief Officials	Rating	Area Code/Phone
Chief Judge	_____	_____	_____
Chief Scorer	_____	_____	_____
Chief Safety Director	_____	_____	_____

TOURNAMENT OFFICIALS - (Continued)

Judges	Rating	Secretaries	Rating
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Scorers	Rating	Timers	Rating
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The Organizing Club Hereby Represents, Certifies And Agrees That:

1. _____, our NSSA Regional Board Member, has approved our sanction.
2. _____ has agreed to serve as Chief Judge.
3. _____, as Chief Judge of our previous show tournament, has recommended that _____ sanction be granted (not required for Class C).
4. No competitor shall be permitted to ski in the tournament unless his/her USA Water Ski "Active" membership dues are paid in full.
5. The organizers hereby agree:
 - a. That they are responsible for providing the site, equipment and facilities for the proper operation of the tournament.
 - b. The tournament shall be officiated by appropriate rated officials who will be responsible for the application of the rules.
 - c. That following the tournament, they will forward the appropriate information to USA Water Ski Headquarters Competition Department as soon as possible.
6. The undersigned is authorized to make these agreements on behalf of the Organizing Club.

Signing for the Organizing Club:

Printed Name _____ Official Position _____

Signature _____ Date _____

Day Phone _____ Evening Phone _____

ORGANIZING CLUB – Please do not Write Below This Line

NSSA PRESIDENT'S APPROVAL: Please review this sanction application, sign it to indicate approval and return it to USA Water Ski Headquarters' Competition Department as soon as possible. This tournament will not be considered sanctioned until USA Water Ski receives your approval.

Printed Name _____ Signature _____ Date _____

Application For Water Ski Show Tournament Sanction

Supplementary Information

Only those clubs hosting a tournament for the first time need to complete this form. Upon completion, this form should be sent to the NSSA President, along with a copy of Item 2, in the return envelope provided.

1. Organizing Club: Number of years organized? _____ Approximate Number of Members? _____

Describe the number and type of tournaments, shows or other events the club has organized: _____

2. Site: Describe the site (size, shape, etc.). Enclose a sketch of the site showing the approximate location of facilities. _____

3. Facilities:

Judges' Area _____ Scorers' Area _____

Starting Dock(s) _____ Landing Area _____

P.A. System _____ Electricity _____

Dressing Rooms _____ Toilets _____

First Aid Ambulance _____

Types and Numbers of Towboats _____

Types and Numbers of Pick-up Boats _____

Food and Lodging Available _____

Officials' Hospitality to be Provided _____

4. List of Teams Attending:

1. _____ 9. _____

2. _____ 10. _____

3. _____ 11. _____

4. _____ 12. _____

5. _____ 13. _____

6. _____ 14. _____

7. _____ 15. _____

8. _____ 16. _____

Safety Clinic Sanction Request Form



Complete this form and return it to the Competition/Education Department at USA Water Ski HQ. USA Water Ski HQ must receive this form no later than 14 days prior to the beginning day of the clinic.

USA Water Ski Headquarters ó Attention: Competition/Education Department

1251 Holy Cow Road ó Polk City, FL 33868-8200
Phone (863) 324-4341 ó Fax (863) 325-8259 ó competition@usawaterski.org

Application _____ Sport Discipline: AWSA NSSA ABC
Submission Date: _____ NCWSA AKA WSDA NWSRA
Clinic Date(s): _____
Clinic Site: _____
City: _____ State: _____
Host Club: _____ Club Number: _____

Clinic Contact

It is the responsibility of the clinic contact to locate and secure a qualified course conductor and an adequate site for on-water instruction and examination. The clinic contact also must notify his region's Executive Vice President and National Safety Committee representative of the clinic dates and location.

Name: _____ Membership #: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Day Phone: _____ Night Phone: _____
Fax: _____ E-Mail: _____

Course Conductor

Name: _____ Rating: _____ Membership #: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Day Phone: _____ Night Phone: _____
Fax: _____ E-Mail: _____

Education Materials

Safety education materials will be provided for each student and each instructor. Indicate how many packets of each are needed for the clinic. Remember, one (1) packet per person.

Course Conductor: _____ Student Kit : _____

Requested clinic materials will be shipped to the Course Conductor prior to the clinic date(s). The Course Conductor also is responsible for forwarding clinic results and all fees collected to USA Water Ski Headquarters. All participants must be active USA Water Ski members and pay a \$10 clinic fee. There is not a clinic fee for the clinic instructor(s).

**Male and Female Skier Nominations
For Div. I and Div. II Nationals**

Team Name _____

Person filling out form _____

Cell phone contact number _____

Day you ski (Sat/Sun) _____

Time you ski (first, second, etc.) _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

National Show Ski Championships

Ski Club Fact Sheet

Information on this form is for TV production use only
and will not be used or considered in judging.

*Club Name _____

*Address: _____ City: _____ Zip _____

*Ski Site Location: _____

*President: _____ Show Director: _____

*Announcer(s): _____

*Boat Drivers: _____

*Contact Person (for television interview): _____

*Brief History of the Club: _____

*Show Theme: _____

*Total Members _____ Male _____ Female _____ Skiing _____ Non-Skiing _____

*Average Skiing Age _____ Who is the youngest _____ Age _____

* Oldest _____ Age _____

*Shows Per Week _____ Per Year _____ Average Attendance _____

Special Shows (Please list and explain):

Notable Achievements

Featured Acts and Skiers:

Past Performances

Year Nationals

State

Regionals

Other

Addition Comments and Information
(i.e. Strategies, interesting stories, personnel, etc.)

TV PRODUCTION FORM

(For Division I Nationals Only)

Information on this form is for TV production use only
and will not be used or considered in judging.

TEAM NAME _____

DAY AND NUMBER SKIING (i.e. 3rd on Saturday) SATURDAY _____ SUNDAY _____

PERSON FILLING OUT FORM _____

CELL PHONE NUMBER CONTACT _____

E-MAIL ADDRESS _____

SHOW THEME _____

WILL YOU ALLOW ROVING TV CAMERA'S UP CLOSE ON STAGE? YES _____ NO _____

STARTING DOCK? YES _____ NO _____

WILLA COOK NOMINEE _____

What acts is she in? _____

SKIP GILKERSON NOMINEE _____

What acts is he in? _____

ANYTHING SPECIAL OR UNUSUAL THE CAMERA'S SHOULD BE LOOKING FOR?

DO YOU HAVE A COMEDY ACT? YES _____ NO _____

Directions on filling out the form: DO NOT use up river or down river; East, West, North, or South. Please use **RIGHT or LEFT ONLY**, as you look at the water from land. (i.e. left main dock, pontoon far right, beach right, etc.). Also list what moves are being done for each pass (i.e. seat press, back drape, hand stand, etc.). Please asterisk***** any new or unusual moves, acts, record breaker numbers, etc. (i.e. 48 person pyramid, 6 tier pyramid, slider off dock). Also please list any stage, or dock work between acts or starting and ending the show, and where they are located. **If you have a six boat act or a fourth pass, please add where needed. If you have continuous acts, please list them in the order skied. In other words, list the acts just as you ski them, just make more copies of the pages and rename the act number on the sheets, and list as (barefoot or jump or whatever the act is) as continuous.**

Opening of Show _____

NAME OF ACT # 1

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column
First Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Second Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Third Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 2

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Second Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Third Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 3

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Second Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Third Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 4

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Second Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Third Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 5

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____

Boat 4 _____

Boat 5 _____

Second Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Third Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 6

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Second Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Third Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 7

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Second Pass

Boat 1 _____

Boat 2 _____
 Boat 3 _____
 Boat 4 _____
 Boat 5 _____
 Third Pass
 Boat 1 _____
 Boat 2 _____
 Boat 3 _____
 Boat 4 _____
 Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 8

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____
 Boat 2 _____
 Boat 3 _____
 Boat 4 _____
 Boat 5 _____

Second Pass

Boat 1 _____
 Boat 2 _____
 Boat 3 _____
 Boat 4 _____
 Boat 5 _____

Third Pass

Boat 1 _____
 Boat 2 _____
 Boat 3 _____
 Boat 4 _____
 Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 9

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____
 Boat 2 _____
 Boat 3 _____
 Boat 4 _____
 Boat 5 _____

Second Pass

Boat 1 _____
 Boat 2 _____
 Boat 3 _____

Boat 4 _____

Boat 5 _____
Third Pass
Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 10

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass
Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Second Pass
Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Third Pass
Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 11

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass
Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Second Pass
Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Third Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 12

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Second Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Third Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

NAME OF ACT # 13

Right, Left, Beach R or L, Main Dock in first column and what is being done for each pass in second column

First Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Second Pass

Boat 1 _____
Boat 2 _____
Boat 3 _____
Boat 4 _____
Boat 5 _____

Third Pass

Boat 1 _____

Boat 2 _____

Boat 3 _____
Boat 4 _____
Boat 5 _____

Stage and /or Dock _____

INTRO'S (Please list in order of where and who)

If you have a six boat act or a fourth pass, please add where needed.
